



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

FAX (831) 633-3103

President – Adriana Meigoza
Vice President – James R. Cochran
Director – Glenn Oania
Director – Ron Stefani
Director – Cosme Padilla

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, MAY 19, 2020 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the May 19, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at Lidia@castrovillecsd.org by 5:00 p.m. on Monday, May 18, 2020; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/367839445>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/367839445>. You can also dial in using your phone. United States: +1 (872) 240-3311. Access Code: 367-839-445.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CASTROVILLE COMMUNITY SERVICES DISTRICT

CONSENT CALENDAR:

1. Approve the Draft Minutes of the Regular Board Meeting of April 21, 2020 – **motion item**

CORRESPONDENCE:

1. Letter to Marina Coast Water District Regarding Marina Coast Water District population, Department of Finance estimate from Monterey One Water.
2. Letter to Monterey One Water regarding Pure Water Monterey Expansion Project Certification of SEIR-Oppose from Farm Bureau Monterey.
3. Letter to Monterey One Water (M1W) regarding M1W Agenda, April 27, 2020, Item 7A- Consider Marina Coast Water District's request to increase its MIW weighted votes from two to three votes in accordance with Section 3.04, Voting of the MIW Joint Exercise of Powers Agreement from Castroville Community Services District.
4. Letter to Monterey One Water Regarding Monterey Bay National Marine Sanctuary's response to Monterey One Water regarding comments on the draft Final Supplemental Environmental Impact Report for the proposed expansion of the Pure Water Monterey Ground Water Replenishment Project from National Oceanic and Atmospheric Administration.
5. Letter to Monterey One Water regarding Pure Water Monterey Expansion Project Certification of SEIR-Oppose from Ocean Mist Farms.
6. Letter via Email to Monterey One Water regarding 4-27-20 Agenda Item 7A from City of Salinas.
7. Letter to Secretary of the U.S. Department of Transportation regarding support for the State Route 156 Castroville Boulevard Interchange Project for a Better Utilizing Investments to Leverage Development (BUILD) Grant from Castroville CSD.

INFORMATIONAL ITEMS:

1. *Voices of Monterey Bay* by Melodie Chrislock – More water? Or just more politics? Cal Am targets Pure water Monterey's Expansion project.
2. *Voices of Monterey Bay* by J. Eric Tynan – Tynan: Editorial Insults the people of Castroville
3. State Water Resources Control Board Fact Sheet about California's Drinking Water Systems
4. *CSDA Advocacy News* by Vanessa Gonzales – Governor Newsom's Property Tax Executive Order & Worker's Comp Executive Order.

PRESENTATION:

1. None

NEW BUSINESS:

1. Update on Marina Coast Water District's request to increase its MIW weighted votes from two to three votes in accordance with Section 3.04, Voting of the MIW Joint Exercise of Powers Agreement – Eric Tynan, General Manager
2. North County Recreation and Park District request for funding, "Extended Recreation Services" for fiscal year 2020/2021 – Eric Tynan, General Manager
3. Preliminary 2020-21 Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) – Budget & Personnel Committee: Directors Ron Stefani and Cosme Padilla

CASTROVILLE COMMUNITY SERVICES DISTRICT

4. Resolution No.20-3 Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation of the Election – **motion item**
5. Consider appointing General Manager J. Eric Tynan as the alternate representative to the Monterey One Water Board of Directors – **motion item**
6. Consider approving proposal of \$59,723 for professional engineering services- Washington Sewer Trunk Line Bypass 30% from MNS Engineering – **motion item**

UNFINISHED BUSINESS:

1. Status of well levels - Eric Tynan, General Manager
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager
3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Directors Ron Stefani and James Cochran
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of April 2020 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, June 16, 2020 at 4:30 p.m.

CLOSE:

Adjournment to the next regular scheduled Board Meeting – **motion item**

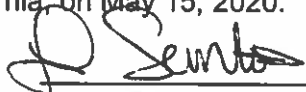
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May 19, 2020
CASTROVILLE COMMUNITY SERVICES DISTRICT

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on May 15, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on May 15, 2020.



Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
April 21, 2020

President Adriana Melgoza called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present (Virtual GoToMeeting): Vice President James Cochran, Director Ron Stefani, Director Cosme Padilla, Director Glenn Oania and President Adriana Melgoza

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest:

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by General Manager Eric Tynan at the request of President Adriana Melgoza.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Cosme Padilla and seconded by Glenn Oania to approve the minutes of the March 17, 2020 Scheduled Board Meeting. The motion carried by the following roll call vote:

AYES:	5	Directors:	Padilla, Stefani, Cochran, Oania and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter to Castroville CSD water customers regarding COVID-19 from General Manager Eric Tynan addressing office hours, water supply reliability and safety and how flushable wipes have an effect on the sewer system.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. ACWA News – Governor issues Executive Order Prohibiting Discontinuation of Service (Shut Offs) by Urban and Community Water Systems
2. Monterey County Public Health Officer Issues Shelter in Place Order
3. Monterey County issues new coronavirus shelter-in-place order
4. Bay Area New Group by Paul Rogers – Coronavirus: Is the drinking water supply safe?
5. Castroville CSD announces coronavirus response plan

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Update on Castroville CSD coronavirus response plan – General Manager Eric Tynan reported to the Board that the District office has been closed. The Customer Service/Billing Clerk Ibarra and Operators Varela and Orozco are still reporting to work. The following staff is working remotely from home: Lead Operator Galvez 70 percent of the time, Office Manager Santos about 80 percent. He too is also working from home but does stop by the office daily and is always available if needed. He stated that all the staff is doing a great job. There have also been no complaints or problems from customers. President Adriana Melgoza asked if employees are wearing a mask. General Manager Eric Tynan informed the Board that the operators are required to wear a mask if in contact with customers/public and anytime social distancing cannot be maintained. They are wearing gloves. In addition, each operator drives alone in a separate vehicle when working out in the field.
2. Ballot for election of LAFCO Commissioner; vote for one candidate (regular member seat): Peter Le (Marina Coast Water District); Warren (“Pete”) Poitras (Monterey County Regional Fire District); Jacqueline Simon (Monterey County Fire Protection District) – General Manager Eric Tynan recommended the Board consider voting for Warren (“Pete”) Poitras (North Monterey County Fire Protection District). The Board all concurred that all the candidates were well qualified. After some discussion. A motion is made by Cosme Padilla and seconded by Ron Stefani to vote for Warren (“Pete”) Poitras (Monterey County Fire Protection District). The motion carried by the following roll call vote:

AYES: 5 Directors: Padilla, Stefani, Cochran, Oania and Melgoza
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

3. Resolution No. 20-2, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges – Resolution 20-2 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges needs to be approved by the Board to levy assessments for property related user fees for tax codes 75301, 73701 and 74701 for fiscal year 2020/2021. A motion is made by Ron Stefani and seconded by Glenn Oania to approve Resolution No. 20-2 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges for fiscal year 2020/2021. The motion carried by the following roll call vote:

AYES: 5 Directors: Padilla, Stefani, Cochran, Oania and Melgoza
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

4. Select Annual Budget & Personnel Committee (two directors) – General Manager Eric Tynan informed the Board that it is time once again to select the Annual Budget & Personnel Committee. Last year the two directors on the committee were Directors Adriana Melgoza and Ron Stefani. After some discussion, a motion is made by Glenn Oania and seconded by James Cochran to select Directors Cosme Padilla and Ron Stefani for the Annual 2020/2021 Budget & Personnel Committee. The motion carried by the following roll call vote:

AYES: 5 Directors: Padilla, Stefani, Cochran, Oania and Melgoza
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

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5. Consider delaying or not implementing water rate increases as per Ordinance 66 for fiscal year 2020/2021 – After some discussion, the Board concurred that this decision needs to be first discussed by the annual budget committee and action taken in June when the annual 2020/2021 budget will be approved. A motion is made by Cosme Padilla and seconded by Ron Stefani to delay this decision until June 2020 whether to consider delaying or not implanting water rate increase as per Ordinance 66 for fiscal year 2020/2021. The motion carried by the following roll call vote:

AYES:	5	Directors:	Padilla, Stefani, Cochran, Oania and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

UNFINISHED BUSINESS:

1. Status of well levels – General Manager Eric Tynan reported to the Board that Well #3, #4, and #5 sea levels had rebounded a bit due to the slight rainfall we had recently. A graph of the well levels can be viewed on page 33 of this board packet. However, there has been a slight decline of the well levels now. Overall, in comparison to 2015 to current the well levels appear to be in better shape but we must remember the wells are being backfilled with saltwater at the same time and if it were not for the saltwater the well levels would be a lot lower. In addition, all the wells are working now.
2. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan advised the Board as mentioned at last month's board meeting that the Moss Landing grant was submitted in December 2019 and California Department of Water Resources administration is still reviewing it and he is still waiting for a response. As for the Integrated Regional Water Management Plan (IRWMP) there is \$395,000 that would be coming to Castroville if this grant gets awarded. He is also still waiting to hear on the status of the IRWMP grant that was submitted and will update the Board when he acquires any news. Unfortunately, due to Covid-19 the process may be delayed. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
3. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – General Manager Eric Tynan reported to the Board that the EIR is coming out to be denied or approved by Monterey One Water Board. He and Director Ron Stefani were on a virtual meeting with Monterey Peninsula Water Management District who are in favor of the EIR. Director Ron Stefani will provide additional information on this matter under his Monterey One Water meeting update.
4. Progress report on Design for Reservoir No. 4 Fill Modification Project – General Manager Eric Tynan informed the Board that the plan for the Design for Reservoir No. 4 Fill Modification Project requires a few edits. The engineer will be coming back to make an onsite visit to finalize the project. The Design for Reservoir No. 4 Fill Modification Project is going to be used for the grant applications as are the costs associated with this project.
5. Update on Castroville Oaks project – General Manager Eric Tynan let the Board know that he has not been able to get a hold of Mr. Tran with CHISPA and believes there office may be closed at this time due to shelter-in-place. At this time, there is no new update on the Castroville Oaks project.
6. Update on project awarded to Scudder Roofing Company for Roof Overlay of District office not to exceed \$21,650 – General Manager Eric Tynan reported to the Board that the roof overlay was started this week. It will take them a couple of weeks to complete the project. Office Manager Lidia Santos obtained all the documentation (Risk Transfer and Certificates of Insurance) before they started this project.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that this coming Monday, 27th of April Monterey One Water has on its agenda to consider approving the EIR. This item on the agenda will be a hot topic and he has been on several Zoom conference calls all day long. It appears that Monterey County (Salinas Valley side) is not happy with it and there are too many objections in the letters that have been written to the EIR. His stance, which many are aware of, is that he will be voting against the EIR. This EIR, all has to do with the desal project. Regrettably, he may need to step down as chair from the Monterey One Water Board and the Castroville CSD's alternate will need to step in if needed. It is going to be a close vote and will probably be denied. For those interested the Monterey One Water Board meeting scheduled for Monday, 27th of April can be viewed on Zoom. They anticipate a lot of public comment. President Adriana Melgoza recognized that Directors Ron Stefani is very knowledgeable and can advocate for our communities and thanks him for doing so.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani reported to the Board that they are on the planning stage now. In addition, General Manager Eric Tynan has been asked to be on the seawater intrusion working group. There are two sub basins; the Langley and Monterey sub basin that are in our areas if any board members are interested in being on those planning committees please let him or General Manger Eric Tynan know.
3. Update on meetings or educational classes attended by the Directors – None to report at this time.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – March 2020. A motion was made by Cosme Padilla and seconded by Glenn Oania to pay all bills presented. The motion carried by the following roll call vote:

AYES:	5	Directors:	Padilla, Stefani, Cochran, Oania and Melgoza
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

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There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call vote:

AYES:	5	Directors:	Padilla, Stefani, Cochran, Oania and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:15 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Adriana Melgoza
President

DRAFT



Monterey One Water

Providing Cooperative Water Solutions

ADMINISTRATION OFFICE: 5 Harris Court, Bldg D, Monterey, CA 93940
MAIN: (831) 372-3367 or (831) 422-1001 FAX: (831) 372-6178
WEBSITE: www.montereyonewater.org

February 26, 2020

Marina Coast Water District
Attn: Keith Van Der Maaten, General Manager
11 Reservation Road
Marina, CA 93933

Re: Marina Coast Water District Population, Department of Finance Estimate

Dear Keith,

This letter is in response to your request that we review the current Marina Coast Water District population based on the "MCWD Special District Population estimate" you provided to us from the California Department of Finance, dated February 12, 2020.

M1W's Joint Powers Agreement (JPA) (at sec. 3.04 re Voting) provides that *"For the purpose of determining the population of a city, district, agency or represented county area, the Agency shall consider the last official United States census or the California Finance Department population estimate, whichever is more recent for a particular area."* Normally, upon receiving a report like this from the Department of Finance, the Agency would act to accept it and update the population figure used in our calculations for the weighted voting formula.

However, there appear to be two circumstances which could have an impact upon the population figure provided to us for MCWD. As to the first, the JPA (sec. 3.04 re Voting) also provides that *"In determining such population basis, those portions of the population of a city, district, agency or represented county area which are attributable to and located on the U.S. Army Military Reservation at Ford Ord, California, shall not be included within the population computation of such city, district, agency or county area."* Ford Ord as a military base was closed on September 30, 1994, but there still remains some military presence on the former base, once referred to as part of the Presidio of Monterey and now as the Ord Military Community. The Ord Military Community might include houses occupied by personnel stationed at the Presidio and the Naval Post Graduate School and possibly some retired military members. Therefore, the population estimate provided by the California Department of Finance should indicate whether it includes or excludes any population on the Ord Military Community.

The second circumstance to consider is this: upon review of the recent MCWD annexation map, there appears to be some substantial overlap between land within the boundary of the City of Seaside and the new southern-most boundary of the territory just annexed to MCWD. We believe we need some clarification from the California Department of Finance on the population numbers of this dual-jurisdiction land.

K. Van Der Maaten
February 26, 2020
Page 2 of 2

Once we receive clarification on both of these matters we will be able to then consider and notify you of the next steps involved in this process.

