

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
February 21, 2023

President Cosme Padilla called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present:** President Cosme Padilla, Vice President Ron Stefani, Director Glenn Oania, Director James Cochran and Gregory MacMillan

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** Marina Coast Water District General Manager Remleh Scherzinger MBA, CSDM, P.E. and Supervisor Glenn Church (arrives 4:36 p.m.)

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Director Gregory MacMillan at the request of President Cosme Padilla.

**There was originally no public comment and the order of business was followed up until presentations. Upon Board President Padilla's request the board returned to public comment after discussing New Business, Item 9 on the agenda.**

**PUBLIC COMMENTS**

1. Supervisor Glenn Church wanted to make sure the Board was aware that Caltrans wants to paint a mural on the pedestrian bridge over Highway 156 as well as put in landscaping. He is not sure where this project is on the timeline and will get a better understanding when he speaks to Caltrans Representative Jackson Ho tomorrow. However, for this project to move forward with Caltrans a maintenance agreement must be in place with the agency that will be providing the maintenance for landscaping. The County is willing to sign a sub agreement. General Manger Eric Tynan responded that North County Recreation & Park District is willing to provide the maintenance for the landscaping.

**Upon the Board President Padilla's request, the Board skipped down to New Business, Item 9 on the agenda.**

**CONSENT CALENDAR**

1. A motion was made by Ron Stefani and seconded by James Cochran to approve the minutes of the January 17, 2023 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	4	Directors:	Oania, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	MacMillan

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter to Monterey County Water Resources Agency (MCWRA) from Castroville CSD Request from Castroville CSD regarding support for the MCWRA's Castroville Seawater Intrusion Project Well Rehabilitation Project: 2022 Urban Community Drought Relief Grant Program.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *ArcNews* – Global temperature change (1850-2021)

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**Upon Board President Padilla’s request, the Board skipped down to Unfinished Business, Item 3 on the agenda.**

**NEW BUSINESS:**

1. Resolution No.23-02, A Resolution of the Board of Directors of the Castroville CSD Approving the Washington Street Sewer Bypass Project (“Project”) Adopting the Final Initial Study, Mitigated Negative Declaration (“Is-MND”) Prepared for the Project; Approving and Adopting the Mitigation Monitoring and Reporting Program (“MMRP”) Prepared for the Project; and Making the MMRP a Condition of Project Approval – Vice President Ron Stefani stated that he wanted to see a timeline for this project. Per General Manager Eric Tynan Castroville CSD had applied for a grant and is still waiting to hear on the status of the grant, therefore there is no timeline at this time and expects it would not be available until late 2024. General Manager Eric Tynan reviewed Resolution No. 23-02 and the attached documentation which can be viewed on pages 14-41 of this board packet. A motion is made by Glenn Oania and seconded by Ron Stefani to approve Resolution No. 23-023, A Resolution of the Board of Directors of the Castroville CSD Approving the Washington Street Sewer Bypass Project (“Project”) Adopting the Final Initial Study, Mitigated Negative Declaration (“Is-MND”) Prepared for the Project; Approving and Adopting the Mitigation Monitoring and Reporting Program (“MMRP”) Prepared for the Project; and Making the MMRP a Condition of Project Approval. The motion carried by the following roll call votes:

AYES: 5 Directors: Oania, MacMillan, Stefani, Cochran, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

2. Approve emergency repair of main break on Merritt Street/Highway 183 (in front of Burger King) by contractor J Johnson & Company, Inc. in the amount of \$32,267 – General Manager Eric Tynan reported to the Board that an emergency repair occurred on Merritt Street in front of Burger King. The leak was discovered on Sunday morning January 22, 2023 by Customer Billing Clerk Lupe Ibarra as she was driving on Merritt Street. The leak started in a steel carrier pipe, which made it difficult to locate the leak. However, J Johnson & Company, Inc. did a great job and Burger King was still able to serve their customers on a daily basis as this leak was being located and repaired. The invoice can be viewed on page 42 of this board packet. A motion is made by James Cochran and seconded by Glenn Oania to approve invoice 22-1356-01 in the amount of \$32,687.33 for the emergency repair of the main break on Merritt Street/Highway 183 (in front of Burger King) by contractor J Johnson & Company, Inc. The motion carried by the following roll call votes:

