

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
September 16, 2025

President Ron Stefani called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: Director Cosme Padilla, Director James Cochran, Vice President Greg MacMillan, and President Ron Stefani

Absent: Director Glenn Oania

General Manager: James Derbin

Secretary to the Board: Lidia Santos

Staff Present:

Guest:

PLEDGE OF ALLEGIANCE

Director Cosme Padilla let the pledge of allegiance at the request of President Ron Stefani.

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS

1. Adrienne Ayala wanted to inform the Board that new people have joined their community group. He also wanted to thank the Board for listening to their street lighting concerns.

CONSENT CALENDAR

1. The motion was made by Cosme Padilla and seconded by Greg MacMillan to approve the draft minutes of August 16, 2025, Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	4	Directors:	Cochran, MacMillan, Padilla, and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Oania

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Email from California Water Board Division of Drinking Water that they have reviewed and accepted the Disadvantaged Community (DAC) fee reduction application for Castroville CSD.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. Salinas Valley Basin Groundwater Sustainability Agency August Newsletter

Informational items accepted as presented

PRESENTATIONS:

Pueblo Water Resources, Inc. to discuss the Well #6 Project – Michael Burke, Principal Hydrogeologist provided the Board with a PowerPoint presentation on work that has been done to date for this project and what the next steps should be. During the pilot hole drilling done by Maggiora Brothers Drilling a sandy/gravel layer was discovered between the depths of 1400'/1500'. This water bearing formation

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looks to be a very good source of ground water. He is recommending to adjust the well design to construct and screen in this deeper zone. The new design of the well depth is 1,530'. The presentation on this project can be viewed as an attachment to this board packet.

Director Glenn Oania arrives at 4:44 p.m.

NEW BUSINESS:

1. Consider approving and authorizing the General Manager to execute Change Order No. 1 for the Well #6 contract with Maggiora Brothers Drilling, Inc. for increased well depth, not to exceed \$52,700 – General Manager James Derbin reminded the Board that initial contract with Maggiora Brothers Drilling, Inc for the drilling and construction of Well #6 to a total depth of 1,430' is for \$1,395,220. The new design depth of the well is 1,530', for an additional cost of \$52,700. The new contract amount would be \$1,447,920. Staff report and request for a change order can be viewed on pages 14-15 of the board packet. A motion is made by Cosme Padilla and seconded by Greg MacMillan authorizing the General Manager to execute Change Order No. 1 for the Well #6 contract with Maggiora Brothers Drilling, Inc. for increased well depth, not to exceed \$52,700. The motion carried by the following roll call votes:

AYES:	5	Directors:	Cochran, MacMillan, Padilla, Oania, and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Consider approving and authorizing the General Manager to adjust the Maintenance Worker's hourly wages per the Wage Step Program-Board approved, May 20, 2025, effective Thursday, October 2, 2025– General Manager James Derbin informed the Board he would like to grant a step 2 wage increase for Maintenance Worker, Velazquez. The staff report can be viewed on page 16 of the board packet. A motion is made by Glenn Oania and seconded by James Cochran to authorize the General Manager to adjust the Maintenance Worker's hourly wages per the Wage Step Program to Step 2 which will increase his pay by 3% to \$25.64 hourly, effective Thursday, October 2, 2025. The motion carried by the following roll call votes:

AYES:	5	Directors:	Cochran, MacMillan, Padilla, Oania, and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

UNFINISHED BUSINESS:

1. Update on street lighting for Castroville Zone 1 and Moro Cojo Zone 2 – General Manager James Derbin stated that PG&E has finalized the audit of all the street lighting that Castroville CSD is billed for in Castroville Zone 1 and Moro Cojo Zone 2. The audit discovered some minor inconsistencies, nothing significant, which PG&E is still reviewing. CCSD has been billed in error for one streetlight and PG&E will provide Castroville CSD with credit. PG&E has repaired Ocean Mist streetlights, although they are still trying to determine who is responsible for them as well along with the Union Street lighting. Director Cosme Padilla wanted to make sure that lighting for the Japanese Schoolhouse is still being considered. General Manager James Derbin plans to meet with NCRPD General Manger Alex Lopez to establish a plan for lighting for the Japanese Schoolhouse.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – President Ron Stefani stated that MIW has put out to bid for a rate study. More than likely rates will go up next year.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – President Ron Stefani announce once more that the SVBGSA fee will remain the same for customers, which is good news. Fees may go up when the grant funding is gone. General Manager James Derbin is still waiting to see if he has been appointed to the SVBGSA for the Technical Advisory Committee. There are currently four applications that have been submitted.
3. Update on meetings or educational classes attended by the Directors – Director Ron Stefani stated that he, General Manager James Derbin, and Office Manager Lidia Santos attended the CSDA Annual Conference in Monterey the 26th-27th of August. They all agreed that the conference was informative.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operations Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – August 2025. A motion was made by Cosme Padilla and seconded by Greg MacMillan to pay all bills presented. The motion carried by the following roll call votes:

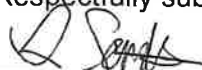
AYES:	5	Directors:	Cochran, MacMillan, Padilla, Oania, and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Cochran, MacMillan, Padilla, Oania, and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting was adjourned at 5:39 p.m.

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Ron Stefani
President