

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
April 15, 2025

President Ron Stefani called the meeting to order at 4:31 p.m.

ROLL CALL:

Directors Present: Director Cosme Padilla, Director James Cochran, Vice President Greg MacMillan, and President Ron Stefani

Absent: Director Glenn Oania

General Manager: James Derbin

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Ana Nunez

PLEDGE OF ALLEGIANCE

Vice President Greg MacMillan led the pledge of allegiance at the request of Board President Ron Stefani.

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by James Cochran and seconded by Cosme Padilla to approve the draft minutes of March 18, 2025, Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	4	Directors:	Cochran, MacMillan, Padilla, and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	Oania

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter to U.S. Congressman, CA-18 Zoe Lofgren; U.S. Senator for CA, Alex Padilla; and U.S. Senator for CA, Adam Schiff from Castroville CSD General Manager James Derbin in support for the SR 156-Castroville Blvd. Interchange Project.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *The Carmel Pine Cone, By Kelly Nix* – Judge upholds permits for Cal Am's desal

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Receive an update on the CCSD Cross-Connection Control Program – General Manager James Derbin provided the Board with an informational pamphlet on Cross Connections in Household Plumbing and Water System FAQ for the Cross-Connection Control Policy Handbook (CCCPH) with the California Water Boards. The information can be viewed on pages 14-17 of the board packet. Castroville CSD will need to have in place an updated Cross-Connection Control Program. The District will continue to conduct hazard assessments at business connections. The CCCPH requirements do not go in effect until July 1, 2025. He also informed the Board that Castroville CSD does not have the staff to continue to test backflows for customers and will communicate to the customers that the District will no longer offer this service. Customers with backflows will still be required to submit proof that their device has been tested by a certified tester to Castroville CSD. The District will also provide customers with a list of certified testers they can select from or choose their own certified tester.

Director Glenn Oania arrives at 4:53 p.m.

2. Authorize the General Manager to send one staff member to a Cross-Connection Control Specialist training class – General Manager James Derbin let the Board know that the new Cross-Connection Control Policy Handbook (CCCPH) goes into effect July 1, 2025. Compliance with the new CCCPH will require additional staff time to refine and update the existing Cross-Connection Control Program. The staff recommendation memo and supporting documentation can be viewed on pages 18-20 of the board packet. A motion is made by Cosme Padilla and seconded by Greg MacMillan to authorize the General Manager to send one staff member to a Cross-Connection Control Program Specialist Class. Total estimated cost \$2,900, which covers registration, accommodation, and meals. The motion carried by the following roll call votes:

AYES: 5 Directors: Cochran, MacMillan, Padilla, Oania, and Stefani
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

3. Consider and approve 05-1P540 Clean Ca Castroville Arch-Cooperative Agreement Amendment, Funding Summary Amendment-Funding Summary No. 03, Agreement No. 02- General Manager James Derbin reported to the Board that this amendment for the Clean CA Castroville Arch will provide further funding to cover the wider span arch, quality assurance and quality control needed to complete this project. The previous agreement was for \$338,749 and the new agreement is for \$488,830 an increase of \$150,081. Staff memo with Cooperative Agreement Amendment can be viewed on pages 21-31 of this board packet. A motion is made by James Cochran and seconded by Greg MacMillan to approve 05-1P540 Clean CA Castroville Arch-Cooperative Agreement Amendment, Funding Summary Amendment-Funding Summary No. 03, Agreement No. 02. The motion carried by the following roll call votes:

AYES: 5 Directors: Cochran, MacMillan, Padilla, Oania, and Stefani
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

4. Select Annual Budget & Personnel Committee (two directors) – General Manager James Derbin let the Board know it is time again for the Annual Budget & Personnel Committee to meet. Last year it was Directors Stefani and MacMillan. After some discussion, a motion was made by Glenn Oania and seconded by Greg MacMillan to select Directors Ron Stefani and Cosme Padilla as the Annual Budget & Personnel Committee for 2025/2026. The motion carried by the following roll call votes:

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AYES: 5 Directors: Cochran, MacMillan, Padilla, Oania, and Stefani
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

UNFINISHED BUSINESS:

1. Update on needs/assessments of street lighting for Castroville Zone 1 and Moro Cojo Zone 2 – General Manager James Derbin reminded the Board as mentioned at last month’s board meeting that the community members of the TAMC Steering Committee elected to use the grant funding for lighted crosswalks near the schools as priority. This grant funding will not be used for new street lighting in areas of concern for the community, instead it will be used for crosswalks. He also reminded the Board that he is still working with PG&E to obtain cost information on new street lighting poles, adding light to existing poles, upgrading elements, changing fixtures on the pedestrian bridge to LEDs, and short and long-term cost associated with this work. PGE has requested detailed design. He has also requested PG&E to perform an audit of all the street lighting that Castroville CSD is billed for.
2. Update on status of recruitment for System Operator I/II – General Manager James Derbin advised the Board that he has interviews scheduled for next week and is hopefully he will have good candidates to interview and select from.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – President Ron Stefani stated the MIW is still looking to place M1W rate payer fee charges on the property tax bill for 2026/2027 as there will be significant cost savings to M1W by placing these fees on the tax roll. In other news, Marnia Coast Water District is trying to stop the Expansion project and wants special treatment for the outfall.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – President Ron Stefani announced that the SVBGSA has requested rural residents to please take a short water use survey and help protect local groundwater resources. This input can identify tools to improve water efficiency at homes, which will assist the community to achieve sustainable groundwater management in the Salinas Valley. The survey can be completed at the following link svbgsa.org/demand-management/wepp/.
3. Update on meetings or educational classes attended by the Directors – There are no updates at this time.

GENERAL OPERATIONS

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operations Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

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General Operations Reports were accepted as presented

CHECK LIST – March 2025. A motion was made by James Cochran and seconded by Glenn Oania to pay all bills presented. The motion carried by the following roll call votes:

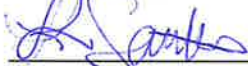
AYES	5	Directors:	Cochran, MacMillan, Padilla, Oania, and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by Greg MacMillan to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Cochran, MacMillan, Padilla, Oania, and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

The meeting was adjourned at 5:47 p.m.

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Ron Stefani
President