AYES: 5 Directors: Oania, MacMillan, Stefani, Cochran, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

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3. Discussion on considering a community/school outreach program/budget about what Castroville CSD is about – Board President Cosme Padilla stated that it was a great idea that Alvarez High School had toured Castroville CSD sites. However, he suggested Castroville CSD also work with the local schools to educate them about the District, pending insurance requirements have been met. Furthermore, he is willing to take the lead on getting the community/school outreach program started and will need materials to do so, which should be included in the 2023/2024 budgets. He had participated in a local community event and did not have adequate materials to inform the community about the District and it was embarrassing. General Manager Eric Tynan stated that he has obtained more coloring books about water conservation to hand out to children and will see what else he can do. Vice President Ron Stefani stated the he wants Castroville CSD to have professional literature about the District with information that can be provided to the rate payers/public.
4. Update Monterey One Water lateral repair consideration for Cypress Alley – General Manager Eric Tynan let the Board know that he was contacted by the general manager of Monterey One Water (M1W) and he informed him that the M1W may still get approval from the Central Coast Water Board to move forward with this project and State funding. All residents affected have signed a “License Agreement to Enter Property and Inspect Sewer Lateral”. Castroville CSD would fund cost of design and construction of the sewer main and relocation. M1W would fund design and construction costs of the laterals. The District had requested a proposal from MNS for the design fee of the sewer main relocation, which can be viewed on pages 43-45 of this board packet. Per email by MNS Engineer Nick Panofsky, PE , the cost estimates are about a year old, so will need to be escalated by 8% to accommodate for the recent inflationary pressures. The M1W project is part of an enforcement action for M1W by the Central Coast Water Board. The budget for the Private Lateral Rehabilitation Project is \$790,000. On pages 43-45 of this board packet is the cost information that had been developed by MNS Engineers for Cypress Alley in 2022. The cost estimates are about a year old, so will need to escalate by 8% to accommodate for the recent inflationary pressures. General Manager will update the Board once the State has made their final decision.
5. Consider amending annual 2022/2023 Operating Budgets for Castroville Zone 1-Water, Sewer and Governmental, Moro Cojo Zone 2-Sewer (Governmental not amended), and Moss Landing Zone 3-Sewer – General Manager Eric Tynan reviewed the items that are being considered to be amended with the Board. After some discussion, a motion is made by Glenn Oania and seconded by James Cochran to approve the amended annual 2022/2023 Operating Budgets for Castroville Zone 1- Water, Sewer and Governmental; Moro Cojo Zone 2-Sewer, and Moss Landing Zone 3-Sewer. The motion carried by the following roll call votes:

AYES:	5	Directors:	Oania, MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

6. Consider approving Castroville CSD Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Roll-forward Valuation Date: June 30, 2021, Measurement Date: June 30, 2022 For Fiscal Year-End: June 30, 2023 prepared by: Total Compensation Systems, Inc. – Office Manager/Secretary to the Board Lidia Santos provided each board member with a copy of the report, which can be viewed as an attachment to this board packet online. Page 2 of this report provides a summary of GASB 75 accounting results; changes in Net OPEB Liability and page 12 has a more detailed version of the table. Net OPEB Liability as of June 30, 2022 Measurement Date is \$296,367. This report is needed for the annual independent audit that is conducted by Fetcher & Company. The District contributes \$19,000 annually to the CERBT fund as of the measurement date June 30, 2022. The report is prepared by Total Compensation Systems. A motion is made by Ron Stefani and seconded by Gregory MacMillan to approve the Castroville CSD Actuarial Study of Retiree Health Liabilities Under GASB 74/75, Roll-forward Valuation as of June 30, 2021, Measurement Date June 30, 2022 for Fiscal Year-End June 30, 2023 as prepared by Total Compensation Systems. The motion carried by the

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following roll call votes:

AYES:	5	Directors:	Oania, MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

7. CERBT Account Update Summary as of December 31, 2022 for the Castroville CSD – Office Manager/Secretary to the Board Lidia Santos informed the Board that the report can be viewed on pages 62-69 of this board packet, which provides a detail of the CERBT Account Update Summary for the Castroville Community Services District as of December 31, 2022. Page 63 provides an OPEB Valuation Report Summary and CERBT Account Summary.
8. Response to denial of the Castroville CSD’s Well No. 3 Desalination Pilot application submitted on October 5, 2022 by MNS Engineers on behalf of Castroville CSD to the California Department of Water Resources (DWR) for grant funding to be awarded for those selected under the Water Desalination Grant Program – General Manager Eric Tynan reported to the Board that he had received an email notification from the Department of Water Resources (DWR) regarding the Castroville Community Services District’s Well No. 3 Desalination Pilot application, submitted on October 5, 2022, that did not include the required attachments. Without these required attachments, the application is incomplete and was not scored. Therefore, this project was not recommended for funding. Email notification from DWR and CAP5 Desalination Grant Program Application Review Summary) can be viewed on page 70-72 of this board packet. Castroville CSD had paid MNS Engineers \$27,498 for grant writing for DWR Desalination to submit this application for Castroville CSD and did not submit the completed application as required by DWR. Grant Writer Greg Jacquez with MNS Engineers apologized and stated they would make things right by working on additional grants at no charge. MNS had provide DWR with a letter that explained what they were asking for and thought that would suffice. An option would be to have MNS reimburse the funds and get another grant writer. Eric stated he expected more from MNS Engineers, since they are the professional grant writers. Eric had spoken with DRW and MNS Engineer and DWR believes they will rollover another \$900,000 (have a second round in June 2023) and Castroville CSD would be first in line for funding as it is considered a severely disadvantaged community. Since MNS has already started the process, it may be best to let them complete the application but he is looking for Board direction on this matter on how they want him to proceed. MNS will also, provide services at no cost for another grant opportunity. Per Vice President Ron Stefani, Castroville CSD should let MNS Engineers finish applying for this grant on the second round, so the funds are not lost and the District gets its monies worth. Next time the District will need to hire a better grant writer. Vice President Ron Stefani also asked why MNS Engineers was not present at this board meeting as they can attend a meeting and let the Board know what they need from Castroville CSD to get the job done. He also wants General Manager Eric Tynan to pin them down to a schedule and have them put it down on a Gantt Chart that shows exactly what they are going to get done and when. Per General Manager Eric Tynan he did not want MNS Engineers present at this board meeting so he could speak frankly to the Board about this matter. Director Glenn Oania asked if MNS Engineers provide him with a report that updates him with the status of projects. Per General Manager Eric Tynan the monthly Action/Plan Reports that he includes in the board packets have this information. A meeting was not scheduled for this month, which is why he did not include any updated reports in the board packet. After some discussion, a motion is made by Ron Stefani and seconded by Gregory Macmillan to direct General Manager Eric Tynan to contact MNS Engineers and get a schedule (Gantt Chart) from them in writing that shows when they will have it done as the Board wants to see the product so they can review it before it is submitted to DWR on the second go around for the desalination grant at least a month in advance. The motion carried by the following roll call votes:

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AYES: 5 Directors: Oania, MacMillan, Stefani, Cochran, and Padilla  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

9. Castroville Community Plan to be updated – President Cosme Padilla requested Supervisor Glenn Church provide the update since he was present. Supervisor Church stated that the County is reviewing the community plan because the old plan in place is inhibitive of growth. Largely because of the fees and the Coastal Commission is standing in the way of developments on the outside of town. Monterey County is looking to make some amendments or changes to its plan. The County of Monterey Housing and Community Development Department wants to get the community engaged to discuss and provide input on thoughts and ideas regarding land use, housing, transportation, infrastructure, and other local priorities. They want to have a community meeting in Castroville in March to discuss the Castroville Community Plan Update & Impact Fees Nexus Study. He has also spoken to them about putting together an Ad hoc Committee with various people from the community to provide input so Castroville does not become a dumping ground for low income housing. There is a need for single family housing at market value without restrictions. Per Vice President Ron Stefani the biggest issues from the last community plan is traffic and parking. President Cosme Padilla announced that Supervisor Church had asked him to be part of the Ad hoc committee. Supervisor Church stated that he will also be asking younger members of the community to participate as it would be great to get their input.