Sincerely,



Paul A. Sciuto
General Manager

cc: Rob Wellington, M1W Legal Counsel
Tom Moore, MCWD President
Ron Stefani, M1W Board Chair



April 20, 2020

Monterey One Water
Board of Directors
Ron Stefani, Chair
5 Harris Court, Bldg. D
Monterey, CA 93940

**RE: Pure Water Monterey Expansion Project
Certification of SEIR – OPPOSE**

Dear Chair Stefani and Board Members:

Following our comments submitted made on March 27, 2020 related to deficiencies in the Supplemental Environmental Impact Report (SEIR), we reiterate our request for a denial of the certification of the Pure Water Monterey expansion project SEIR at your meeting on April 27, 2020.

As we previously noted, there are a number of deficiencies in the Pure Water Monterey SEIR that should be addressed before any consideration of certification can be made:

- The SEIR does not analyze the cumulative effects of the project relational to other water resource projects existing or in development, or the first phase of the Pure Water Monterey project itself. This critical analysis should have been made during the SEIR process to avoid controversy later over whether a full separate Environmental Impact Report (EIR) is needed or required for the expansion project.
- There remains adequate and sufficient differences in the Monterey Peninsula water supply demand calculations to call into question the methodology used to justify the Pure Water Monterey expansion project.
- It is unclear that the SEIR fully addresses the concerns expressed both during the development of the expansion project, nor in the comments submitted to Monterey One Water during the public comment period, by the Monterey County Water Resource Agency. There remains a fair amount of confusion, indeed controversy, over the source waters and the rights to those waters expressed in numerous communications; these concerns need to be addressed prior to certification of the SEIR document.



- The final Groundwater Sustainability Plan (GSP) adopted for the Pressure (180/400) sub-basin by the Salinas Valley Basin Groundwater Sustainability Agency, following state law for groundwater management and surface water connections, indicates a number of water resource projects that could be undertaken to balance the sub-basin; those impacts are not addressed in the SEIR and could change the availability of source waters for the Pure Water Monterey expansion.
- There remains confusion over the number of acre feet of water available for the Castroville Seawater Intrusion Project (CSIP), as the SEIR indicates a reduction of available water to CSIP should the expansion project move forward. This statement continues to concern many in the Salinas Valley agricultural community because its lack of clarity.

We express concern also that the pursuit of this expansion project is driving a wedge between the agricultural community of the Salinas Valley and the water needs of the Monterey Peninsula community. Salinas Valley farmers have always maintained that the Peninsula should solve their own water supply problems, and not using the resources of other communities or water basins. While the Salinas Valley agricultural community did agree to the initial use of source waters for the Pure Water Monterey project, the expansion project appears now to be that one-step-beyond a reasonable level where Peninsula water supplies are seeking resources other than their own for long-term solutions.

Salinas Valley farmers and ranchers continue to be good neighbors by supporting the initial Pure Water Monterey project as part of the 'three-legged stool' for the Peninsula's water supply. In the changing environment of water management in our state, and the greater awareness of where all water is used, reclaimed, and reused, the consideration for solving our own problems in the Salinas Valley overrides the consideration of claiming those water resources for needs outside of the basin itself.

We urge the Monterey One Water Board of Directors to deny the SEIR certification and take no further action to move this project forward.

Sincerely,

Norman C. Groot
Executive Director



**CASTROVILLE
COMMUNITY
SERVICES DISTRICT**

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

24-HOUR TELEPHONE: (831) 633-2560

April 23, 2020

Monterey One Water
Attn: Paul Sciuto, General Manager
5 Harris Court
Monterey, CA 93940

Re: Agenda, April 27, 2020, Item 7a-Consider Marina Coast Water District Request

Dear Paul Sciuto, General Manager:

The Castroville Community Services District supports all ratepayers of Monterey One Water being equally represented. Furthermore, the Joint Exercise of Powers Agreement for the Monterey Regional Water Pollution Control Agency requires annexation to Monterey Regional County Sanitation District.

As per Section 3.04 Voting, states "a weighted voting formula shall apply for any vote to be taken by the Agency Board, with each member having one or more votes based upon the population of the city, district, agency or unincorporated county area such member represents, as follows:" The "as follows:" chart needs to be updates so the City of Salinas gets its population above 125k equally represented.

Section 3.04 also states "portions of the population of a city, district, agency or represented county area which are attributable to and located on U.S. Army Military Reservations at Fort Ord, California, shall not be included within the population computation of such city, district, agency or county area." Population estimates need to indicate whether it includes or excludes these areas, including any city boundary issues with the City of Seaside.

I would encourage Monterey One Water to also evaluate whether the last paragraph of Section 3.04 and how it may trigger the need for a unanimous vote of the Board to approve any changes with ratifications.

Lastly, Castroville Community Services District was told when it annexed Moss Landing that it would take a unanimous vote for Castroville to obtain Moss Landing's vote. Therefore, Castroville Community Services District supports all ratepayers being equally represented and would like to see all of our issues thoroughly vetted by your agency before taking action.

Respectfully submitted,


J. Eric Tynan
General Manager
Castroville Community Service District



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL OCEAN SERVICE
Monterey Bay National Marine Sanctuary
99 Pacific Street, Bldg 455a
Monterey, CA 93940

April 24, 2020

Mr. Paul Sciuto
General Manager
Monterey One Water
5 Harris Ct., Bldg. D
Monterey, CA 93940

Subject: Monterey Bay National Marine Sanctuary's response to Monterey One Water regarding comments on the draft Final Supplemental Environmental Impact Report for the proposed expansion of the Pure Water Monterey Ground Water Replenishment Project

Dear Mr. Sciuto,

Monterey Bay National Marine Sanctuary (MBNMS) has reviewed the Monterey One Water (MIW) draft Final Supplemental Environmental Impact Report (SEIR) for an expanded Pure Water Monterey Ground Water Replenishment Project (PWM), which includes MIW's response to our comments. As you know, MBNMS' comments on the draft SEIR focused on the proposed combined discharge of secondary treated effluent and advanced water treatment facility effluent to the sanctuary.

The draft SEIR stated that "Trussell Tech developed a conservative approach, which involved assuming the worst-case conditions for discharge. The estimated worst-case water quality of the discharge was compared to the Ocean Plan objectives to assess compliance." MBNMS comments questioned why four constituents (ammonia, copper, dieldrin and DDT) were treated differently in the analysis for compliance with the California Ocean Plan (COP) than all of the other constituents listed in the COP. One could assume the rationale is that these constituents, when modeled, were close to exceeding their water quality objectives. We also recommended the analysis be consistent with the current NPDES permit allowing for four Dms. Unfortunately, MIW's responses did not adequately address our comments.

If the PWM expansion moves forward, it will require an amended NPDES permit from the Central Coast Regional Water Quality Control Board. Under the Code of Federal Regulations Title 15 Section 922.132(a)(2), MBNMS must authorize that permit for the additional discharge to be a legal discharge into MBNMS. In March of 2019, MBNMS produced an Environmental Assessment (<https://montereybay.noaa.gov/resourcepro/resmanissues/desal-projects.html>) focused on Phase One of the PWM project, and it did not include an analysis for the expanded project, as that was not part of the permit application. For the expanded project, we will also need to conduct National Environmental Policy Act (NEPA). We expect our questions and comments will be resolved during the permitting process. At that time, we will make a determination as to the level of NEPA analysis required for our federal action of authorizing the Water Board's NPDES permit. We recommend addressing these outstanding questions and

issues prior to permitting, to ensure an efficient process. Should you have any questions or follow-up, please contact Bridget Hoover on my staff at bridget.hoover@noaa.gov.

Sincerely,

Paul Michel

Paul Michel
Superintendent

Cc: Peter von Langen, California Regional Water Quality Control Board





INTEGRITY, QUALITY, PASSION AND SUCCESS

April 24, 2020

Monterey One Water
Board of Directors
Ron Stefani, Chair
5 Harris Court, Bldg. D
Monterey, Ca 93940

RE: Pure Water Monterey Expansion Project Certification of SEIR – OPPOSE

Dear Chair Stefani and Board Members:

Ocean Mist Farms grows artichokes and cool season vegetable crops in the Castroville/Salinas area. Our primary water source is recycled water delivered from the Salinas Valley Reclamation Project through the Castroville Seawater Intrusion Project.

In previous comments to the Board of Directors of Monterey One Water, I made comments regarding our opposition to the "Monterey One Water Expansion Project". Source waters for this project are coming from the Salinas Valley. We need to balance our own basin before we send more Salinas Valley water to the peninsula. Furthermore, the water from the salad plant processors, the reclamation ditch, and the Blanco Drain are virtual sources that are not guaranteed. These supplies will vary over time depending on further recycling efforts by the processors and continued drought conditions that will impact flows in the reclamation ditch and the Blanco Drain. There is NOT enough guaranteed water there! The Salinas Valley did agree to the use of Salinas Valley waters for the initial Monterey One Water Project. We didn't agree to the "proposed expansion".

We think it is time that the Monterey Peninsula develop their water supply through the proposed desal project – not by taking more water from the Salinas Valley. The Monterey Peninsula has been kicking this can down the road long enough. The desal project needs to be built to provide the Peninsula with the long-term water supply they need.

We ask that the Monterey One Water Board of Directors vote to **deny the SEIR certification** and take no further action to move this project forward.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dale D. Huss".

Dale D. Huss

Vice President of Artichoke Production



City of Salinas

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April 27, 2020

Via Email – Paul@my1water.org

Paul Sciuto

General Manager

Monterey One Water

5 Harris Court, Building D

Monterey, CA 93940

Re: 4-27-20 Agenda Item 7A

Dear Paul:

I am writing you regarding the demand by Marina Coast Water District to increase the number of votes it has on the Monterey One Water Board.

The City of Salinas is concerned about the timing of this request being brought to the Board. The April 27th agenda also has an action item regarding the certification of an Environmental Impact Report and approval of the Pure Water Monterey project expansion for which both your agency staff and Marina Coast have been strong advocates. The timing of this item being placed on Monday's agenda before the consideration of the certification of the EIR and expanded Pure Water Monterey project seems more than coincidental. Contrary to Marina Coast's request, any increase in number of votes should be part of a comprehensive strategy to update the vote tally under the JPA to addresses all votes on the Board as well as reflect changes that have occurred in the region in the 40 years since the JPA was entered into. Votes should not be added on a one-off basis strategically timed to coincide with a significant Board vote.

In addition to our policy related concerns, we have a number of questions regarding the veracity of Marina Coast's population claims, which are addressed below.

Numerous Questions Remain Regarding Marina Coast's Population Figures

We have significant concerns regarding the underlying assumptions and population information provided in Marina Coast's letter. As you know, M1W staff wrote a letter to Marina Coast on February 26th raising a number of questions and issues with the request to increase the number of votes allocated to Marina Coast. While Marina Coast's letter endeavors to respond to staff's questions, Marina Coast's responses and the population figures provided raise a host of further questions and significant issues. Based only on our initial assessment of this information, it is obvious that the M1W Board cannot rely on Marina Coast's reported population counts without conducting its own analysis.



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- *The Population Figures Marina Coast Attributes to Fort Ord Are Questionable.*
 - Marina Coast appears to be improperly equating the population of the Fort Ord military housing as the population for the Fort Ord community under the JPA. Based on the information from the California Department of Finance's Demographic Research Unit, it is unclear whether residents of Fort Ord may have been excluded from the 3,080 population figure the Department provided and whether the number provided is consistent with the requirements of the JPA. Additional information and clarification is needed to understand the figures provided by the Department.
 - Comparing population figures provided by the Fort Ord Reuse Authority to those shared by Marina Coast raise additional concerns. In 2013, the Fort Ord Reuse Authority counted a population on Fort Ord of 12,500.¹ More information is needed to understand the significant discrepancy between the Fort Ord Reuse Authority figure and the 3,080 population number now utilized by Marina Coast.
 - We have significant concerns that Marina Coast has downplayed the size of the Fort Ord community and request that M1W conduct its own analysis and investigation to ensure there has been no undercounting of the population attributable to Fort Ord.
- *Marina Coast's Characterization of the JPA's Language About the Fort Ord Population Is in Error.*
 - Marina Coast contends that the JPA invokes a two-part test for determining whether Fort Ord population is to be excluded from Marina Coast's population, arguing that it must be both attributable to *and* located on the Fort Ord reservation. Marina Coast suggests that because the Army closed Fort Ord, any civilians or military personnel living in Fort Ord are not "attributable" to the base because they do not have a connection to the Army. (Marina Coast Letter, p. 2.) Marina Coast's reading of the JPA is impermissibly narrow. Reading the complete JPA requirement suggests that the JPA sought to exclude the entirety of the Fort Ord population from JPA entities' population counts.
 - Consistent with the requirements of the JPA, M1W should exclude the population located on Fort Ord property.
- *Marina Coast Should Not Double-Count Population from Other Jurisdictions.*
 - Marina Coast's letter suggests that it may be appropriate to double-count population from other jurisdictions. Under no circumstances should there be double counting of

¹ (See <https://fora.org/Reports/downloads/Fort%20Ord%20Background.pdf>, pp. 4-5.)



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population; such an approach would render the entire concept of the JPA's weighted voting formula useless. Any update to population data must clearly show that no double counting is occurring.

- *Marina Coast's Purported Population Boom is Improbable.*
 - Marina Coast's population for the most recent weighted vote tally sheet was 21,014. Marina Coast now claims a population of 36,661, an increase of over 15,000 residents. To reach its purported current population, Marina Coast's population would have needed to grow by an improbable 42 percent. $(36,661 - 21,014) / 21,014 \times 100 = 74.46$.) This is an unbelievable growth percentage for any community in this region. In contrast, based on information from the California Department of Finance the typical population growth for cities in Monterey County range from 0.4 to 1.8 percent, with a County average of 1.1 percent from 2018 to 2019. Indeed, the population of the City of Marina has remained relatively stagnant since the JPA was signed in 1979. According to the Department of Finance, in 1979 the population of the City of Marina was 19,950 and the population in 2019 was 22,957.
 - Further, while Marina Coast's double counting of the City of Seaside population adds approximately 10,000 residents, even if you exclude that number there is an improbable addition of approximately 5,000 new residents to Marina Coast – which is a substantially larger increase than the City of Marina experienced over a 40 year period. These numbers simply don't add up or make rational sense. M1W must conduct its own analysis and investigation to ensure the population estimate it uses is accurate.
- *Marina Coast's Argument to Increase its Vote by Excluding the City of Seaside and Fort Ord Populations Cannot Move Forward at This Time*
 - Marina Coast argues that “even if we were to exclude both the population of the Ord Military Community and the entire portion of the City of Seaside that overlies former Fort Ord lands, MCWD still has a population of 26,222”. (Marina Coast Letter, p. 2.) However, we have serious concerns regarding the math underlying Marina Coast's 26,222 figure.
 - It is unclear whether Fort Ord residents are being double-counted as both Marina Coast residents and City of Seaside residents. MCWD's edited screenshots of the U.S. Census website do not provide the clarity necessary for M1W or any other party to determine whether Marina Coast is appropriately attributing the Fort Ord population to Seaside.



