



# CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

President – Ron Stefani  
Vice President – Greg MacMillan  
Director – Glenn Oania  
Director – James R. Cochran  
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560  
General Manager – James Derbin  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

## AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, DECEMBER 16, 2025 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET MISSION AND VISION

### Mission Statement

To provide quality services to the community at the highest standard and in the most cost-effective manner.

### Vision Statement

Dedicated to inclusive community involvement and providing excellent customer service while being recognized as a leading resource for enhancing the community of Castroville.

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***In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Secretary to the Board during regular business hours at (831) 633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting to enable the District to arrange reasonable accommodation.***

### CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

### ADDITIONS OR CORRECTIONS TO AGENDA

*The Board may add items of business not appearing on the posted Agenda if: (1) the Board, by a majority vote, determines that emergency situation exists as defined in Government Code Section 54956.5; or (2) the Board, by a two-thirds vote of the members present at the meeting or, if less than two-thirds of the members present, a unanimous vote of those members present, determines that there is a need to take immediate action on the item and that the need for action came to the attention of the agency subsequent to the posting of the Agenda.*

### PUBLIC COMMENT

*This designated time is for members of the public to provide comments on any District related matter. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please limit your comments to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.*

### CONSENT CALENDAR

*The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.*

1. Consider and approve the draft minutes of the Regular Board Meeting, November 18, 2025 – **motion item**

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**CORRESPONDENCE**

*For informational purposes only. No action is to be taken.*

1. Letter from ACWA JPIA presenting the President's Special Recognition Award to Castroville Community Services District for outstanding performance in the Liability program, demonstrated by maintaining exceptionally low claim costs relative to contributions during the period 10/01/2021-09/30/2024.

**INFORMATIONAL ITEMS**

*For informational purposes only. No action is to be taken.*

1. Caltrans Moss Landing CAPM Project Description
2. County of Monterey Supervisor's Snapshot, District 2 Glenn Church. A Summary of Your Local Government Action, December 2025
3. Best Best & Krieger LLP, New Fiscal and Financial Training for Board Members and Certain Employees

**PRESENTATIONS**

*For informational purposes only. No action is to be taken.*

1. Fechter & Company, Certified Public Accountants to present proposed final draft of Castroville Community Services District, Annual Financial Report and Supplemental Information with Independent Auditor's Report Thereon, for fiscal year ended June 30, 2025 – Scott German, CPA

**NEW BUSINESS**

*If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.*

1. Consider and approve Resolution No.25-04, A Resolution of the Board of Directors of the Castroville CSD to Accept Annual Financial Report and Supplemental Information with Independent Auditor's Report Thereon for Fiscal Year Ended June 30, 2025, as Prepared by Fechter & Company, Certified Public Accountants – **motion item**
2. Consider approving proposal from Fechter & Company Certified Public Accountants to provide audit services to Castroville CSD for three-year period – **motion item**
3. Consider authorizing the General Manager James Derbin to surplus the old Xerox copier/printer – **motion item**
4. Consider approving and authorizing the General Manager to execute a Cover Agreement with State of California Department of Transportation (DOT) to streamline routine necessary paperwork to allow DOT to make elevation adjustments to any of Castroville CSD's valve or manhole covers that are located within the State of California Right of Way – **motion item**
5. Consider approving and authorizing the General Manager to Execute a future Amendment No. 3 to the Caltrans Cooperative Funding Agreement for the Castroville Historic Landmark Sign Replacement Project – **motion item**
6. Consider approving and authorizing funds allocated for streetlighting improvements in the Governmental Zone1 Activities Fund to be paid to North County Recreation and Park District to improve the lighting at the Japanese Schoolhouse and neighboring ballfield structures – **motion item**
7. Further discussion on schedule and scope for future water and sewer rate study – James Derbin, General Manager

**UNFINISHED BUSINESS**

*If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.*

1. Update on Well #6 Project – James Derbin, General Manager

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**CLOSED SESSION:**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

Unrepresented Employee: General Manager

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable):

The board will reconvene into an open session prior to adjournment and shall announce any action taken during the closed session.

2. Consider and approve salary increase for General Manager, effective December 25, 2025 – **motion item**

**BOARD OF DIRECTORS COMMUNICATION**

*For informational purposes only on subjects not covered by the agenda. No action is to be taken. Directors' reports on meetings with other agencies, organizations, and individuals on behalf of the District and on official District Matters.*

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

**STAFF REPORTS**

*For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the General Manager and Staff to communicate activity, educational classes, and/or Committee reports.*

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** –Quarterly Financial Statements, \* Treasures Report-L.A.I.F., Internal Report and Administration Update

**CHECK REGISTER** – Receive, approve, and file the Check Register for the month of November 2025 – **motion item**

**ITEMS FOR NEXT MONTHS AGENDA, Tuesday, January 20, 2026, at 4:30 p.m.**

**ADJOURNMENT** – **motion item**

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**MEETING INFORMATION**

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Director or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 11499 Geil Street, Castroville, CA 95012, during normal business hours. All documents supporting this agenda are available on the District website [www.castrovillecsd.org](http://www.castrovillecsd.org), subject to the staff's availability to post the documents before the meeting.

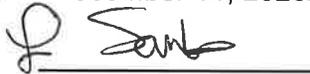
Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting should direct such requests to Lidia Santos, Secretary to the Board, at (831)-633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

**Certification of Posting**

I certify that on December 11, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on December 11, 2025.



Lidia Santos, Board Secretary