**Upon Board President Padilla's request, the Board returned to New Business, Item 1 on the agenda and continued with the order of business.**

10. Discussion on options on considering a Castroville CSD District Engineer – Vice President Ron Stefani stated that he would like the District to hire an Engineer Technician. The District currently has about ten projects. General Manager Eric Tyan will be totally busy overseeing all these projects. With all the paperwork that is received for these project, he would like to see it better organized when presented to the Board, and have an individual who works on it fulltime and present these reports to the Board. He wants an Engineer Technician that will keep track of all Castroville CSD projects and manage them. He has a few job descriptions and would like to go out and hire a technician engineer. Not an engineer who will direct the District on how to work on the pipes or redesign the system, simply an engineer who will handle paperwork, and have all the projects lined up so the District can move forward at a more rapid pace. The District also needs to consider succession planning since General Manager Eric Tyan has talked about retiring in the next year and his retirement was also published in the Monterey County Weekly. The Board would not be doing its duty if not looking at succession planning. For this reason getting someone for the District that can assist the General Manager and work under his direction would be a smart move. The District can then hire this person and see if this person could be our next general manager. If not a candidate for the general manager position, if the engineer does good work on the District's projects, keep the engineer in that position. He would like to form an Ad hoc Committee, which he would like to be on with another board member and they would bring a plan back to the Board. Per President Cosme Padilla the Ad hoc Committee to hire a Technician Engineer will be Vice President Ron Stefan and Director Gregory MacMillan, which they both accept. Per Vice President Ron Stefani the Ad hoc Committee will meet with General Manager Eric Tynan. Also, if the Board so desires they will allow the opportunity for District staff to submit an application for this position for the reason that one of the Board members wants to make sure the District gives the opportunity to hire in house as well as long as qualifications are met. General Manager Eric Tynan stated that he had not announced his retirement to the Monterey County Weekly and it had been retracted.
11. Approve attendance of Castroville CSD General Manager to the California Water Environment Association Conference (CWEA) April 21-25, 2023 in San Diego, CA – General Manager Eric Tynan requested Board approval to attend the CWEA Conference and the early bird deadline of \$904 is

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February 25. The registration form can be viewed on page 73 of this board packet. The correct conference dates are Tuesday, April 18 - Friday, April 21. He is not a CWEA member and has not renewed his membership for several years in order to save the District the annual membership fees. Furthermore, he would stay with friends in San Diego and plans to drive to the conference. He had also invited Lead Operator Roberto Galvez to attend the conference but he will not be able to make it. Per the Board it appears this conference is beneficial for General Manager Eric Tynan to attend and a motion is made by Ron Stefani and seconded by Glenn Oania to approve General Manager Eric Tynan to attend the CWEA Conference on Tuesday, April 18 – Friday, April 21 in San Diego. The motion carried by the following roll call votes:

AYES:	5	Directors:	Oania, MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

12. Approve attendance of Castroville CSD Board Members and General Manager to the Association of California Water Agencies (ACWA) 2023 Spring Conference & Expo, May 9-11 2023, Monterey, CA – General Manager Eric Tynan informed the Board the ACWA 2023 Spring Conference & Expo is May 9-11 2023 in Monterey, California and it would be great to have board members attend since it is being held locally. The Board agreed it would be beneficial for them to attend. Directors interested in attending are Stefani, Padilla, MacMillan as well as General Manager Eric Tynan. A motion is made by Glenn Oania and seconded by Ron Stefani to approve the attendance of Castroville CSD Board Members (Stefani, Padilla & MacMillan) and General Manager Eric Tynan to the Association of California Water Agencies (ACWA) 2023 Spring Conference & Expo, May 9-11 2023, Monterey, CA. The motion carried by the following roll call votes:

AYES:	5	Directors:	Oania, MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

**UNFINISHED BUSINESS:**

1. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels report can be viewed on page 76 of this board packet. Well levels are coming back up pretty good and even the deep well, Well #5 is showing a little rebound. The wells are making a nice rebound, especially Well #2. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. A desalter is being considered for Well #3.
2. Update on Asset Management and Maintenance Projects (Castroville Water Valves Replacement Project and Maggiora Bros. Drilling Inc. for the Replacement of Well #4 Pump) - General Manager Eric Tynan reminded the Board that Monterey Peninsula Engineering (MPE) was awarded the project at last month's board meeting, not to exceed \$121,000 for the Castroville Water Valves Replacement Project. MPE was notified on January 10, 2023 of the award since he was waiting to see if he was going to be able to purchase water valves from A & S Metals to offset the cost of this project but this did not happen after all. He originally had a preconstruction meeting with MPE last Friday but it was rescheduled for this week. Maggiora Brothers Drilling finished the conversion for Well #4. The well has a new casing and new pump. It is all water lubrication and not oil lubrication so you will not get oil inside of the tank. Maggiora Brothers Drilling did a great job.
3. Update on proposed water service intertie pipeline with Marina Coast Water District- General Manager Eric Tynan reported to the Board that he has had discussions regarding the pipeline with Marina Coast Water District General Manager Remleh Scherzinger. General Manager Eric Tynan introduced the

Marina Coast Water District General Manager and thought that he could directly speak to the Board and discuss the preliminary draft engineering memorandum that was provided to the District. A memorandum created by Schaff & Wheeler Consulting Engineers on behalf of Marina Coast Water District regarding the Castroville Inter-Tie can be viewed on pages 77-84 of this board packet. Marina Coast Water District General Manager Scherzinger gave a quick background on the proposed Castroville Inter-Tie to the Board and wanted to provide sister to sister support to Castroville. After meeting with the general managers about this idea, who would be potential customers, Marina Coast Water District Board agreed to put 50k into an engineering study to start furthering this work. He had a meeting with Supervisor Church the other day and after that meeting came by Castroville CSD to make sure General Manager Eric Tynan was aware and had a copy of this technical memorandum that was put in this board packet. It was provided to Castroville to go through it and make sure the engineering assumptions are accurate. In the coming months he would meet with the other general managers to confirm the numbers are true and accurate and do they want to move forward or not. General Manager Eric Tynan did let General Manager Scherzinger know that the Castroville CSD Board prefers to own its line. Vice President Ron Stefani, who also serves on the GSA stated that the GSA may not allow the transfer of water from one over drafted subbasin to another. Per Marina Coast Water District General Manager Scherzinger Marina Coast Water District is here to help Castroville CSD and if the District does not want the help, he is happy to shut the project down and move on. Vice President Ron Stefani stated Castroville CSD has other plans. Supervisor Church stated for both Castroville CSD and Marina Coast Water District to keep the communication open with each other. Per President Cosme Padilla, the Board is here to represent the community and have to be very careful where the District gets its water. We cannot ask our ratepayers to pay for water to be transported here and for this reason in good conscious cannot support this project. President Padilla thanks Marina Coast Water District General Manager Scherzinger for his concern and wants both agencies to be good neighbors. General Manager Scherzinger thanks the board for their attention and time. As discussed at last month's board meeting, Per Vice President Ron Stefani the Cal Am desal line appears to be the best deal for the District as Cal Am is willing to pay for the rest of the cost and Castroville CSD would pay \$2.8 million. In his opinion, Castroville CSD should be moving strategically full speed ahead with Cal Am, although they are being sued and it may take years to resolve. Still, this should be the District's number one priority. And when Castroville CSD has the pipeline we would be glad to intertie with Marina Coast Water District The District should focus on both Cal Am desal line and the brine line. Even if the brine line is not used, the District still has that line available. The Board gave General Manager Eric Tynan direction to get busy with the brine line and pipeline with Cal Am. General Manager Eric Tynan agrees two line would be better than one.