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- There are also issues with the resources used in the analysis. Marina Coast relied on the Census for the City of Seaside tracts but it is unclear whether this Census information is consistent with the California Department of Finance information used elsewhere in Marina Coast's analysis. In addition, in the materials provided Marina Coast has manually typed in the population claims and drawn in the jurisdictional boundaries. Given the significance of Marina Coast's claims, this type of information should instead be provided by a verifiable source.
- Because of these numerous concerns, M1W must independently verify the information provided by Marina Coast and conduct an additional investigation to accurately determine each jurisdiction's population count, less the attributable Fort Ord population.

Additional Vote Is Inequitable

If the Marina Coast calculation were to be adopted, Marina Coast would end up with half the number of votes that the City of Salinas has on the M1W Board with less than 1/5th of its population. In other words, Marina Coast would have 2.5 times the representation per capita on the Board than the rate payers of the City of Salinas. Moreover, if Marina Coast is granted another vote there would be three entities on the Board (Monterey, Seaside, and Marina Coast) with a combined population of approximately 90,000 with 9 votes. These votes would outweigh the City of Salinas' 6 votes, despite the fact that the City of Salinas has a population of over 160,000 more. This is clearly inequitable and could never have been contemplated when the JPA was formed in 1979. Three smaller entities should not outweigh the voices of tens-of-thousands of Salinas' residents.

Reallocation Process Recommendation

If the M1W Board wishes to consider a reallocation of votes on the Board, it must also study how votes for all members should be calculated. A uniform and clear approach should be taken to identify the district areas and the population numbers should be fully vetted by all members of the Board. In addition, the weighted vote formula provided in Section 3.04 of the JPA should be amended as provided for in Section 7.07 to account for incremental population increases above 100,000 to more accurately reflect changes that have occurred in the 40 years since the JPA was entered into. Based on our most recent population estimates for the City of Salinas, the City should be entitled to at least 3 additional votes so its representatives would have the number of votes commensurate with its population and financial contributions to this entity.



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Requested Action

For the reasons stated herein, please continue this item until staff can return with an analysis of the current population of all the effective Cities and agencies and a fair and equitable formula for voting can be discussed. This will ensure that M1W applies a consistent and standardized method for determining population counts and will avoid the risk of double-counting populations and other inconsistencies. As part of this process, staff should also strongly consider whether to wait to reevaluate the vote totals until the 2020 census is completed, as the census is considered the definitive method for counting population and will provide the most accurate and up-to-date population tallies within each jurisdiction.

Sincerely,

Joe Gunter

Mayor

City of Salinas

cc: All M1W Board members



**CASTROVILLE
COMMUNITY
SERVICES DISTRICT**

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

24-HOUR TELEPHONE: (831) 633-2560

May 13, 2020

The Honorable Elaine Chao
Secretary of the U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

Subject: SUPPORT for the State Route 156 Castroville Boulevard Interchange Project for a Better Utilizing Investments to Leverage Development (BUILD) Grant

Dear Secretary Chao:

On behalf of the Castroville Community Services District, I write to express our support for the Better Utilizing Investments to Leverage Development (BUILD) grant application for the State Route 156 Castroville Boulevard Interchange Project.

State Route 156 is the primary access route for visitors to reach world-class destinations on the Monterey Peninsula and the intersection of Route 156 and Castroville Boulevard is the turn off to North Monterey County High School. Route 156 provides access to jobs in the tourist-serving economy and helps the area maintain economic competitiveness as a key visitor draw.

The State Route 156 project will provide a range of safety, economic, and quality of life benefits for the region by:

- Relieving traffic congestion for 39,000 vehicles every weekday (and even more on event weekends);
- Diverting truck traffic away from Merritt Street (State Route 183) in the rural community of Castroville; and
- Improving bicycle and pedestrian access and supporting active transportation to the nearby high school.
- Help alleviate dangerous access to State Route 156 during afternoon commutes
- Provide addition routes into Castroville's Commercial Park
- Provide fire and ambulance additional access in case of disaster

Secretary Chao
May 13, 2020
Page 2 of 2

The Castroville Community Services District strongly support the State Route 156 Castroville Boulevard Interchange Project. Thank you for your consideration.

Sincerely,



Eric Tynan
General Manager

cc: Debra L. Hale, TAMC



APRIL 23, 2020

More water? Or just more

politics? *Cal Am targets Pure Water Monterey's Expansion project*

| Adobe Stock photo

| OPINION

By Melodie Chrislock

The coronavirus certainly hasn't slowed Cal Am and its desal supporters down. One might hope that it would soften their "corporate bottom line at all costs" attitude with just a bit more of the "help your neighbor, we're all in this together" attitude. No chance.

Cal Am's next target is the expansion of the Pure Water Monterey recycled water project, the cost-effective water supply solution so many in our community have been working to see developed. The expansion project would give us another 2,250 acre-feet of water annually.

On April 27, the Monterey One Water board will vote on certifying the supplemental environmental impact report for the expansion project. This should be a no-brainer; after all this is simply an expansion of an already successful and environmentally progressive project. But Cal Am is asking the M1W board *not* to certify the SEIR, in essence killing the project.

Some on the M1W board appear willing to do Cal Am's bidding, and do it with the public's money. This SEIR cost the public \$1

million. And Cal Am has invested another \$350,000 of ratepayer money in it.

So what's going on here? Why does Cal Am want to kill this? Back in November Cal Am was shocked to learn that the California Coastal Commission was not going to rubber-stamp its proposed desal project as the state Public Utilities Commission had done. The Coastal Commission staff report recommended denial of Cal Am's needed Coastal Development Permit for the desal. The Coastal Commission vote on this is coming up in August.

One of the reasons for the recommendation of denial was the Pure Water Monterey expansion. According to a report from the Water Management District, either the PWM expansion or the desal plant could meet long-term water demand for the Peninsula and lift the state's cease and desist order on the Carmel River. The Coastal Commission staff saw the Pure Water Monterey expansion as the more desirable environmental alternative for many reasons.

Ever since then, Cal Am and its supporters in the hospitality and agricultural communities have been trying to kill the expansion. Cal Am hopes to convince the Coastal Commission that the PWM expansion is not a viable alternative to its desal.

But why is the ag community taking a stand on a water supply project for the Peninsula? Here's the deal, and for Castroville it's the deal of the century.

Cal Am's desal would draw 100 percent of its feed water (some brackish, some fresh) from the overdrafted Salinas Valley Groundwater Basin, not the ocean. Legally Cal Am must return the percentage of fresh water taken in the desal process to the basin.

Cal Am decided that the Castroville Community Services District would receive this 700-plus acre-feet of desalinated water annually for \$110 an acre-foot.

But here's the crazy part. Cal Am ratepayers on the Peninsula would have to foot the bill, paying \$6,000 to \$8,000 an acre-foot to "gift" this water to Castroville. Monterey County Supervisor John Phillips and Ron Stefani both represent Castroville on the M1W Board and other agricultural board members often vote with them.

More puzzling is why the Monterey Peninsula's hospitality group wants to kill the expansion and wait years for Cal Am's desal, which may never be built. Why wait, when we could have all the water we need for decades, in about 18 months with the Pure Water Monterey expansion? And it would cost us \$1 billion less than Cal Am's desal.

Concerns that the expansion can't provide enough water for new development, it's not drought-proof, its source water is not secure or it takes water that belongs to ag have all been addressed and proven patently false by the Water Management District and M1W staff.

Completion of the expansion would meet the state's Cease and Desist Order to reduce our draw from the Carmel River, lift the oppressive moratorium on new hookups and allow building and development to resume on the Peninsula. Certifying the environmental report is the first step.

This is a document produced with public money that should be easily certified on its environmental merits. But due to Cal Am's influence, this vote will be very close.

If you find this abuse of the public trust and money more than outrageous, join Public Water Now in voicing your concern to the M1W board. Ask them to certify this SEIR. Submit an email comment before April 27 to the Monterey One Water board at chayito@my1water.org. You can attend the virtual board meeting on April 27. You'll find details on how to join the meeting here: <https://montereyonewater.org>.

Melodie Chrislock is managing director of Public Water Now.

LETTERS:

Water boondoggle only smoke and mirrors

Politics won, recycled water lost

Editorial insults people of Castroville

Not smoke and mirrors

The legal realities are problematic



Have something to say about this story? Send us a letter.



About Melodie Chrislock

Melodie Chrislock is the director of Public Water Now, the citizens' group that organized and promoted the Measure J initiative that requires the Monterey Peninsula Water Management District to pursue a possible public takeover of Cal Am. She lives in Carmel.

APRIL 30, 2020

Tynan: Editorial insults the people of Castroville

The recent editorial by Public Water Now managing director Melodie Chrislock, “More water? Or just more politics?” was inaccurate, misleading, and frankly, insulting to the people of Castroville and our Elected representatives.

Chrislock leads the charge for a takeover of Cal Am and, not coincidentally, is also against the Monterey Peninsula Water Supply Project — Cal Am’s desal project. Her preferred solution to the Peninsula’s water shortage is expansion of Monterey One Water’s Pure Water Monterey recycled water project, which would provide far less water to the Peninsula than desal. Pure Water Monterey expansion gets all its water from the Salinas Valley without providing any benefit to it. The desal project is the only solution that provides a benefit to Castroville and the Salinas Valley and which results in the Cease and Desist Order being lifted. But instead of confronting this reality, Chrislock labels the Salinas Valley and Castroville as bad neighbors seeking subsidies from Cal Am customers.

The water Castroville will receive from the desal project equates to the amount of fresh water incidentally captured in the desal process. This water must remain in the Salinas basin and could no more be supplied to the Peninsula than the brine the desal produces. The negotiations that led to an agreement for Castroville to buy this water were open, inclusive and collaborative, and resulted in Castroville agreeing to pay for a \$2.8 million pipeline. For a small disadvantaged community, this is hardly a sweetheart deal. In the failed Regional Desalination Project, Marina Coast Water District was to be supplied this water at a much-reduced cost and could have potentially received some of the return water from the current project, but it chose to litigate rather than collaborate.

Both the desalination project’s coastal pumping and its plan to return fresh water to Castroville will benefit the Salinas Valley Groundwater Basin by retarding seawater intrusion. The Pure Water Monterey expansion project, on the other hand, damages the Salinas Valley by taking 750 acre-feet of water away from the Castroville Seawater Intrusion Project, putting Castroville’s water supply in serious jeopardy. The Monterey County Water Resources Agency and the City of Salinas objected to Pure Water Monterey’s purported claims to this additional source water and were ignored in the project’s environmental review.

Elected officials on the Monterey One Water Board of Directors who represent Castroville and the Salinas Valley approved the Phase One Pure Water Monterey project to help the Peninsula. Now they are being vilified for not giving even more water for an expansion at the expense of their own communities.

The Phase One Pure Water Monterey project has already encountered numerous delays, operational failures and significant cost overruns. The project aims to provide 3,500 acre-feet of water to Cal Am customers including those in Carmel and Carmel Valley, which are not ratepayers of Monterey One Water. Castroville and Salinas, which are Monterey One

Water ratepayers, get no benefit from the initial or expansion project, yet paid the upfront costs for Pure Water Monterey and will incur the liabilities should the project falter.

The Salinas Valley has worked hard to solve its water supply challenges without ever turning to the Monterey Peninsula for a drop of water. Conversely, the Monterey Peninsula has for decades failed to come up with a viable long-term solution, instead using its water shortage to deny affordable housing and leave disadvantaged communities like Castroville to take on that burden.

The Pure Water Monterey Expansion promoted by Public Water Now is a smoke screen to try and give the Coastal Commission a "viable alternative" to desal, allowing them to deny needed permits to construct the plant. We have been down this road before. There will always be last minute "alternatives" suggested, which inevitably do nothing but cause delay. This water supply issue has been studied, debated and fought over for decades. The State Water Board order concerning the Peninsula's water supply is 25 years old and there has been little progress to report. Only desalinated water will provide a secure, long term, sustainable and drought proof water supply, which is critical for both the Peninsula and the Salinas Valley.

Public Water Now should support Monterey One Water denying the Environmental Impact Report for PWM expansion and instead look toward a fair, regional solution, like the desal project combined with Pure Water Monterey Phase One and continued support of the Castroville Seawater Intrusion Project. Castroville Community Services District urges Public Water Now and all those engaged in local water issues to support the Monterey Peninsula Water Supply Project, which provides an equitable solution for both water basins.

J Eric Tynan
General Manager
Castroville Community Services District



Fact Sheet

Reminder About California's Drinking Water Systems *State-Required Treatment Process Removes Viruses, Including COVID-19*

- California's comprehensive and safe drinking water standards require a multi-step treatment process that includes filtration and disinfection. This process removes and kills viruses, including coronaviruses such as COVID-19, as well as bacteria and other pathogens.
- The State Water Board's Division of Drinking Water establishes and enforces drinking water standards that ensure the delivery of pure, safe, and potable water. In addition to health-based water quality standards, treatment facilities must comply with stringent performance measures to ensure treatment processes are continuously operating at peak performance.
- The treatment process must destroy at least 99.99% of viruses. The limited number that might pass through the removal process are quickly inactivated in the disinfection process, typically in less than 10 minutes. All treatment facilities for surface water sources in California are required to maintain disinfection facilities sufficient to destroy *giardia* cysts, which are much more resilient than viruses.
- COVID-19 is transmitted person to person, not through water, according to the Centers for Disease Control and Prevention.
- Public water systems that utilize groundwater sources maintain protective physical measures, including soil barriers, to ensure that water sources are protected from pathogens, including viruses. In addition, most of these systems use chlorine disinfection to inactivate viruses or bacteria that might find their way into the water.
- All public water systems in California are routinely monitored for bacteria to ensure that water delivered to customers is free of disease-causing agents. Other parameters, including temperature, pH, turbidity, chlorine residual, electrical conductivity, lead and copper, corrosion indices and disinfection byproducts, are monitored to alert operators about changing water quality conditions and avert potential problems.
- The State Water Board works closely with local water systems to ensure the safety of water that flows through public water systems to residential customers.





