

SELECTION COMMITTEE MEETING MINUTES TO REVIEW STATEMENTS OF QUALIFICATIONS
FOR ENGINEERING CONSULTING SERVICES
CASTROVILLE COMMUNITY SERVICES DISTRICT
November 12, 2020

The Selection Committee met virtually via RingCentral instead of GoToMeeting at 2:00 p.m. due to technical difficulties (Information on how to join the meeting was made public for those interested in joining the meeting).

The meeting began at 2:20 p.m.

ROLL CALL:

Directors Present: Committee members: Ron Stefani and Cosme Padilla

Absent:

Staff Present: General Manager Eric Tynan and Office Manager Lidia Santos

Guest: Nicholas Panofsky and Paul Greenway with MNS Engineers

PUBLIC COMMENTS

None

1. Review Statement of Qualifications for Engineering Consulting Services that were to be submitted by no later than Monday, November 9, 2020 by 10:00 a.m. to Castroville CSD – General Manager Eric Tynan mentioned that Castroville CSD had published on Thursday, October 22, 2020 in the Monterey County Weekly for interested consultants to submit their Statement of Qualifications for Engineering Consulting Services by no later that Monday, November 9, 2020 by 10:00 a.m. to Castroville CSD. MNS Engineers was the only firm to submit their Statement of Qualifications to the District. The Selection Committee, which consisted of Directors Ron Stefani and Cosme Padilla as well as General Manger Eric Tynan reviewed MNS Engineers Statement of Qualifications. In addition, General Manager Eric Tynan had verified their references (public agencies), which all gave them high marks. The Selection Committee had also conducted an interview with MNS Engineers prior to this meeting to discuss their qualifications. Per General Manager Eric Tynan, the District has acquired MNS Engineers services many times before and they have always done a great job.
2. Recommendations of the Selection Committee on the Statement of Qualifications for Engineering Consulting Services to the Castroville CSD Board of Directors at the November 17, 2020 regularly scheduled board meeting at 4:30 p.m. – The Selection Committee will provide their recommendations to the full Board at the November 17, 2020 board meeting and will recommend to have MNS Engineers as an approved engineering consulting services to use for Castroville CSD projects. This is only a discussion at this time and no action has been taken.
3. Adjournment

CLOSE:

Meeting adjourned at 2:42 p.m.

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Adriana Melgoza
President