**Upon Board President Padilla's request, the Board returned to Public Comment to allow Supervisor Church to speak under Public Comment for an item not under the agenda.**

4. Update on the State of California Department of Transportation (Caltrans) projects: (1) Caltrans Merritt Street Beautification Project, (2) Pedestrian Bridge Enhancement/Improvement Project, (3) Castroville Boulevard Roundabout Project, (4) Moss Landing Highway 1 CAPM Project, (5) Merritt Street Roadway Improvement Project – General Manager Eric Tynan reported that for project (1) a Cooperation Agreement was signed and Caltrans will raise the valves and manholes at their cost. Their might also be some hydrants moved at their cost, which is great for the District. He also has a meeting with Caltrans this Thursday to further discuss this project. Project (2) Caltrans is planning to put a little parklet on either side of the overpass. Also, some of the railings and rods on the pedestrian bridge are rotted away or broken. He took pictures showing the deterioration and showed them to Supervisor Church to try and determine who is responsible for them. However, someone has replaced and fixed some of them and he has contacted Jackson Ho with Caltrans and is still waiting to hear back from him. Vice President Ron Stefani stated that 5 or 6 years ago he had informed General Manager Eric Tynan of rotten railings and in turn, he notified the County who repaired or replaced them. Per General Manager Eric Tynan, the County is stating they are not responsible. He will contact Caltrans tomorrow for more clarification on which agency is responsible for the railings and rods of the pedestrian bridge over Highway 156. Project (3) General Manager Eric Tynan stated he has a meetings with Caltrans this

Thursday to further discuss this project. Project (4) Project description can be viewed on page 85 of this board packet. The Moss Landing Highway 1 CAMP Project is located in Monterey County on Route 1 form south of Molera Road interchange to the Monterey/Santa Cruz County line. The purpose of this project is to improve the ride quality for road users, traffic operations and traffic management, pedestrian infrastructure, and accessibility for all users. Castroville CSD's pipeline runs along Struve Road and comes off of Struve Road and joins Highway 1 and over the bridge. Project (5) Caltrans will be raising the roadway to grade and is also looking to do parking enhancements .

5. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements –**Moss Landing Sewer ( No Action Plans this month)**: There was no update this month. Information is from last month's board meeting. General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure, which is right over a body of water, Marine Sanctuary and Harbor. Already discussed early was authorizing the General Manager to pursue LAFCO approval of an out-of-agency service extension and minor sphere of influence amendment for wastewater services (CEQA: categorical exemption). MNS is finishing up the 60% design and the environmental is underway. MNS is to prepare a construction application following the 60% completion. Ortega(FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing and the District is still working on finalizing the sale of the easement pending LAFCO approval. **The Washington Bypass (No Action Plans this month)**:There was no update this month. Information is from last month's January 17, 2023 board meeting. As previously mentioned, Castroville CSD applied for the \$3.5 million grant for this project. However, the only hang-up he sees right now is that there is a little ditch that parallels Sewer Road also known as Watsonville Road, which is covered by the Army Core of Engineers and will require another permit. At the next meeting board meeting, we should be issuing the Initial Study-Mitigated Negative Declaration for this project (Approved with Resolution No. 23-02, February 21, 2023 board meeting). CCSD approved the environmental proposal from MNS Engineers for this project, which they have been working on. Once the environmental is complete, MNS to submit the funding application for the next phase. Permits are required due to jurisdictional wetlands. Three permits from three Federal agencies are also required. General Manager Eric Tynan sent email on AB52, completed in November 2022. Once the environmental is completed, MNS to submit the funding application for the next phase, spring 2023. As mentioned previously, since the potholing has been completed as well as 60% of the plans, the District has received all the grant funds of \$61,807 from DWR. The District has applied for a grant for finishing the design and construction, California Housing Community Development, Infill Infrastructure Grant and still waiting to hear on the status of this grant. In addition, State Water Resources Control Board, SRF set aside for small disadvantaged communities, "The Small Community Clean Water Waste Water Funding Program." MNS is preparing the application as the State has requested the full application for \$3.5 million. The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to CCSD. **Emergency Deep Aquifer Supply and Storage Tank (No Action Plans this month)**: The District is still waiting to finalize the purchase of the land that is being acquired from adjacent property owner for the lot-line adjustment, which should occur soon. The District is waiting on the County to finalize the documentation so the District can move forward with this project. In addition, Pueblo Water Resources does not want to do a design build and prefers to work on their own. However, MNS Engineers does want this project to be a Design Build. The 30% design has been completed as of May 2022. The 60% design has been completed on the application for the construction. The District is still working on getting grant funds for the construction of the deep well and the environmental documentation is almost complete. MNS to prepare a Future Grant Application if SCDR is a "no go". MNS also submitted a grant application on behalf of CCSD for the SCDR grant. However, this grant is first come first serve and there are 55 applicants ahead of CCSD. Still, partial funding is a possibility. MNS Engineers to check back with DWR. The CEQA Notice of Exemption for the Castroville CSD to be filed at County Clerk for the Emergency Deep Aquifer Supply and Storage Tank Project. **The Overhead Sign at Highway 183 (No Action Plans this month)**: As mentioned previously, the Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. The State has also