Contact your local water agency for more specific information about the drinking water treatment process. Refer to your water bill for your water provider's website, phone number and email contacts.

In addition, California has established a COVID-19 website with prevention tips all Californians can take to protect themselves from COVID-19. They include staying home, washing hands with soap and water for 20 seconds, and cleaning and disinfecting frequently touched objects and surfaces.

Additional Resources

For more information and frequent updates about what California is doing to prepare for the impacts of Coronavirus (COVID-19), please visit the Governor's Office of Emergency Services and the California Department of Public Health.

United States Environmental Protection Agency: "Americans can continue to use and drink water from their tap as usual."

<https://www.epa.gov/coronavirus/coronavirus-and-drinking-water-and-wastewater>

Federal Centers for Disease Control: "The COVID-19 virus has not been detected in drinking water. Conventional water treatment methods that use filtration and disinfection, such as those in most municipal drinking water systems, should remove or inactivate the virus that causes COVID-19."

<https://www.cdc.gov/coronavirus/2019-ncov/php/water.html>

(This Fact Sheet was last updated on March 19, 2020)

By [Vanessa Gonzales](#) posted 20 hours ago CSDA Advocacy News, May 11, 2020

Last week, Governor G. Newsom issued two Executive Orders of great interest to special districts in his efforts to confront the COVID-19 Pandemic. One deals with delinquent property tax penalties and interest relief and the other with coronavirus-related workers' compensation. No less than three bills have also been introduced by State Legislators on the issue of workers' compensation.

Property Tax Executive Order

Governor Newsom issued [Executive Order N-61-20](#) related to delinquent property tax payment penalties and interest. The order has been summarized below. This order follows up [earlier statements](#) by the Governor and counties regarding property tax relief. While they had earlier agreed to allow counties to deal with genuine hardships on a case-by-case basis, there was not consensus on the flexibility of local tax collectors under existing statute, the order attempts to address those concerns.

Summary of [Executive Order N-61-20](#):

The order waives certain statutes through May 6, 2021 (emphasis added), "... to the extent that it requires a tax collector to impose *penalties, costs, or interest* for the failure to pay taxes on property on the secured or unsecured roll, or to pay a supplemental bill, before the date and time such taxes became delinquent, and a tax collector shall cancel such penalties, costs, and interest provided all of the following conditions are satisfied:"

1. The property for which taxes in question is either a residential real property occupied by the taxpayer, or real property owned and operated by a taxpayer that qualifies as a small business as defined;
2. The taxes owed on the property in question were not delinquent prior to March 4, 2020;
3. The taxpayer timely files a claim for relief in a form and manner prescribed by the tax collector; and
4. The taxpayer demonstrates to the satisfaction of the tax collector that the taxpayer has suffered economic hardship, due to the COVID-19 pandemic, or government response to COVID-19.

The Executive Order also covers a few more nuanced scenarios to the same ends. You can find the response of the California State Association of Counties and other affinity groups [here](#).

Workers' Compensation Executive Order

On the same day, May 6, 2020, Governor Gavin Newsom issued [Executive Order N-62-20](#) related to a workers' compensation presumption for COVID-19. Prior to the Order, CSDA was in communication with the Governor's office expressing our concerns with any potential workers'

compensation order that may come out and the Governor addressed a number of our concerns, including making sure that there was a requirement for a positive test for the illness, the order was for a set period of time linked to the statewide stay-at-home order, the presumption needed to be rebuttable, and that benefits would not be expanded.

The Governor's order creates a rebuttable presumption for the period of March 19, 2020 (Date of Stay-At-Home Order) and July 5, 2020 (60-days from today's Order) whereby any employee that has been directed to work outside of their home by their employer during that time period that tests positive or is diagnosed with COVID-19 that the injury is presumed to have taken place in the workplace and therefore would be entitled to workers' compensation benefits. While the Order lists most of the details, the Department of Industrial Relations will be releasing guidance documents to assist employers and employees to better understand the order on their website located at www.dir.ca.gov in the coming days.

The workers' compensation presumption is summarized below:

If diagnosed with COVID-19, the diagnosis must be confirmed by a positive test within 30 days of diagnosis

- Employees qualify if they test positive or are diagnosed within 14-days of going to work (extends to July 19 for employees who work on July 5)
- Apportionment does apply
- Employees may receive temporary disability (TD) payments after exhausting specific federal or state COVID-19 paid sick leave benefits for up to 104 weeks. TD payments stop when either employees return to work, their doctor releases them for work, or their doctor says their illness has improved as much as it's going to.
- Temporary Disability requires re-certification every 15 days as opposed to the normal 45
- Existing State and Federal leave benefit should be exhausted first
- Does not enhance existing workers' compensation benefits structure
- Period to deny claims is shortened from 90-days to 30-days
- DIR won't collect the state portion of death benefits

Two weeks ago, CSDA along with a coalition of other public agency associations and private industry submitted a letter to the Governor and Legislative Leadership regarding workers compensation presumptions. The letter is intended to help educate policy leaders on the issue from the employer perspective and assist leaders as they consider their options in facing the COVID-19 pandemic. Whether you are well-versed or a novice in workers' compensation policy, the letter is worth a read to become more familiar with the topic.

The employer letter was issued in response to a letter sent by labor unions requesting a workers' compensation presumption on all employers, whereby if any employee gets sick or believes they may have been exposed to COVID-19, that all medical costs, lost wages, and housing costs

would be automatically covered by the employer through the workers' compensation system. Since organized labor made its request, and prior to Governor Newsom's Executive Order, the Legislature introduced three COVID-19 workers' compensation presumption bills: AB 664 (Cooper, Gonzalez), SB 1159 (Hill, Daly), and most recently, the gutted-and-amended AB 196 (Gonzalez).

AB 196, gutted and amended from being a paid family leave bill, would now provide a *conclusive* COVID-19 workers' compensation presumption for employees who are employed in an occupation or industry deemed "essential" in the Governor's Executive Order of March 19, 2020. The non-rebuttable presumption would extend up to 90 days after the employee leaves employment. It would add substantial costs to the workers' compensation system in the order of billions of dollars annually. AB 196 specifically excludes first responders and healthcare workers, because AB 664 covers those employees with significantly enhanced workers' compensation benefits. CSDA is opposed to both AB 196 and AB 664.

Meanwhile, CSDA and a coalition of employer organizations have adopted a "Concerns" position on SB 1159 (Hill/Daly). This bill is a "work in progress" authored by the Chairs of the Senate and Assembly Insurance Committees. The authors have indicated a willingness to work with employers and labor to craft what they hope to be a workable solution.

As more information regarding these legislative measures and Executive Orders becomes available CSDA will be posting the information on Advocacy News and the Novel Coronavirus/COVID-19 Resources communities as appropriate. CSDA Senior Legislative Representative Dillon Gibbons and Legislative Representative Anthony Tannehill will also discuss these issues as part of the Live Legislative Briefing on Tuesday, May 19 during Special Districts Legislative Days. Learn more and register at legislativedays.csdanet.net.

JOINT EXERCISE OF POWERS AGREEMENT
FOR THE
MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY

THIS AGREEMENT is made and entered into by and between those certain public agencies, hereinafter designated as "eligible public agencies," which have duly executed, pursuant to resolution or ordinance, a counterpart hereof, as follows:

ARTICLE 1. RECITALS

1.01 Presently Existing Agency. Each of the parties hereto is presently a member of the Monterey Peninsula Water Pollution Control Agency, hereinafter referred to as "MRWPCA," a joint powers agency formed in February 1972 by the cities of Monterey and Pacific Grove and the Seaside County Sanitation District. In April 1975 the City of Salinas and the County of Monterey became members of said MPWPCA. In February 1976 the three members of the Seaside County Sanitation District, namely, the cities of Del Rey Oaks, Sand City and Seaside, became individual members of the MPWPCA in place of said District.

1.02 MPWPCA Activities. MPWPCA has been actively involved in developing and implementing plants for regional sewerage facilities to serve the entire area of north Monterey County, California, as more specifically outlined in the North Monterey County Regional Water Pollution Control Project Financing Plan and Institutional Program, a report prepared by Bartle Wells Associates of San Francisco, California, and dated September 1976. Pursuant to such plans, MPWPCA has let out contracts and has applied for and received state and federal grants for the construction of such facilities.

1.03 Formation of Operating District - MRCSD. In early 1977 the cities of Monterey, Pacific Grove, Seaside, Del Rey Oaks, and Sand City and the County of Monterey acted to create the Monterey Regional County Sanitation District, hereinafter referred to as "MRCSD." The MRCSD was formed for the purpose of operating the sewage collection, treatment and disposal services for the cities within the district, as part of Stage 1 of the aforesaid regional project, and to become the eventual successor entity to the MPWPCA as the owner-operator of the regional facilities

public entity. Te Agency is intended to be a service agency only, having no role in the determination of land use or development, and the Agency will serve areas under the jurisdiction or sphere of influence (as determined by the Monterey County Local Agency Formation Commission) of a member entity only at the request of that entity.

2.08 Ex-Officio Members. The Board of Directors of the Agency, by a two-thirds (2/3) vote, may from time to time approve and permit ex-officio membership in the Agency. Such ex-officio members shall not be entitled to vote on Agency matters. Any references herein to a "member" of the Agency, shall, unless specifically designated otherwise, refer only to a regular, voting member of the Agency, and not to an ex-officio, non-voting member.

ARTICLE 3. ORGANIZATION

3.01 Board of Directors. The powers of the Agency shall be vested in and exercised by and through its governing body, known as the Board of Directors. The Board of Directors shall be composed of one representative from each member agency. Each member agency shall appoint one regular member and one alternate member to the Board of directors and shall notify the Agency in writing of their appointments or any change of representative. The representative shall be either an elected official or an officer or employee of the member agency, and shall serve solely at the pleasure of the governing body of the appointing member agency. All vacancies in the Board shall be filled in the same manner as the original appointment.

3.02 Meetings. The Board shall establish a time, place and date for its regular meetings. Regular meetings may be adjourned from time to time. Sspecial meetings may be called by the Chairman of the Board or by a majority of the members of the Board.

3.03 Quorum. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of Agency business.

3.04 Voting. Except as specifically otherwise provided herein, the vote of a majority of the members of the Board of Directors present at any regular, adjourned or special meeting shall be sufficient to pass and act upon any matter properly before the Agency, and each member of the Board shall have one vote; provided, however, that upon the call and request of any Board member, present and able to vote, and a quorum being present, a weighted voting formula shall apply for any vote to be taken by the Agency Board, with each member having one or more votes based upon the population of the city, district, agency or

unincorporated county area such member represents, as follows:

<u>Population</u>	<u>No. of Votes</u>
0 to 9,999	1
10,000 to 24,999	2
25,000 to 49,999	3
50,000 to 74,999	4
75,000 to 99,999	5
100,000 and above	6

For the purpose of determining the population of a city, district, agency or represented county area, the Agency shall consider the last official United States census or the California Finance Department population estimate, whichever is more recent for a particular area.

In determining such population basis, those portions of the population of a city, district, agency or represented county area which are attributable to and located on the U.S. Army Military Reservation at Fort Ord, California, shall not be included within the population computation of such city, district, agency or county area.

No action can be taken by the Agency Board to establish, incur or increase the financial obligation or liability of any member of the Agency without the unanimous vote of the Board members and the express ratification thereof by the legislative or governing body of each member entity whose financial obligation is so established or increased.

3.05 Officers. There shall be selected from the membership of the Board of Directors a chairman, a vice-chairman, who shall act in the absence of the chairman, and if the Agency has no manager as provided for in Section 3.06 hereinbelow, a secretary, and such other officers as the Board may deem necessary. Pursuant to Government Code Section 6505.5, the treasurer of the City of Monterey shall be the treasurer of the Agency, to be the depository and have custody of all money of the Agency from whatever source. Said treasurer shall have the powers and duties as set forth in said Section 6505.5, and the City of Monterey shall be compensated for said services. The auditor-controller of the City of Monterey shall be the auditor-controller of the Agency, and shall draw all warrants and pay demands against the Agency approved by the Agency Board or manager. The treasurer and auditor-controller hereby designated may be changed by consent of all board members. All officers shall serve for a term of one year from the date of their election or until their successors are elected. The chairman and vice-chairman are authorized to execute all documents in the name of the Agency, and the secretary is authorized to attest to the same.



NORTH COUNTY RECREATION & PARK DISTRICT

May 8, 2020

Dear Castroville Community Services District Board,

This latter part of the year was of course a challenge for us, as it was for the nation. Covid-19 greatly reduced our ability to generate additional sources of income. We shut down our Farmers' Market, canceled rentals, and canceled fundraising events such as Good Friday Dinner and Castroville Party in the Plaza. Of course, we are not out of this yet and expect some of these sources of income to be adversely affected for the near future.

It's not all bad news as the North County Recreation and Parks District does close the fiscal year with another successful, yet challenging year as far as our programs offerings. We have built relationships with groups such as the Wahine Project to bring our community youth a surfing program at an affordable cost. We have also added adult programs such as Paint and Sip, which was very well received by our local community. Our ongoing after school programs and summer day camps have also seen a steady participation rate. Youth sports continue to be some of our most popular offerings: Junior Giants, T-ball, and the crown jewel, Junior Warriors basketball. Last summer we teamed up with the Salinas Valley Spartans to offer a summer football clinic that was highly praised by our participants and parents alike. We have also put on a Virtual Recreation Center newsletter that goes out twice a week connecting our community with activities they can do from home: taking virtual tours of museums, keeping math skills sharp, yoga instruction, and many more. We are also planning to offer our Paint and Sip class through a live online format. In addition, we plan to open up a summer day camp for essential workers only as there is a demand for such a service during this pandemic. As you can see, we are making sure to keep up with the current environment through innovative ideas. You the Castroville Community Services District play a vital role in helping us bring these programs to our community, thank you!

