

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
April 20, 2021

President James Cochran called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present (Virtual GoToMeeting): President James Cochran, Vice President Glenn Oania, Director Cosme Padilla, Director Ron Stefani and Director Adriana Melgoza

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: District ACWA JPIA Attorney Jeffery Oneal, District Legal Counsel Christine Kemp, Paul Sciuto, Mike McCullough, Steve Snodgrass, James Hackett, Freny Cooper and Grant Leonard

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Director Ron Stefani at the request of President James Cochran.

PUBLIC COMMENTS

1. Mr. Steve Snodgrass had a concept he wanted to mention to the Castroville CSD Board of Directors and see if they were open to it. He along with Freny Cooper and James Hackett would like to bring broadband internet services to Castroville at an affordable rate to make it more accessible to the community. It may have to go to a Prop 218. However, Castroville CSD would be responsible to bill and collect the fees on the customers water bills and then cut a check and forward the fees collected to the internet provider Cruzio. Directors Stefani and Padilla informed Mr. Snodgrass that the Board cannot make a decision at this time since this item is not formally listed on the agenda. Furthermore, they would like a formal presentation with more information. Mr. Snodgrass stated at this time it is just a concept and does not have all the details. He thanked the Board for their time.

CONSENT CALENDAR

1. A motion was made by Glenn Oania and seconded by Ron Stefani to approve the minutes of the March 16, 2021 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. None.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Monterey Herald* – Water restrictions and housing shortage converge in a request for additional Carmel River water
2. *Monterey Herald* – Monterey County water agency board balks at dam maintenance report
3. The California Department of Water Resources (DWR) has marked 2021 as the third-driest water year, a period marked from October to March, on record for the Golden State

Informational items accepted as presented

PRESENTATIONS:

1. Presentation by Paul Sciuto, Monterey One Water General Manager regarding potential five-year rate increase related to Proposition 218. Monterey One Water General Manager Paul Sciuto is presenting to member entities a PDF document (which can be viewed as an attachment to the board packet) to discuss proposed increase to monthly sewer service charges and rates. The MIW Board of Directors voted unanimously at last month's board meeting to move forward with the proposed rate increases. The public hearing is scheduled for Monday, June 7, 2021 at 6:00 p.m. If the Proposition passes, the proposed 5- year schedule would be effective July 1, 2021. M1W is proposing to increase rates for the following reasons: capital reinvestment, responding to personnel obligations, and improving the Agency's financial strength. M1W's 10-Year Capital Program prioritizes what and when infrastructure improvements are needed to provide consistent service. He answered questions and concerns from the board and public. Once done with his PDF presentation he thanked the Board for their time.

CLOSED SESSION: The Board went into closed session at 5:06 p.m.

CONFERENCE WITH LEGAL COUNSEL

Threatened/Pending litigation *David Lewis Schartow v. Castroville, a government municipality, State of California, a government municipality, and Does 1-100, inclusive*, Superior Court of Monterey County, Case no. 20CV001881. Government Code §54956.9 (d)(1) and (2).

OPEN SESSION: The Board returned to open session at 5:21 p.m. No action was taken in closed session. District ACWA JPIA Attorney Jeffery Oneal excused himself from the meeting at 5.22 p.m.

NEW BUSINESS:

1. *David Lewis Schartow v. Castroville, a government municipality, State of California, a government municipality, and Does 1-100, inclusive*, Superior Court of Monterey County, Case no. 20CV001881. Consideration of Application for Permission to file a late Government Claim. Government Code §911.4,911.6. – After some discussion and legal counsel recommendation, a motion was made by Cosme Padilla and seconded by Glenn Oania to deny the application for permission to request to file a late claim. The motion carried by the following roll call votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:
2. Monterey County Public Works road repairs on Cooper Street, which included upgrades to District infrastructures on Cooper Street – General Manager Eric Tynan reported to the Board that Cooper Street now looks beautiful and that Monterey County Public Works did a great job. This street is well traveled by school buses and other vehicles going to the middle school and for this reason was in need of street repairs. Also, while Monterey County Public Works was doing repairs the vibration of the heavy equipment caused a water line and saddle to break, which were quickly repaired by Castroville CSD operators. In addition, since Monterey County Public Works was already doing street repairs he had the valves and manholes on Cooper Street raised to grade for a fee of \$4,000. It was a great collaboration between Monterey County Public Works and Castroville CSD.
3. Resolution No. 2021-02, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges – After some discussion, a motion is made by Ron Stefani and seconded by Adriana Melgoza to approve Resolution

No. 2021-02, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges. The motion carried by the following roll call votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

4. Select Annual Budget & Personnel Committee (two directors) – General Manager Eric Tynan let the Board know it is that time again for the Annual Budget & Personnel Committee to meet. A motion was made by Cosme Padilla and seconded by Glenn Oania to select Directors Ron Stefani and Adriana Melgoza as the Annual Budget & Personnel Committee for 2021/2022. The motion carried by the following roll call votes:

AYES: 5 Directors: Melgoza, Cochran, Stefani, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

5. Approve one-time incentive bonus of \$250 for Operator Orozco along with a \$1 pay increase per hour for certification obtained from State Water Resources Control Board for Distribution-Grade II, effective the 22nd of April 2021 – General Manager Eric Tynan reported to the Board that per section 8.4 Certification Incentive Bonus and section 8.5 Certification Pay of the Employee Handbook, CCSD shall pay a one-time incentive bonus of \$250 per certificate for employees who obtain authorized certifications and CCSD provides a one-time, \$1 pay increase, per hour; incentive pay, which is subject to general manager recommendations and also subject to Board approval. A motion is made by Adriana Melgoza and seconded by Ron Stefani to approve a one-time incentive bonus of \$250 for Operator Orozco along with a \$1 pay increase per hour for certification obtained from State Water Resources Control Board for Distribution-Grade II certification and pay will be effective on the 22nd of April 2021, which begins this Thursday. The motion carried by the following roll call votes.

