

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
October 21, 2025

President Ron Stefani called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: Director Cosme Padilla, Director Glenn Oania, and President Ron Stefani

Absent: Director James Cochran and Director Greg MacMillan

General Manager: James Derbin

Secretary to the Board: Lidia Santos

Staff Present:

Guest:

PLEDGE OF ALLEGIANCE

President Ron Stefani led the pledge of allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. The motion was made by Cosme Padilla and seconded by Glenn Oania to approve the draft minutes of September 16, 2025, Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES: 3 Directors: Padilla, Oania and Stefani

NOES: 0 Directors:

ABSENT/NOT

PARTICIPATING: 2 Directors: Cochran and MacMillan

Consent Calendar accepted as presented

CORRESPONDENCE:

1. None

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. Caltrans News Release: Update #8 on Sidewalks and Curb Work Continues on State Route 183/Merritt Street in Castroville
2. Caltrans News Release: Update #9 Overnight and Daytime Work Continues on State Route 183/Merritt Street in Castroville

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Consider and approve the West Valley Construction emergency work to replace 8" gate valve at 10700 Merritt Street, \$19,431.35 & emergency work to replace 8" valve at 10711 Merritt Street, \$20,631.34 with Sole Source Justification, total amount \$40,062.69. Staff Report with Exhibit A, invoices, Exhibit B, Sole Source Justification – General Manager James Derbin brought this before the Board as a formality for approval. There was emergency work to replace 8" gate valve under \$20,000 at 10700 Merritt Street which the previous general manager authorized West Valley Construction to complete. However, it was shortly discovered that there was also another 8" gate valve at 10711 Merritt Street in need of emergency repairs. Staff report, Exhibit A and Exhibit B can be viewed on pages 11-18 of the board packet. A motion was made by Glenn Oania and seconded by Cosme Padilla to approve the West Valley Construction emergency work to replace 8" gate valve at 10700 Merritt Street, \$19,431.35 & emergency work to replace 8" valve at 10711 Merritt Street, \$20,631.34 with Sole Source Justification, total amount \$40,062.69. The motion carried by the following roll call votes:

AYES:	3	Directors:	Padilla, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	2	Directors:	Cochran and MacMillan

UNFINISHED BUSINESS:

1. Update on street lighting for Castroville Zone 1 and Moro Cojo Zone 2 – General Manager James Derbin stated that he had met with PG&E crew to discuss the street lighting audit that was completed by PG&E. Minor anomalies were discovered during the audit that are being researched. He also met with North County Recreation and Park District General Manager Alex Lopez to further discuss lighting at the Japanese Schoolhouse. Director Cosme Padilla said that he wants to make sure that this District is addressing street lighting concerns the community may have.
2. Update on Well #6 Project – General Manager James Derbin informed the Board that they are doing the development of the well this week and will be doing pump and well testing next week. He also met with Nick Panosky, Principal Engineer with MNS Engineers to discuss a scaled down project for Well #6. Having Well #6 is a great investment and backup well to have. Well #3 is in standby and will be kept as an emergency well. Per President Ron Stefani the Cal Am pipeline for Castroville CSD is estimated to cost \$2.8 million. These two projects will cause a money squeeze for the District.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – President Ron Stefani stated that there was not much on the agenda last meeting. Discussed were rates that will mostly go up next year, pending the rate study. President Ron Stefani he will not be able to attend the MIW meeting next week and asked General Manager James Derbin to attend the MIW meeting in his place as he is the alternate.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – President Ron Stefani announces that at this meeting they mostly discussed Demand Management. The GSA will have to decide by early 2026.

3. Update on meetings or educational classes attended by the Directors – Director Cosme Padilla announced he did not attend the NCRPD board meeting, which discussed the Artichoke Festival. More than likely Castroville CSD will be approached by NCRPD to see how it can contribute. The annual community event will also be held next month at the NCRPD where various agencies participate to inform the community of the resources available. He would like to see Castroville CSD to be part of this community event. General Manager James Derbin stated he will reach out to the coordinator of this event and is willing to have Castroville CSD participate in this event.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operations Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures
5. L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – September 2025. A motion was made by Glenn Oania and seconded by Cosme Padilla to pay all bills presented. The motion carried by the following roll call votes:

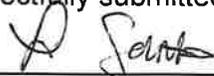
AYES:	3	Directors:	Padilla, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	2	Directors:	Cochran and MacMillan

There being no further business, a motion was made by Cosme Padilla and seconded by Glenn Oania to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	3	Directors:	Padilla, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	2	Directors:	Cochran and MacMillan

The meeting was adjourned at 5:21 p.m.

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Ron Stefani
President