In the coming fiscal year 2020-2021, we plan to continue with the enhancement of our facilities. We will take on a capital project for a new heating system, lighting, and play structure totaling \$80,000.00. We applied for and received a Community Development Block Grant totaling \$70,000 and we ask CCSD to match the remaining \$10,000 to cover the total cost of the project. In addition, we ask for \$10,000 to replace and install security camera system at the North County Sports Complex. This will help in deterring vandalism and unathohirised use of the cafilities.



NORTH COUNTY RECREATION & PARK DISTRICT

We respectfully ask the CCSD Board to continue funding for Extended Recreation Services as in years past and to help us with funding for capital improvements as listed below.

Capital Improvements:		
Heating, Lighting, and Play Structure (Total Project Cost: \$80,000. CDBG will fund \$70,000)	10,000	
North County Sports Complex Security Cameras	10,000	
Total Capital Improvements	\$ 20,000	40,000
Extended Recreation Services	\$ 100,000	
TOTAL FUNDING REQUEST	\$ 120,000	140,000

Sincerely,

Alex Lopez
General Manager



CASTROVILLE COMMUNITY SERVICES DISTRICT

Wage Step Program-Board Approved October 2018



OFFICE MANAGER/BOOKKEEPER/SECRETARY

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 50.14	\$ 51.64	\$ 53.19	\$ 54.79	\$ 56.43	\$ 58.13	\$ 59.87
Bi-Weekly	\$ 4,011.20	\$ 4,131.20	\$ 4,255.20	\$ 4,383.20	\$ 4,514.40	\$ 4,650.40	\$ 4,789.60
Monthly	\$ 8,690.93	\$ 8,950.93	\$ 9,219.60	\$ 9,496.93	\$ 9,781.20	\$ 10,075.87	\$ 10,377.47
Yearly	\$ 104,291.20	\$ 107,411.20	\$ 110,635.20	\$ 113,963.20	\$ 117,374.40	\$ 120,910.40	\$ 124,529.60

CUSTOMER SERVICE - ACCOUNTS RECEIVABLE

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 26.89	\$ 27.70	\$ 28.53	\$ 29.38	\$ 30.26	\$ 31.17	\$ 32.11
Bi-Weekly	\$ 2,151.20	\$ 2,216.00	\$ 2,282.40	\$ 2,350.40	\$ 2,420.80	\$ 2,493.60	\$ 2,568.80
Monthly	\$ 4,660.93	\$ 4,801.33	\$ 4,945.20	\$ 5,092.53	\$ 5,245.07	\$ 5,402.80	\$ 5,565.73
Yearly	\$ 55,931.20	\$ 57,616.00	\$ 59,342.40	\$ 61,110.40	\$ 62,940.80	\$ 64,833.60	\$ 66,788.80

LEAD OPERATOR-Treatment 2 & Distribution 2 + Backflow Certificaton + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 40.59	\$ 41.81	\$ 43.06	\$ 44.35	\$ 45.68	\$ 47.05	\$ 48.47
Bi-Weekly	\$ 3,247.20	\$ 3,344.80	\$ 3,444.80	\$ 3,548.00	\$ 3,654.40	\$ 3,764.00	\$ 3,877.60
Monthly	\$ 7,035.60	\$ 7,247.07	\$ 7,464.48	\$ 7,687.33	\$ 7,917.87	\$ 8,155.33	\$ 8,401.47
Yearly	\$ 84,427.20	\$ 86,964.80	\$ 89,564.80	\$ 92,248.00	\$ 95,014.40	\$ 97,864.00	\$ 100,817.80

OPERATOR 2 - Treatment 2 & Distribution 2 = Backflow Certification + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 29.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 35.00
Bi-Weekly	\$ 2,320.00	\$ 2,400.00	\$ 2,480.00	\$ 2,560.00	\$ 2,640.00	\$ 2,720.00	\$ 2,800.00
Monthly	\$ 5,026.67	\$ 5,200.00	\$ 5,373.33	\$ 5,546.67	\$ 5,720.00	\$ 5,893.33	\$ 6,066.67
Yearly	\$ 60,320.00	\$ 62,400.00	\$ 64,480.00	\$ 66,560.00	\$ 68,640.00	\$ 70,720.00	\$ 72,800.00

OPERATOR 1 - Treatment 1 & Distribution 1 = Backflow Certification + Class B

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 22.00	\$ 23.00	\$ 24.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00
Bi-Weekly	\$ 1,760.00	\$ 1,840.00	\$ 1,920.00	\$ 2,000.00	\$ 2,080.00	\$ 2,160.00	\$ 2,240.00
Monthly	\$ 3,813.33	\$ 3,986.67	\$ 4,160.00	\$ 4,333.33	\$ 4,506.67	\$ 4,680.00	\$ 4,853.33
Yearly	\$ 45,760.00	\$ 47,840.00	\$ 49,920.00	\$ 52,000.00	\$ 54,080.00	\$ 56,160.00	\$ 58,240.00

Laborer- No Certification

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00	\$ 21.00	\$ 22.00
Bi-Weekly	\$ 1,280.00	\$ 1,360.00	\$ 1,440.00	\$ 1,520.00	\$ 1,600.00	\$ 1,680.00	\$ 1,760.00
Monthly	\$ 2,773.33	\$ 2,946.67	\$ 3,120.00	\$ 3,293.33	\$ 3,466.67	\$ 3,640.00	\$ 3,813.33
Yearly	\$ 33,280.00	\$ 35,360.00	\$ 37,440.00	\$ 39,520.00	\$ 41,600.00	\$ 43,680.00	\$ 45,760.00

Castroville Community Services District						
SUMMARY of All SERVICES						
Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Revenue						
Water	\$ 1,377,372	\$ 1,805,517	\$ 1,412,740	\$ 1,414,532	\$ 1,416,378	\$ 7,426,539
ZONE 1 Sewer & Storm Drain	\$ 693,504	\$ 650,338	\$ 1,333,272	\$ 659,187	\$ 663,103	\$ 3,999,405
ZONE 1 Governmental	\$ 175,000	\$ 188,500	\$ 134,788	\$ 134,788	\$ 134,788	\$ 767,864
ZONE 2 Sewer & Storm Drain	\$ 161,373	\$ 166,785	\$ 166,875	\$ 166,968	\$ 167,063	\$ 829,064
ZONE 2 Governmental	\$ 37,530	\$ 36,030	\$ 36,030	\$ 36,030	\$ 36,030	\$ 181,650
ZONE 3 Sewer Moss Landing	\$ 302,300	\$ 301,300	\$ 306,381	\$ 312,856	\$ 315,396	\$ 1,538,233
Total Revenue	\$ 2,747,079	\$ 3,148,470	\$ 3,390,086	\$ 2,724,361	\$ 2,732,758	\$ 14,742,755
Application of Funds						
Operating & Admin Expense						
Water Operating & Admin Exp	\$ 1,094,574	\$ 1,053,830	\$ 1,072,718	\$ 1,104,898	\$ 1,124,247	\$ 5,450,267
Zone 1 Sewer & Storm Drain	\$ 638,365	\$ 624,126	\$ 582,862	\$ 595,417	\$ 608,298	\$ 3,049,068
ZONE 1 Governmental	\$ 166,000	\$ 188,500	\$ 147,000	\$ 147,000	\$ 147,000	\$ 795,500
Zone 2 Sewer & Storm Drain	\$ 142,778	\$ 142,638	\$ 146,347	\$ 150,152	\$ 154,056	\$ 735,971
Zone 2 Governmental	\$ 10,500	\$ 10,800	\$ 59,300	\$ 10,800	\$ 10,800	\$ 102,200
Zone 3 Sewer Moss Landing	\$ 198,574	\$ 206,480	\$ 211,120	\$ 217,882	\$ 224,767	\$ 1,058,823
Total Application of Funds	\$ 2,250,791	\$ 2,226,374	\$ 2,219,347	\$ 2,226,149	\$ 2,269,168	\$ 11,191,829
Capital Improvement Projects						
Water	\$ 176,405	\$ 132,000	\$ 2,886,000	\$ 52,000	\$ 49,000	\$ 3,295,405
Zone 1 Sewer & Storm Drain	\$ 33,753	\$ 810,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 893,753
Zone 1 Governmental	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Zone 2 Sewer & Storm Drain	\$ 21,830	\$ 40,000.00	\$ 12,000.00	\$ 45,000.00	\$ 10,000.00	\$ 128,830
ZONE 2 Governmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ZONE 3 Sewer ML	\$ 131,000	\$ 93,000	\$ 146,000	\$ 21,000	\$ 15,000	\$ 406,000
Total CIP	\$ 382,988	\$ 1,075,000	\$ 3,054,000	\$ 138,000	\$ 94,000	\$ 4,743,988
Total Revenue Requirements	\$ 2,633,779	\$ 3,301,374	\$ 5,273,347	\$ 2,364,149	\$ 2,363,168	\$ 15,935,817
Surplus / (Deficit)	\$ 113,300	\$ (152,904)	\$ (1,883,261)	\$ 360,212	\$ 369,590	\$ (1,193,063)
Balance as of March 31, 2020						
Less Funding from:						
General Fund Checking	\$ 121,915					
CAMP	\$ 358,015					
LAIF Account	\$ 9,165,012					
CalTrust	\$ 2,497,615					
Total	\$ 12,142,557					\$ 12,142,557
Additional Funding Sources:						
IRWMP- NEW WATER SOURCE	\$ 2,800,000					
SWRCB- MOSS LANDING (ZONE 3)	\$ 2,800,000					
SWRCB-CASTROVILLE (ZONE 1)	\$ 2,800,000					
Total Grants Applied for	\$ 8,400,000					
Grant Consultant fees as of 11/29/2019	\$ 65,000					

Castroville Community Services District

WATER-CASTROVILLE

Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Metered Water Sales	\$ 1,239,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	
New Connections	\$ 21,392	\$ 15,237	\$ 12,000	\$ 12,000	\$ 12,000	
Hydrant & Backflow Sales	\$ 21,700	\$ 18,000	\$ 18,540	\$ 19,096	\$ 19,669	
Misc. Revenue	\$ 10,280	\$ 7,280	\$ 11,000	\$ 11,000	\$ 11,000	
Non-Operating Revenues						
Water Interest Earned	\$ 85,000	\$ 40,000	\$ 41,200	\$ 42,436	\$ 43,709	
DWR IRWM Grant		\$ 395,000				
Total Revenue	\$ 1,377,372	\$ 1,805,517	\$ 1,412,740	\$ 1,414,532	\$ 1,416,378	\$ 7,426,539
Application of Funds						
Operating Expenses						
General Operation Expenses	\$ 600,475	\$ 610,932	\$ 629,260	\$ 648,138	\$ 667,582	
Administration Expenses	\$ 494,099	\$ 442,898	\$ 446,546	\$ 459,943	\$ 459,943	
Total Application of Funds	\$ 1,094,574	\$ 1,053,830	\$ 1,075,806	\$ 1,108,081	\$ 1,127,525	\$ 5,459,816
Capital Improvement Projects						
Well # 5 Media Replacement			\$ 55,000			
Well #3 Rehabilitation	\$ 31,000					
New Vehical/Truck				\$ 15,000	\$ 15,000	
Valve & Main Replacements	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Chlorine & Parts	\$ 6,300	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Connect to Cal Am Desal or Well #6			\$ 2,800,000			
Pumping Equipment & Radiator	\$ 12,000	\$ 5,000		\$ 5,000	\$ 3,000	
Lateral Replacement(plastic/copper)	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
SCADA	\$ 9,000	\$ 1,000		\$ 1,000		
VFD	\$ 9,700					
Billing Software & Server	\$ 22,470					
Office Building Upgrades	\$ 13,400					
Design Resevior 4 Mod Project	\$ 29,300					
Generator-Office	\$ 8,235					
Well #6 land purchase	\$ 5,000	\$ 95,000				
Total CIP	\$ 176,405	\$ 132,000	\$ 2,886,000	\$ 52,000	\$ 49,000	\$ 3,295,405
Total Revenue Requirements	\$ 1,270,979	\$ 1,185,830	\$ 3,961,806	\$ 1,160,081	\$ 1,176,525	\$ 8,755,221
						NET
Surplus / (Deficit)	\$ 106,393	\$ 619,687	\$ (2,549,066)	\$ 254,451	\$ 239,853	\$ (1,328,681)
Balance as of March 31, 2020						
Less Funding from:						
General Fund Checking	\$ 57,479					\$ 57,479.0
LAIF	\$ 3,962,624					
Total	\$ 4,020,103					\$ 4,020,103
Additional Funding Sources:						
New Debt	\$ 1,700,000					
Grants (Applying for)	\$ 2,800,000					

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2020 through June 2021**

	Amended 2019/2020	2020/2021
Income		
4010 · Metered Water Sales	\$ 1,239,000	\$ 1,330,000
4020 · Hydrant Water Sales	\$ 9,000	\$ 5,000
4030 · New Service Installation	\$ 21,392	\$ 15,237
4040 · Backflow Revenue	\$ 12,700	\$ 13,000
Misc. Revenue		
4050 · Misc. Revenue-Other	\$ 3,500	\$ 3,500
4053 · Reconnect Charges	480	480
4054 · NSF Charges	300	300
4057 · Trip Fee Charges	6,000	3,000
Total Misc. Revenue	<u>\$ 10,280</u>	<u>\$ 7,280</u>
4060 · Interest Earned	\$ 85,000	\$ 40,000
4062 · DWR IRWM Grant	\$ -	\$ 395,000
Total Income	<u>\$ 1,377,372</u>	<u>\$ 1,805,517</u>

Expense

WATER OPERATIONS EXPENSE

General Operations Expense

5110 · Shop Supplies	\$ 1,000	\$ 1,000
5115 · Tools & Equipment	3,000	3,000
5120 · Operators Uniforms	3,100	3,400
5125 · Cellular Phones	975	1,000
5130 · Operators Certifications	800	800
5135 · Water Testing Fees	8,000	10,000
5136 · Backflow Testing	1,000	1,000
5138 · Water System Fees	7,000	7,400
Total General Operations Expense	<u>\$ 24,875</u>	<u>\$ 27,600</u>