AYES: 5 Directors: Melgoza, Cochran, Stefani, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

UNFINISHED BUSINESS:

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. Pending, the DAC Involvement Programs amount TBD with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. In other good news, he was able to obtain sewer tapes on the sewer system from former Director Jerome McCready. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

2. Update on the Castroville CSD contribution of \$83,000 for the Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley project to Monterey County Water Resources Agency (destruction of Well No. 3) – General Manager Eric Tynan reported to the Board that MCWRA sent a letter regarding the reclassification of Well #3 on parcel 030-262-008-000, which can be viewed on page 19 and 20 of this board packet. The Castroville CSD contributed \$83,000 and in exchange for making said contribution, the MCWRA shall assure the District the following: the MCWRA is carrying out MCWRA's responsibilities under the Grant Agreement, the MCWRA will use said funds solely for the purpose for which they are contributed, the District is not a project applicant, nor in any manner responsible for implementation of the grant project; and any District funds contributed, and not so expended, shall be returned to the District. The Project allows the Agency to leverage State funding to complete the destruction of wells within Zone 2B, also known as the CSIP service area. Well #3 is within the Project area and has a status of "Active". Well #3 is being reclassified from a "Active" status to an Abandoned status. Well #3 will be officially reclassified as Abandoned thirty-five days following the date of this letter dated March 19, 2021. Once the well reclassification is complete, the District will receive written notice from MCWRA with further details on the well destruction. District Legal Counsel Christine Kemp wanted to confirm funds contributed would be used for the destruction of Well #3 as per the Grant Agreement and was assured they would be. General Manager Eric Tynan stated there will still be hydropneumatic tanks on this parcel that will be in operation. The parcel is too small for a water tank.
3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – General Manager Eric Tynan updated the Board that the Monterey Peninsula Water Supply Project is on hold. As mentioned at last month's board meeting it is looking like getting the desal project approved will be difficult as many are in favor of the Pure Water Expansion project instead.
4. Update on Cal Trans Merritt/SR 183 Castroville Multimodal Community Enhancement Project – General Manager Eric Tynan reported to the Board that a Caltrans representative wants to do a public outreach to the community of Castroville regarding the enhancements they want to do on Merritt Street such as trees, stamped walkways and trash cans. There is no funding for this and the problem is who will be liable for the trees and trash cans.
5. Update on Professional Services for Castroville CSD Well No. 6 Project awarded to Pueblo Water Resources, Inc. – General Manager Eric Tynan advised the Board that the Risk Transfer Agreement and Certificates of Insurance needed by the District have all been received by Pueblo Water Resources, Inc. and they are moving forward with the design. However, the District is still waiting to purchase the land from Ausonio Andrew E ET Al and to obtain the permits. He will follow-up with Linda Grier on the status of the parcel and update them at next month's board meeting.
6. Update on Media Replacement for Castroville CSD Well No. 5 Arsenic Treatment System awarded to AdEdge – General Manager Eric Tyan informed the Board the Media Replacement went well. The old media is still on site as he is refusing to have the District have to pay for hauling of the media since AdEdge did not provide the District with the correct water testing requirements.
7. Update on well levels – General Manager Eric Tynan updated the Board on the well levels for Well #2, #3, #4 and #5 which can be viewed on page 21 of this board packet. Currently, well levels are trending up. Furthermore, due to the agriculture season starting they will start trending down.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Director Ron Stefani reported to the Board that MIW approved a proposed 5 year rate increase and a Proposition 218 public hearing is scheduled for the 7th of June 2021. They do expect it to pass as there will need to be at least 125,00 protest for it to fail. The rate increase is much needed for the reasons mentioned by General Manager Paul Sciuto.

2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani stated that the biggest issue is the dam repairs needed (see article on pages 14 and 15 of this board packet for further detail). The state Division of Dams has set a November 2025 deadline for the Monterey County Water Resources Agency to make the Lake San Antonio dam spillway “fully functional.” This is threatening the whole valley. SVBGSA is also looking at a modest rate increase for next year. Farmers currently pay \$5 per acre and water customers pay \$2.26 per connection.
3. Update on meetings or educational classes attended by the Directors –None to report at this.

GENERAL OPERATIONS

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – March 2021. A motion was made by Adriana Melgoza and seconded by Glenn Oania to pay all bills presented. The motion carried by the following roll call votes:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Adrian Melgoza and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Melgoza, Cochran, Stefani, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	


The meeting adjourned at 6:11 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by



James Cochran
President