



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

President – Ron Stefani
Vice President – Greg MacMillan
Director – Glenn Oania
Director – James R. Cochran
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – James Derbin
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, MARCH 18, 2025 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET MISSION AND VISION

Mission Statement

To provide quality services to the community at the highest standard and in the most cost-effective manner.

Vision Statement

Dedicated to inclusive community involvement and providing excellent customer service while being recognized as a leading resource for enhancing the community of Castroville.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Secretary to the Board during regular business hours at (831) 633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting to enable the District to arrange reasonable accommodation.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO AGENDA

The Board may add items of business not appearing on the posted Agenda if: (1) the Board, by a majority vote, determines that emergency situation exists as defined in Government Code Section 54956.5; or (2) the Board, by a two-thirds vote of the members present at the meeting or, if less than two-thirds of the members present, a unanimous vote of those members present, determines that there is a need to take immediate action on the item and that the need for action came to the attention of the agency subsequent to the posting of the Agenda.

PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please limit your comments to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.

CONSENT CALENDAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

1. Consider and approve the draft minutes of the Regular Board Meeting, February 18, 2025 – motion item

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CORRESPONDENCE

For informational purposes only. No action is to be taken.

1. Letter to California State Senator Melissa Hurtado from Castroville CSD General Manager James Derbin in support of Senate Bill 496 (Hurtado) regarding Advanced Clean Fleets mandates.
2. Letter to U.S. Congressman Jimmy Panetta from Castroville CSD General Manager James Derbin in support for the SR 156-Castroville Blvd. Interchange Project.

INFORMATIONAL ITEMS

For informational purposes only. No action is to be taken.

1. ACWA News, Vol. 53 No. 02 – Major California Reservoir Levels as of February 10, 2025

PRESENTATIONS

For informational purposes only. No action is to be taken.

1. None

NEW BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

1. Consider and approve a professional service agreement with Akel Engineering Group Inc., for Phase I, Hydraulic Model Development and Calibration of the Castroville CSD Water System, not to exceed \$27,982. – **motion item**
2. Consider and approve awarding a contract to Valley Automatic Gate for the Installation of new fencing and automatic gate at the Geil Street District Office/Yard, not to exceed \$24,965. – **motion item**
3. Consider and approve attendance of Castroville CSD General Manager James Derbin to the CSDA General Manager Leadership Summit, June 29 – July 1, 2025, in Olympic Valley. CSDA is offering complimentary registration only and does not include travel and/or lodging. – **motion item**
4. Consider and approve amending the annual 2024/2025 Operating Budgets for Castroville Zone 1-Water, Sewer and Governmental; Moro Cojo Zone 2-Sewer and Governmental; and Moss Landing Zone 3-Sewer – **motion item**

UNFINISHED BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

1. Update on needs/assessments of street lighting for Castroville Zone 1 and Moro Cojo Zone 2 – James Derbin, General Manager
2. Update on status of recruitment for Maintenance Worker and System Operator I/II – James Derbin, General Manager

BOARD OF DIRECTORS COMMUNICATION

For informational purposes only on subjects not covered by the agenda. No action is to be taken. Directors' reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District Matters.

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

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STAFF REPORTS

For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the General Manager and Staff to communicate activity, educational classes, and/or Committee reports.

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** –Quarterly Financial Statements, * Treasures Report-L.A.I.F., Internal Report and Administration Update

CHECK REGISTER – Receive, approve, and file the Check Register for the month of February 2025 – motion item

ITEMS FOR NEXT MONTHS AGENDA, Tuesday, April 15, 2025, at 4:30 p.m.

ADJOURNMENT – motion item

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Director or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 11499 Geil Street, Castroville, CA 95012, during normal business hours. All documents supporting this agenda are available on the District website www.castrovillecsd.org, subject to the staff's availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodations to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lidia Santos, Secretary to the Board, at (831)-633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

Certification of Posting

I certify that on MARCH 13, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on MARCH 13, 2025.


Lidia Santos, Board Secretary