Well Sites Expense

5155 · Utilities - P G & E	\$ 102,000	\$ 104,000
5165 · Pump Repair/Maintenance	4,000	4,000
5170 · Supplies for Pumps & Well Sites	15,000	8,000
5178 · Generators Repairs/Maintenance	2,000	2,000
5180 · Tank Repair/Maintenance	1,000	1,000
5185 · Building Repair/Maintenance	1,000	1,000
5190 · Chlorine/Softener Repair/Maintenance	3,000	4,000
5195 · Well Sites - Other Expense	5,000	5,000
Total Well Sites Expense	<u>\$ 133,000</u>	<u>\$ 129,000</u>

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2020 through June 2021**

	Amended 2019/2020	2020/2021
Valve Expense		
5210 · Valve - Supplies	500	500
5230 · Valve - Repair/Maintenance	1,000	1,000
Total Valve Expense	<u>\$ 1,500</u>	<u>\$ 1,500</u>
Meter Expense		
5260 · Meter - Supplies	\$ 3,000	\$ 3,000
5270 · Meter - Repair/Maintenance	13,000	18,000
Total Meter Expense	<u>\$ 16,000</u>	<u>\$ 21,000</u>
Hydrant Expense		
5310 · Hydrant - Supplies	\$ 1,000	\$ 1,000
5330 · Hydrant - Repair Maintenance	1,000	1,000
Total Hydrant Expense	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Water Lines Expense		
5355 · Water Lines - Supplies	\$ 4,000	\$ 4,000
5365 · Water Lines - Repair/Maintenance	8,000	8,000
Total Water Lines Expense	<u>\$ 12,000</u>	<u>\$ 12,000</u>
5400 · Water Depreciation Expense	\$ 312,000	\$ 312,000
Automobile Expense		
5451 · Fuel	\$ 3,000	\$ 3,000
5452 · Repair/Maintenance	\$ 2,000	\$ 2,000
5453 · Other-Auto Expense	1,500	1,500
Total Automobile Expense	<u>\$ 6,500</u>	<u>\$ 6,500</u>
Payroll Expense Water Operation		
5520 · Operators Water Wages	\$ 92,600	\$ 99,332
Total Payroll Expense-Operations	<u>\$ 92,600</u>	<u>\$ 99,332</u>
TOTAL OPERATIONS EXPENSE	<u><u>\$ 600,475</u></u>	<u><u>\$ 610,932</u></u>
ADMINISTRATIVE EXPENSE		
Billing Expense		
5565 · Postage	\$ 10,000	\$ 10,000
5570 · Billing Supplies	9,000	9,000
5580 · Toilet Rebate	225	225
5585 · Bad Debt Write Off's	500	500
5590 · Other Billing Expense	6,100	6,100
Total Billing Expense	<u>\$ 25,825</u>	<u>\$ 25,825</u>

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2020 through June 2021**

	Amended 2019/2020	2020/2021
Utilities Expense		
5611 · Utilities - P G & E	\$ 1,650	\$ 1,650
5612 · Utilities - Telephones	2,410	2,800
5613 · Utilities - Disposal	240	380
5650 · Utilities - M 1W	135	135
Total Utilities Expense	\$ 4,435	\$ 4,965
 Insurance Expense		
5621 · Insurance - Auto & General	\$ 11,600	\$ 11,600
Total Insurance Expense	\$ 11,600	\$ 11,600
 Office Expense		
5710 · Office Supplies	\$ 2,500	\$ 2,500
5715 · Office Equipment	2,000	2,000
5720 · Misc Office Expense	2,500	2,500
5730 · Alarm Monitoring Service	800	800
5735 · Property Taxes	600	600
5740 · Computer Programs/Upgrades	5,600	6,000
5745 · Bank Fees	500	500
5750 · Seminars/Training/Staff	6,000	6,000
5752 · Seminar/Training/Directors	6,000	6,000
5760 · Membership Dues	10,500	10,500
5765 · Office Repairs/Maintenance	2,000	2,000
5770 · Building Maintenance	3,000	3,000
Total Office Expense	\$ 42,000	\$ 42,400
 Payroll Expenses		
5810 · Wages Water- General Manager	\$ 69,172	\$ 71,246
5820 · Wages - Administrative	74,718	76,491
5865 · Insurance - Workers Comp	7,300	8,268
5875 · Employee Health Benefits	73,000	73,732
5880 · PERS Retirement Benefits-Employer Contribut	20,800	21,500
5880-A · Pension Exp PERS Retirement Benefits UAL	59,623	690
5882 · Employee Life Insurance	616	616
5885 · FICA Expense	18,600	19,445
5895 · Retired Employee Benefits	1,660	570
5896 · Other Post Employment Benefits	8,550	8,550
Total Payroll Expenses	\$ 334,039	\$ 281,108
 Consulting Expense		
5910 · Legal Fees	\$ 18,000	\$ 18,000

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2020 through June 2021**

	Amended	
	2019/2020	2020/2021
5920 · Engineering Fees	20,000	20,000
5930 · Director Fees	2,700	2,700
5940 · Accounting Fees	8,500	9,300
5960 · Other Consulting Fees	27,000	27,000
Total Consulting Expense	<u>\$ 76,200</u>	<u>\$ 77,000</u>
TOTAL ADMINISTRATIVE EXPENSE	<u>\$ 494,099</u>	<u>\$ 442,898</u>
TOTAL COMBINED EXPENSES	<u>\$ 1,094,574</u>	<u>\$ 1,053,830</u>
Net Income or Loss	<u>\$ 282,798</u>	<u>\$ 751,687</u>
 *Less Capital Expenditures:	 <u>\$ 271,405</u>	 <u>\$ 132,000</u>
Lateral Replacement \$20,000		
Main Valves \$10,000		
SCADA Upgrades \$1,000		
Land-11380 Commercial Pkwy \$95,000		
Chlorinator/Generator Parts \$1,000		
Pumping \$5,000		
Net Income or Loss	<u>11,393</u>	<u>619,687</u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

PUBLIC NOTICE
CASTROVILLE COMMUNITY SERVICES DISTRICT
SUMMARY OF PROPOSED ORDINANCE NO. 66

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 66 on January 19, 2016. The substance of the ordinance is summarized as follows:

Purpose of Ordinance. The purpose of this Ordinance is to revise charges for water over a five year period; collectively, the "Rate Schedule." This Ordinance amends Sections 18-1 and 18-2 of Ordinance 22 of the District Code.

"Sec. 18-1. Rate Schedule. Rates for water service to read as follows for the next five years:

RATE SCHEDULE

MONTHLY SERVICE (Readiness-to-Serve)

Monthly Minimum Charges shall take effect and be enforced July 1, 2016 and thereafter as listed in the table below:

Meter Size	Service Type	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
3/4 " Meter	Water	16.60	18.33	19.24	20.01	20.81
1" Meter	Water	27.67	30.62	32.15	33.43	34.77
1 1/2" Meter	Water	48.72	59.84	62.83	65.34	67.96
2" Meter	Water	77.80	97.24	102.10	106.18	110.43
3" Meter	Water	146.35	194.54	204.27	212.44	220.94
4" Meter	Water	244.98	303.47	318.64	331.39	344.65
6" Meter	Water	445.00	609.98	640.47	666.09	692.74
2" Meter	Fireline	9.71	10.26	10.77	11.20	11.65
3" Meter	Fireline	16.50	19.31	20.27	21.08	21.92
4" Meter	Fireline	28.61	38.48	40.40	42.01	43.70
6" Meter	Fireline	56.98	86.55	90.87	94.51	98.29
8" Meter	Fireline	75.97	115.38	121.15	126.00	131.04
10" Meter	Fireline	100.07	154.44	162.17	168.65	175.40
12" Meter	Fireline	135.34	216.11	226.91	235.99	245.43
No Size	Surcharge	16.60	18.33	19.24	20.01	20.81
Single Rate per cubic foot (cf):		0.0140	0.0161	0.0180	0.0198	0.0218

"Sec. 18-2. Single Service Connection - Multiple Use. For each additional commercial, professional, dwelling, or living unit, situated upon single premises, not separately serviced, and not facing upon a public street or private road, the following monthly charges shall be made for:

- (a) Single Dwellings, (b) Multiple Dwellings, (c) Hotels, Motels, Auto Courts, (d) Trailer Parks, (e) Dwelling Units Combined With Business, Etc. Units, and (f) Business, Commercial or Professional Units. In addition to the appropriate minimum rate established for this type of service received, shall pay a monthly service surcharge for each unit/space. Review full Ordinance No. 66 for regulations applicable to each type of dwellings.

Section 3. This foregoing summary was prepared for publication pursuant to publication, notice and hearing requirements of Section 6 Article XIID of the California Constitution and Section 25124 of the California Government Code, by the General Manager in consultation with the District Legal Counsel, as designated by the Board of Directors.

Castroville Community Services District

SEWER & STORM DRAIN ZONE 1 CASTROVILLE

Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees #75301	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	
Property Tax	\$ 460,000	\$ 480,000	\$ 480,000	\$ 480,000	\$ 480,000	
Connection Fees	\$ 9,504	\$ 6,338	\$ 687,952	\$ 10,000	\$ 10,000	
Interest Revenue	\$ 130,000	\$ 70,000	\$ 71,820	\$ 73,687	\$ 75,603	
USDA Loan from Moss Landing	\$ 27,000	\$ 28,000	\$ 28,000	\$ 30,000	\$ 32,000	
Misc Revenue	\$ 2,000	\$ 1,000	\$ 500	\$ 500	\$ 500	
Total Revenue	\$ 693,504	\$ 650,338	\$ 1,333,272	\$ 659,187	\$ 663,103	\$3,999,405
Application of Funds						
Operating Expense						
General Operation Expenses	\$ 174,311	\$ 180,518	\$ 185,211	\$ 190,027	\$ 194,968	
Administration Expense	\$ 324,054	\$ 290,108	\$ 297,651	\$ 305,390	\$ 313,330	
Transfer Out to Zone 1 Gov	\$ 140,000	\$ 133,500	\$ 100,000	\$ 100,000	\$ 100,000	
Total Application of Funds	\$ 638,365	\$ 604,126	\$ 582,862	\$ 595,417	\$ 608,298	\$3,029,068
Capital Improvement Projects						
Lift Station Pumps	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Washington Bypass Line		\$ 800,000				
New Vehicals				\$ 10,000	\$ 10,000	
SCADA	\$ 7,000					
Building Upgrades	\$ 10,348					
Generator/Office	\$ 6,405					
Total Capital Improvement Projects	\$ 33,753	\$ 810,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 893,753
Total Revenue Requirements	\$ 672,118	\$ 1,414,126	\$ 592,862	\$ 615,417	\$ 628,298	\$ 3,922,821
						NET
Surplus / (Deficit)	\$ 21,386	\$ (763,788)	\$ 740,410	\$ 43,771	\$ 34,806	\$ 76,584
Balance as of March 31, 2020						
Less Funding from:						
General Fund Checking	\$ 50,000					
CAMP	\$ 358,015					
CalTrust	\$ 2,497,615					
LAIF	\$ 4,120,663					
Total	\$ 7,026,293					\$7,026,293
Additional Funding Sources						
New Debt	\$ 1,700,000					
Grants (Applied for)	\$ 2,000,000					

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2020 through June 2021

	Amended		2020/2021
	2019/2020		
Income			
ZONE 1 (CASTROVILLE) REVENUE			
4105 · User fees - Storm Drain #75301	\$ 65,000	\$	65,000
4115 · Property Tax	460,000		480,000
4125 · Sewer Connection Fees	9,504		6,338
1170 · USDA Income from M L Zone 3	27,000		28,000
4130 · Misc Revenue	2,000		1,000
4135 · Zone 1 Interest Earned	130,000		70,000
Total Income	\$ 693,504	\$	650,338
 Zone 1 OPERATION EXPENSE			
General Operation Expense			
7005 · Shop Supplies	\$ 1,000	\$	1,200
7010 · Small Tools	1,500		1,500
7015 · Operators Uniforms	2,215		2,550
7018 · Operators Certifications	500		500
7020 · Cellular Phones	760		760
Total General Operation Expense	\$ 5,975	\$	6,510
 Lift Station Expense			
7105 · Sewer Utilities PG & E	\$ 4,600	\$	5,000
7115 · Lift Station Repair/Maintenance	3,500		3,500
7120 · Supplies for Pump Station	1,000		1,000
7122 · Permit Fee for Generators	500		500
7125 · Building Repair & Maintenance	1,000		1,000
Total Lift Station Expense	\$ 10,600	\$	11,000
 7200 · Sewer (Zone 1) Depreciaton Expense	 65,150		 65,150
 Automobile Expense			
7305 · Fuel for Trucks	\$ 2,200	\$	2,200
7310 · Repair/Maintenance	2,000		2,000
7315 · Other Auto Expense	1,500		1,500
Total Automobile Expense	\$ 5,700	\$	5,700
 Payroll Expense-Operation			
7405 · Operators Zone 1 Wages	\$ 71,986	\$	77,258
Total Payroll Expense	\$ 71,986	\$	77,258

