



CASTROVILLE COMMUNITY SERVICES DISTRICT

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President – James R. Cochran
Vice President – Glenn Oania
Director – Cosme Padilla
Director – Ron Stefani
Director – Adriana Melgoza

General Manager – Eric Tynan
Board Secretary – Lidia Santos
Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, MAY 17, 2022 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Draft Minutes of Regular Board Meeting of April 19, 2022 – **motion item**

CORRESPONDENCE:

1. Letter of support from various entities sent to the State Representatives: Senator John Laird, Senator Anna Caballero, Assemblymember Robert Rivas and Assemblymember Mark Stone requesting support for a state funding allocation to provide necessary maintenance and repair to our two reservoirs and dams, Nacimiento and San Antonio

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2. Letter of support from Castroville CSD sent to the State Representatives: Senator John Laird, Senator Anna Caballero, Assemblymember Robert Rivas and Assemblymember Mark Stone requesting support for a state funding allocation to provide necessary maintenance and repair to our two reservoirs and dams, Nacimiento and San Antonio.
3. Letter from Castroville CSD to 9 affected tribes regarding AB 52 Consultation, Castroville Emergency Deep Aquifer Supply and Storage Tank Project for Castroville

INFORMATIONAL ITEMS:

1. Caltrans virtual community meeting, Thursday, May 26, 2022, 6:00 to 7:30 p.m. regarding the State Route 183 Castroville Improvements Project
2. Certificate of Completion for Cross-Connection Controls, Mobile Singer Level 1, and Groundwater Well Operation and Maintenance by Operator II Varela

PRESENTATION:

1. None

NEW BUSINESS:

1. Resolution No. 22-05 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– **motion item**
2. Resolution No.22-06 Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation of the Election – **motion item**
3. Resolution No. 22-07 A Resolution of the Board of Directors of the Castroville Community Services District Authorizing a Representative – **motion item**
4. North County Recreation and Park District request for funding, “Extended Recreation Services” for fiscal year 2022/2023 – Eric Tynan, General Manager
5. Consider selecting a 10 years flat Employer Target Amount (effective fiscal year 2022-2023) for the OPEB plan to fund and reduce the plan’s current \$215,916 Net OPEB Liability (NOL) to \$0 over the specified timeframe paying off the NOL while continuing to fund the annual Service Cost – **motion item**
6. Preliminary 2022-23 Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) – Budget & Personnel Committee: Directors Cosme Padilla and Ron Stefani
7. Reappoint Ron Stefani as a Board Member to the Salinas Valley Basin Groundwater Sustainability Agency (3 year term) and also an alternate as his term expires July 1, 2022 – **motion item**
8. Consider approving proposal for Engineering Design and Construction Management Services for the Castroville North Water Services, not to exceed \$4,400 – **motion item**
9. Discuss proposed water service line with Marina Coast Water District – Eric Tynan, General Manager
10. Review and approve new draft employee handbook to take effect July 1, 2022 – **motion item**

UNFINISHED BUSINESS:

1. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for **Moss Landing Wastewater System Rehabilitation Project**) land acquisition for Lift

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Station 1, Castroville-Sewer Zone 1 (**Washington Sewer Trunk Line Bypass**), Castroville-Water Zone 1 (**Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6**) for system upgrades and improvements and **Castroville Overhead Sign at Highway 183** – Eric Tynan, General Manager

2. Update on lot line adjustment for acquisition of Well No. 6 – Eric Tynan, General Manager
3. Update on Monterey One Water lateral repair consideration for Cypress Alley – Eric Tynan, General Manager

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors (Eastern Municipal Water District briefing and tour for Monterey One Water & Castroville CSD) – Ron Stefani, Director and Eric Tynan, General Manager

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of March 2022 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, May 17, 2022 at 4:30 p.m.

CLOSE:


Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on April 14, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on April 14, 2022.



Lidia Santos, Board Secretary