requested a traffic control plan and a storm water control plan which was prepared by MNS Engineers and sent to the state. MNS will be handling the administration for this project, which did not require board approval after all. Resolution No. 2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. MNS to continue working with Signs By Van and draft a Project Management Professional (PMP), contract, encroachment permit. Castroville CSD should be receiving a check from Caltrans in the amount of \$127,955.28 by this month. The current issue with this project now is the placement of the post, which was previously approved. Caltrans is telling Signs By Van were to put them and the locations that they want has a lot of underground utilities. Ideally it would better to cut the post, install solid rod supports that have been engineered in the existing holes. The action plans are put together by Paul Greenway, G7ei Inc. and have provided a timeline on the status of where the grants are. Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Director Ron Stefani reported MIW has new members on the M1W board. New members included a representative from Seaside, Supervisor Glenn Church and Mayor Kimberly Craig from Salinas. M1W also did approve with putting the charges on the property tax roll and will do more outreach to make sure everyone is up to speed on it before submitting it to the County of Monterey Assessor's office to be put on the tax roll.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani stated that there are six subbasin in the Salinas Valley: the 180-400 Foot Aquifer Subbasin, the Eastside Aquifer Subbasin, the Forebay Aquifer Subbasin, the Upper Valley Aquifer Subbasin, the Langley Area Subbasin and the Monterey Subbasin. Each basin has their own implementation committee that is working on projects to make each one of those basins sustainable. They are looking at the water that is coming in and coming out and how it is being used. The Monterey Subbasin, 180-400 Foot Aquifer Subbasin, Langley Area Subbasin and Eastside Aquifer Subbasin are over drafted. These four subbasins are using more water that is being stored. The Sustainable Groundwater Management Act has required that you balance your basins. None of these projects calls for transferring water from one subbasin to another. This is the last thing you would want to do when your subbasins are over drafted. One of the biggest plans is that the extraction barrier would stop salt water intrusion, a row of wells that would go along Highway 1 and pull water out and desalt it. The GSA is doing a feasibility study and waiting on this study. They are also doing a Deep Aquifer study. The big issue is that Marina Coast Water District has 70% of their water now coming from the deep aquifer. Castroville CSD also have one deep aquifer well and trying to drill another one. What is being realized now, is that the deep aquifer does not recharge and how will sustainability be met if pumping keeps occurring in the deep aquifer. In the Marina Coast area their biggest threat to the deep aquifer is the connection with the 400. All the salt that gets into the 400 will go into the deep aquifer.
3. Update on meetings or educational classes attended by the Directors – President Cosme Padilla announced that he and Director Gregory MacMillan took a tour of all the Castroville CSD sites with General Manager Eric Tynan and wanted to thank him for the tour.

**GENERAL OPERATIONS**

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – December 2022 and January 2033. A motion was made by Ron Stefani and seconded by Glenn Oania to pay all bills presented. The motion carried by the following roll call votes:

AYES:	5	Directors:	Oania, MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Oania, MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 6:48 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos  
Secretary to the Board

Approved by,



Cosme Padilla  
President