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2020 through June 2021

	Amended	
	2019/2020	2020/2021
Sewer Line Expense		
7465 · Sewer Line-Repair/Maintenance	\$ 5,000	\$ 5,000
Total Sewer Line Expense	<u>\$ 5,000</u>	<u>\$ 5,000</u>
Storm drain Expense		
7475 · Storm Drain-Supplies	\$ 1,000	\$ 1,000
7485 · Storm Drain-Repair/Maintenance	8,000	8,000
7492 · Storm Drain-Fuel for Trucks	900	900
Total Storm Drain Expense	<u>\$ 9,900</u>	<u>\$ 9,900</u>
TOTAL OPERATION EXPENSE	<u>174,311</u>	<u>180,518</u>
ZONE 1 ADMINSTRATIVE EXPENSE		
Office Expense		
7505 · Office Supplies	\$ 2,200	\$ 2,200
7510 · Office Equipment	1,500	1,500
7515 · Misc. Office Expense	1,600	1,600
7520 · Computer Program/Upgrade	2,000	2,000
7525 · Office Repair/Maintenance	1,300	1,300
7530 · Alarm Monitoring Service	500	500
7535 · Property Taxes	350	350
7540 · Seminars/Training/Staff	3,000	3,000
7545 · Seminar/Training/Directors	3,000	3,000
7555 · Membership Dues	6,000	6,000
7560 · Building Maintenance	2,000	2,000
7586 · Bad Debt Write-Offs	500	500
Total Office Expense	<u>\$ 23,950</u>	<u>\$ 23,950</u>
Payroll Expense Admin		
7605 · Wages Zone 1 GM	\$ 53,800	\$ 55,414
7620 · Wages Zone 1 Admin	57,774	59,492
7625 · Insurance -Workers Comp	5,671	6,430
7630 · Employee Health Benefits	57,000	57,347
7632 · FICA Expense	14,600	15,124
7635 · PERS Retirement Benefits Employer Contribut	11,233	16,220
7635-A · Pension Exp PERS Retirement Benefits UAL	46,372	537
7636 · Other Post Employment Benefits	6,650	6,650
7640 · Employee Life Insurance	480	480
Total Payroll Expense	<u>\$ 253,580</u>	<u>\$ 217,694</u>

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2020 through June 2021

	Amended		2020/20201
	2019/2020		
Utilities Expense			
7655 · Utilities - PG &E	\$ 1,500	\$	1,500
7660 · Utilities-Telephones	1,700		1,800
7665 · Utilities - Disposal	175		300
7670 · Utilities - M1W	60		75
Total Utilities Expense	\$ 3,435	\$	3,675
Sewer Consulting Expense			
7705 · Sewer Legal Fees	\$ 1,000	\$	1,000
7710 · Sewer Engineer Fees	10,000		10,000
7715 · Sewer Accounting Fees	6,600		7,300
7720 · Sewer Other Consulting Fees	2,000		3,000
7725 · Director Fees	2,100		2,100
Total Consulting Expense	\$ 21,700	\$	23,400
Insurance Expense			
7755 · Insurance - Auto & General	\$ 9,150	\$	9,150
Total Insurance Expense	\$ 9,150	\$	9,150
Bond, Loan, & Certif. Expense			
7772 · Investment Advisory Services	\$ 50	\$	50
7774 · CSA 14/CCSD Organizaitonal Cost	\$ 3,589	\$	3,589
7775 · Willdan Tax Code-Admin Fee	\$ 1,600	\$	1,600
7776 · Unrealized/Gain-Loss of Investment	5,000		5,000
Total Bond, Loam & Certif. Expense	\$ 10,239	\$	10,239
Storm Drain Consulting Expense			
7805 · Storm Drain Legal Fees	\$ 500	\$	500
7810 · Storm Drain Engineer Fees	1,000		1,000
7815 · Storm Drain Other Consulting Fee	500		500
Total Consulting Expense	\$ 2,000	\$	2,000
TOTAL ADMINISTRATIVE EXPENSE	\$ 324,054	\$	290,108
TOTAL COMBINED EXPENSES	\$ 498,365	\$	470,626
NET INCOME OR LOSS	\$ 195,139	\$	179,712

**Castroville Community Services District
 Draft Castroville (Zone 1) Sewer Income and Expense Budget
 July 2020 through June 2021**

	Amended 2019/2020	2020/2021
*Less Capital Expenditures	33,753	810,000
Lift Stations \$10,000		
Washington Bypass \$800,000		
Transfer Out- Property Taxes to Zone 1 Gov		
NCRPD Extended Recreational Services	\$ 100,000	\$ 100,000
NCRPD Capital Projects	\$ 20,000	\$ 40,000
Street Light Expense	\$ -	\$ 13,500
Net Income or Loss	41,386	(783,788)

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

GOVERNMENTAL ZONE 1

Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
User Fees-Street Lights #75301	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	
Interest Revenue	\$ 2,000	\$ 2,000	\$ 1,788	\$ 1,788	\$ 1,788	
Transfer in- Sewer Property Taxes	\$ 140,000	\$ 153,500	\$ 100,000	\$ 100,000	\$ 100,000	
Total Revenue	\$ 175,000	\$ 188,500	\$ 134,788	\$ 134,788	\$ 134,788	\$ 767,864
Operation & Maintenance						
Street light Utilities	\$ 44,000	\$ 46,500	\$ 44,000	\$ 44,000	\$ 44,000	
Castroville Sign Maintenance	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	
Pedestrian Over cross Maintenance	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Expense	\$ 46,000	\$ 48,500	\$ 47,000	\$ 47,000	\$ 47,000	\$ 235,500
Recreation Expense						
NCRPD	\$ 120,000	\$ 140,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 560,000
Total Application of Funds	\$ 166,000	\$ 188,500	\$ 147,000	\$ 147,000	\$ 147,000	\$ 795,500
Capital Improvement Projects						
Castroville Overhead Sign	\$ 20,000.00					
						\$ -
Total Capital Improvement Projects	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Total Revenue Requirements	\$ 186,000	\$ 188,500	\$ 147,000	\$ 147,000	\$ 147,000	\$ 815,500
						NET
Surplus / (Deficit)	\$ (11,000)	\$ -	\$ (12,212)	\$ (12,212)	\$ (12,212)	\$ (47,636)
Balance of March 31, 2020						
Less: Funding from savings						
General Fund Checking	\$ 18,889.00					
LAIF Account	\$ 88,154.00					
Total	\$ 107,043.00					\$ 107,043
Additional Funding Sources:						
New Debt						
Grants (Applied for)						

**Castroville Community Services District
Draft Castroville (Zone 1) Governmental Activities
Income and Expense Budget
July 2019 through June 2020**

	Amended 2019/2020	2020/2021
Income		
ZONE 1 (CASTROVILLE) REVENUE		
4107 · User fees - Street Lights #75301	\$ 33,000	\$ 33,000
4135 · Zone 1 Interest Earned	2,000	2,000
Total Income	\$ 35,000	\$ 35,000
ZONE 1 OTHER OPER & MAINT EXPENSE		
7825 · Street Light Utility Cost	\$ 44,000	\$ 46,500
7830 · Castroville Sign Maintenance	1,000	1,000
7835 · Pedestrian Over Cross Maintenance	1,000	1,000
Total Zone1 Other Oper & Maint Expense	\$ 46,000	\$ 48,500
TOTAL OTHER OPERATION EXPENSE	46,000	48,500
ZONE 1 RECREATIONAL EXPENSE		
7850 · No. Co. Rec & Park District		
NCRPD Extended Recreational Services	100,000	100,000
NCRPD Capital Projects	20,000	40,000
Total Zone 1 Recreational Expense	\$ 120,000	\$ 140,000
TOTAL RECREATIONAL EXPENSE	\$ 120,000	\$ 140,000
TOTAL COMBINED EXPENSES	\$ 166,000	\$ 188,500
NET INCOME OR LOSS	(\$131,000)	(\$153,500)
Transfer In- Property Taxes to Zone 1 Gov		
Street Light Expense	\$ -	\$ 13,500
NCRPD Extended Recreational Services	\$ 100,000	\$ 100,000
NCRPD Capital Projects	\$ 20,000	\$ 40,000
	\$ 120,000	\$ 153,500
*Less Capital Expenditures:	\$ 20,000	\$ -
Net Income or Loss	(\$11,000)	\$0

*Capital Expenditures will be booked as an asset

*Depreciation Expense to be reflected

Castroville Community Services District

SEWER & STORM DRAIN ZONE 2 MORO COJO & NMCHS-MONTE DEL LAGO
Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees Moro Cojo #73701	\$ 67,703	\$ 70,254	\$ 70,254	\$ 70,254	\$ 70,254	
User Fees NMCHS & Mobile #74701	\$ 89,170	\$ 93,531	\$ 93,531	\$ 93,531	\$ 93,531	
Non-Operating Revenues						
Interest Revenue	\$ 4,500	\$ 3,000	\$ 3,090	\$ 3,183	\$ 3,278	
Total Revenue	\$ 161,373	\$ 166,785	\$ 166,875	\$ 166,968	\$ 167,063	\$ 829,064
Application of Funds						
Operating Expenses						
General Operation Expenses	\$ 59,963	\$ 61,544	\$ 63,144	\$ 64,786	\$ 66,470	
Administration Expenses	\$ 82,815	\$ 81,094	\$ 83,202	\$ 85,366	\$ 87,585	
Total Application of Funds	\$ 142,778	\$ 142,638	\$ 146,347	\$ 150,152	\$ 154,056	\$ 735,970
Capital Improvement Projects						
Lift Station Pumps	\$ 12,000	\$ 5,000	\$ 12,000	\$ 5,000	\$ 5,000	
Generator-Castroville Blvd		\$ 35,000				
Generator-Moro Cojo				\$ 35,000		
SCADA	\$ 5,000					
New Vehical/truck				\$ 5,000	\$ 5,000	
Building Upgrades	\$ 3,000					
Generator-Office	\$ 1,830					
Total Capital Improvement Projects	\$ 21,830	\$ 40,000	\$ 12,000	\$ 45,000	\$ 10,000	\$ 128,830
Total Revenue Requirements	\$ 164,608	\$ 182,638	\$ 158,347	\$ 195,152	\$ 164,056	\$ 864,800
						NET
Surplus / (Deficit)	\$ (3,235)	\$ (15,853)	\$ 8,528	\$ (28,184)	\$ 3,008	\$ (35,736)
Less: Funding from:						
General Fund Checking	\$ -					
LAIF Account	\$ -					
Total	\$ -					\$ -
Additional Funding Sources:						
New Debt						
Grants						

Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2020 through June 2021

Amended
2019/2020 2020/2021

Income

ZONE 2 (MORO COJO) REVENUE

4205 · Userfees MC-Sewer & Storm Drain #73701	\$ 67,703	\$ 70,254
4210 · Zone 2 Interest Earned	4,500	3,000
4215 · Userfees NMCHS & Mobile Park	89,170	93,531
Total Income	\$ 161,373	\$ 166,785

ZONE 2 OPERATION EXPENSE

General Operation Expense

8030 · Shop Supplies	\$ 500	\$ 500
8035 · Small Tools	\$ 500	\$ 500
8037 · Operators Uniforms	\$ 725	\$ 800
8038 · Operators Certification	\$ 350	\$ 350
8039 · Operators Cellular Phones	220	220
Total General Operation Expense	\$ 2,295	\$ 2,370

Lift Station Expense

8055 · Utilities	\$ 9,700	\$ 9,700
8065 · Lift Station Repair/Maintenance	2,000	2,000
8070 · Supplies for Pump Station	1,000	1,000
8080 · Building Repair & Maintenance	500	500
Total Lift Station Expense	\$ 13,200	\$ 13,200

8082 · Sewer (Zone 2) Depreciaton Expense

Automobile Expense

8090 · Fuel for Trucks	\$ 1,200	\$ 1,200
8095 · Auto-Repair/Maintenance	2,500	2,500
8100 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,200	\$ 4,200

Payroll Expense-Operations

8110 · Operator Zone 2 Wages	\$ 20,568	\$ 22,074
Total Payroll Expenses-Operations	\$ 20,568	\$ 22,074

Sewer Line Expense

8135 · Sewer Line-Repair/Maintenance	\$ 2,000	\$ 2,000
Total Sewer Line Expense	\$ 2,000	\$ 2,000

Storm Drain Expense

8145 · Storm drain-Supplies	\$ 500	\$ 500
8155 · Storm drain-Repair/Maintenance	1,000	1,000
Total Storm Drain Expense	\$ 1,500	\$ 1,500

Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2020 through June 2021

Amended
2019/2020 2020/2021

TOTAL OPERATION EXPENSE

59,963 61,544

ZONE 2 ADMINISTRATIVE EXPENSE

Office Expense

8178 · Seminar/Training/Directors	\$	1,000	\$	1,000
8179 · Membership Dues		1,800		1,800
8181 · Office Supplies	\$	600	\$	600
8182 · Office Equipment	\$	500	\$	500
8183 · Misc. Office Expense	\$	1,200	\$	500
8184 · Building Maintenance	\$	300	\$	1,000
8185 · Computer Program/Upgrade	\$	600	\$	600
8186 · Office Repair/Maintenance	\$	300	\$	400
8187 · Alarm Monitoring Service	\$	200	\$	200
8188 · Property Taxes	\$	100	\$	100
8189 · Seminars/Training/Staff	\$	1,000	\$	1,000
Total Office Expense	\$	7,600	\$	7,700

Payroll Expense Administration

8191 · Wages- Zone 2 GM		15,372		15,833
8195 · Wages-Zone 2 Admin		16,604		16,998
8200 · Insurance-Workers Comp		1,620		1,838
8205 · Employee Health Benefits		16,300		16,385
8210 · PERS Retirement Benefits Employer Contribution		4,530		4,730
8210-A · Pension Exp PERS Retirement Benefits UAL		3,709		154
8212 · Employee Life Insurance		137		137
8213 · Other Post Retirement Benefits		1,900		1,900
8214 · FICA Expense		4,200		4,321
Total Payroll Expense Administration	\$	64,372	\$	62,296

Utilities Expense

8221 · Utilities - PG &E	\$	500	\$	500
8222 · Utilities-Telephones		510		550
8223 · Utilities - Disposal		70		85
8224 · Utilities - M1W		30		30
Total Utilities Expense	\$	1,110	\$	1,165

Consulting Expense

8216 · Sewer Consulting Fees		1,600		1,600
8217 · Sewer Engineer Fees		1,000		1,000
8218 · Sewer Accounting Fees		1,900		2,100

**Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2020 through June 2021**

	Amended	
	2019/2020	2020/2021
8219 · Sewer Legal Fees	1,500	1,500
8226 · Director Fees	600	600
8229 · Moro Cojo Annexation Amorization	\$ 533	\$ 533
	<u>\$ 7,133</u>	<u>\$ 7,333</u>
Insurance Expense		
8230 · Insurance-Auto & General	\$ 2,600	\$ 2,600
Total insurance Expense	<u>\$ 2,600</u>	<u>\$ 2,600</u>
TOTAL ADMINISTRATIVE EXPENSE	<u>\$ 82,815</u>	<u>\$ 81,094</u>
TOTAL COMBINED EXPENSES	<u>\$ 142,778</u>	<u>\$ 142,638</u>
NET INCOME OR LOSS	<u>\$ 18,595</u>	<u>\$ 24,147</u>
LESS CAPITAL EXPENDITURES	\$ 21,830	\$ 40,000
Impellers/Pump \$5,000		
Generator/Castroville Blvd \$35,000		
Net income or Loss	<u>\$ (3,235)</u>	<u>\$ (15,853)</u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

PUBLIC NOTICE
CASTROVILLE COMMUNITY SERVICES DISTRICT
SUMMARY OF PROPOSED ORDINANCE NO. 67

(AMENDING SECTION 1, SECTION 2, SECTION 3, SECTION 4, SECTION 7, SECTION 8,
AND SECTION 9 OF ORDINANCE NO. 61)

TO ESTABLISH A RATE SCHEDULE FOR SEWER SERVICE FOR CASTROVILLE ZONE 2
SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL LAGO MOBILE HOME PARK)
FOR FISCAL YEARS 2016/17 THROUGH 2020/21

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 67 on July 19, 2016. The substance of the ordinance is summarized as follows:

The purpose of this Ordinance is to revise charges and establish a Rate Schedule for sewer service for Castroville Zone 2 service area for the five fiscal years 2016/17 through 2020/2021. The charges for FY 2016/17 will be in effect from August 18, 2016 through June 30, 2017, prorated from August 18, 2016, and include an annual escalator for each subsequent fiscal year, not to exceed 4 percent annually. The charges for the fiscal year thereafter will be in effect, respectively, from July 1, 2017 through June 30, 2018, from July 1, 2018 through June 30, 2019, from July 1, 2019 through June 30, 2020, and from July 1, 2020 through June 30, 2021, unless the Board determines by resolution that the amount for fiscal year will not be effective or will be some lesser amount than shown on the Rate Schedule.

The Ordinance amends Sections 1, 2, 3, 4, 7, 8 and 9 of Ordinance No. 61 of the Castroville Community Services District, as last amended on October 21, 2008. Sections 1, 2, 3, 4, 7, 8 and 9 will be amended to establish the following Rate Schedule for service area Zone 2:

RATE SCHEDULE FOR FISCAL YEARS 2016/17 THROUGH 2020/21 FOR
CASTROVILLE ZONE 2 SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL
LAGO MOBILE HOME PARK).

Sewer Accounts	Units	Equiv. Connections	Current Revenue	FY 2015/16 Rate per Equiv. Connection	Proposed FY 2016/17 Rate per Equiv. Connection	Total Estimated Revenue
Mojo Cojo	175 residence 90 MFR	265.0	\$ 51,274.50	\$ 193.49	\$ 212.84	\$ 56,402.60
North County Park & Rec	1 connect	1.0	193.49	\$ 193.49	\$ 212.84	\$ 212.84
NMC High School	1,100 students	53.6	\$ 4,400.00	\$ 82.13	\$ 212.84	\$ 11,402.14
Monte De Lago Mobile Park	311 sites	311.0	\$ 30,160.00	\$ 96.98	\$ 212.84	\$ 66,193.24
		630.6	\$ 86,027.99			\$ 134,210.82

USER FEES-ZONE 2	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
1. Single-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
2. Multiple-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
3. Mobile home residence:					
a. Single-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
b. Double-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
c. Mobile home park office & meeting room	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
4. Industrial discharge per million gallons	N/A	N/A	N/A	N/A	N/A

5. North Monterey High School, per student	\$10.36	\$10.77	\$11.20	\$11.65	\$12.12
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This foregoing summary was prepared for publication pursuant to publication, notice and hearing requirements of Section 6 Article XIID of the California Constitution and Section 25124 of the California Government Code, by the General Manager in consultation with the District Legal Counsel, as designated by the Board of Directors.

Dated _____, 2016

Eric Tynan, General Manager

Castroville Community Services District

GOVERNMENTAL Zone 2

Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
User Fees-Street, Open Sp & Street Lights #73701	\$ 34,030	\$ 34,030	\$ 34,030	\$ 34,030	\$ 34,030	
Interest Revenue	\$ 3,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Total Revenue	\$ 37,530	\$ 36,030	\$ 36,030	\$ 36,030	\$ 36,030	\$ 181,650
Application of Funds						
Other Operation & Maintenance						
Open Space Maintenance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Street Light Utility	\$ 5,500	\$ 5,800	\$ 5,800	\$ 5,800	\$ 5,800	
Road Repair	\$ 1,500	\$ 1,500	\$ 50,000	\$ 1,500	\$ 1,500	
Street Signage	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	
Total Application of Funds	\$ 10,500	\$ 10,800	\$ 59,300	\$ 10,800	\$ 10,800	\$ 102,200
Capital Improvement Projects						
Total Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue Requirements	\$ 10,500	\$ 10,800	\$ 59,300	\$ 10,800	\$ 10,800	\$ 102,200
Surplus / (Deficit)	\$ 27,030	\$ 25,230	\$ (23,270)	\$ 25,230	\$ 25,230	\$ 79,450
Balance as of March 31, 2020						
Less Funding from:						
General Fund Checking	\$ 18,390.00					
LAIF Account	\$ 255,418					
Total	\$ 273,808					\$ 273,808
Additional Funding Sources:						
New Debt						
Grants						

**Castroville Community Services District
 Draft Zone 2 Governmental Activities
 Income and Expense Budget
 July 2020 through June 2021**

	Amended	
	2019/2020	2020/2021
Income		
4207 · Userfees MC-Street, Open Sp, Street Lights #73701	\$ 34,030	\$ 34,030
4210 · Zone 2 Interest Earned	3,500	2,000
Total Income	\$ 37,530	\$ 36,030

ZONE 2 OTHER OPER & MAINT EXPENSE		
8245 · Open Space Maint-Outside Service	\$ 3,000	\$ 3,000
8250 · Street Light Utility Cost	5,500	5,800
8255 · Road Repair	1,500	1,500
8260 · Street Signage	500	500
Total Zone 2 Other Operation & Maint Expense	\$ 10,500	\$ 10,800

NET INCOME OR LOSS	\$ 27,030	\$ 25,230
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Castroville Community Services District

SEWER ZONE 3 MOSS LANDING

Five Year Capital Improvement and Operational Planning 2020

Fiscal Year Ending	Jun-20	Jun-21	Jun-22	Jun-23	Jun-24	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Sanitation Fees M1W	\$ 190,000	\$ 192,000	\$ 195,000	\$ 200,000	\$ 200,000	
Property Taxes	\$ 92,800	\$ 92,800	\$ 95,213	\$ 97,688	\$ 100,228	
New Sewer Connection Fees	\$ 7,000	\$ 7,000	\$ 3,168	\$ 3,168	\$ 3,168	
Interest Revenue	\$ 12,000	\$ 9,000	\$ 12,000	\$ 12,000	\$ 12,000	
Misc Revenue	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	
Total Revenue	\$ 302,300	\$ 301,300	\$ 306,381	\$ 312,856	\$ 315,396	\$ 1,538,233
Application of Funds						
Operating Expense						
General Operation Expense	\$ 78,763	\$ 80,269	\$ 82,356	\$ 84,497	\$ 86,694	
Administration Expense	\$ 92,811	\$ 98,211	\$ 100,764	\$ 103,384	\$ 106,072	
USDA Loan to Sewer Zone 1	\$ 27,000	\$ 28,000	\$ 28,000	\$ 30,000	\$ 32,000	
Total Application of Funds	\$ 198,574	\$ 206,480	\$ 211,120	\$ 217,882	\$ 224,767	\$ 1,058,823
Capital Improvement Projects						
SCADA	\$ 7,000					\$ -
Lift Station Pumps	\$ 10,000	\$ 5,000	\$ 10,000	\$ 6,000	\$ 10,000	
New Truck						
Sewer Main/ Manhole Rehabilitation	\$ 114,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Generator Station #1		\$ 30,000				
New Motor Control Centers	\$ 7,000	\$ 3,000	\$ 10,000	\$ 10,000		
Pipeline under Hwy 1 bridge		\$ 50,000	\$ 121,000			
Total Capital Improvement Projects	\$ 131,000	\$ 93,000	\$ 146,000	\$ 21,000	\$ 15,000	\$ 406,000
Total Revenue Requirements	\$ 329,574	\$ 299,480	\$ 357,120	\$ 238,882	\$ 239,767	\$ 1,464,823
						NET
Surplus / (Deficit)	\$ (27,274)	\$ 1,820	\$ (50,740)	\$ 73,975	\$ 75,630	\$ 73,411
Balance of March 31, 2020						
Less Funding from:						
General Fund Checking	\$ 28,558					
LAIF Account	\$ 686,752					
Total	\$ 715,310					\$715,310
Additional Funding Sources:						
New Debt						
Grants (Applying for)	\$ 2,700,000					

Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2020 through June 2021

	Amended 2019/2020	2020/2021
Income		
Zone 3 (Moss Landing) REVENUE		
4305 · Property Taxes	92,800	92,800
4306 · Sewer Connection Fees	7,000	7,000
4307 · Sanitation Fees	190,000	192,000
4308 · Interest Earned	12,000	9,000
4309 · Misc Revenue	500	500
Total Income	\$ 302,300	\$ 301,300
 Zone 3 OPERATION EXPENSE		
General Operation Expense		
9005 · Shop Supplies	\$ 500	\$ 500
9010 · Small Tools	500	500
9015 · Operators Uniforms	725	725
9018 · Operators Certifications	350	350
9020 · Cellular Phones	220	220
Total General Operation Expense	\$ 2,295	\$ 2,295
 Lift Station Expense		
9105 · Sewer Utilities PG & E	\$ 11,200	\$ 11,200
9115 · Lift Station Repair/Maintenance	4,000	4,000
9120 · Supplies for Pump Station	500	500
Total Lift Station Expense	\$ 15,700	\$ 15,700
 9200 · Sewer (Zone 3) Depreciaton Expense		
	29,000	29,000
 Automobile Expense		
9305 · Fuel for Trucks	\$ 1,200	\$ 1,200
9310 · Repair/Maintenance	2,500	2,500
9315 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,200	\$ 4,200
 Payroll Expense-Operation		
9405 · Operators Zone 3 Wages	\$ 20,568	\$ 22,074
Total Payroll Expense	\$ 20,568	\$ 22,074
 Sewer Line Expense		
9465 · Sewer Line-Repair/Maintenance	\$ 7,000	\$ 7,000
Total Sewer Line Expense	\$ 7,000	\$ 7,000
 TOTAL OPERATION EXPENSE	 78,763	 80,269

Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2020 through June 2021

	Amended 2019/2020	2020/2021
Zone 3 ADMINISTRATIVE EXPENSE		
Office Expense		
9505 · Office Supplies	\$ 600	\$ 600
9510 · Office Equipment	500	500
9515 · Misc. Office Expense	1,200	500
9520 · Computer Program/Upgrade	600	600
9525 · Office Repair/Maintenance	300	400
9530 · Alarm Monitoring Service	200	200
9535 · Property Taxes	50	50
9540 · Seminars/Training/Staff	1,000	1,000
9545 · Seminar/Training/Directors	1,000	1,000
9555 · Membership Dues	1,800	1,800
9560 · Building Maintenance	300	1,000
Total Office Expense	\$ 7,550	\$ 7,650
Payroll Expense Admin		
9605 · Wages Zone 3 GM	\$ 15,372	\$ 15,833
9620 · Wages Zone 3 Admin	16,604	16,998
9625 · Insurance -Workers Comp	1,620	1,838
9630 · Employee Health Benefits	16,300	16,385
9632 · FICA Expense	4,200	4,321
9635 · PERS Retirement Benefits Employer Contribut	4,530	4,730
9636-A · Pension Exp PERS Retirement Benefits UAL	3,709	154
9636 · Other Post Employment Benefits	1,900	1,900
9640 · Employee Life Insurance	137	137
Total Payroll Expense	\$ 64,372	\$ 62,296
Utilities Expense		
9655 · Utilities - PG &E	\$ 500	\$ 500
9660 · Utilities-Telephones	510	550
9665 · Utilities - Disposal	70	85
9670 · Utilities - M1W	30	30
Total Utilities Expense	\$ 1,110	\$ 1,165
Sewer Consulting Expense		
9705 · Sewer Legal Fees	\$ 3,000	\$ 3,000
9710 · Sewer Engineer Fees	10,000	14,000
9715 · Sewer Accounting Fees	1,900	1,900
9720 · Sewer Other Consulting Fees	5,000	5,000
9725 · Director Fees	600	600
Total Consulting Expense	\$ 20,500	\$ 24,500

**Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2020 through June 2021**

	Amended 2019/2020	2020/2021
Insurance Expense		
9755 · Insurance - Auto & General	\$ 2,600	\$ 2,600
Total Insurance Expense	<u>\$ 2,600</u>	<u>\$ 2,600</u>
Loan-Bond Expense		
2601 · Sewer Bond Payment-Principal	27,000	28,000
Total Loan-Bond Expense	<u>\$ 27,000</u>	<u>\$ 28,000</u>
TOTAL ADMINISTRATIVE EXPENSE	<u><u>\$ 123,132</u></u>	<u><u>\$ 126,211</u></u>
TOTAL COMBINED EXPENSES	<u><u>\$ 201,895</u></u>	<u><u>\$ 206,480</u></u>
NET INCOME OR LOSS	<u><u>\$ 100,405</u></u>	<u><u>\$ 94,820</u></u>
*Less Capital Expenditures	<u><u>149,830</u></u>	<u><u>93,000</u></u>
Lift Stations-Pumps \$5,000		
Sewer Main/Manhole Rehab \$5,000		
Motor Control Center Covers ,3,000		
Generator/Station 1 \$30,000		
Sewer Force Main \$50,000		
NET INCOME OR LOSS	<u><u>\$ (49,425)</u></u>	<u><u>\$ 1,820</u></u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

RESOLUTION ORDERING AN ELECTION, REQUESTING THE COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION

CASTROVILLE COMMUNITY SERVICES DISTRICT

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 13307, whenever an election called by a district, city, or other political subdivision has offices to be filled, it is required to fix and determine the number of words that a candidate may submit on the candidate's statement to be either 200 or 400 words and to determine if the candidate and or the political subdivision will pay the cost of the statement; and

WHEREAS, Elections Code Section 15651 requires the city or district to determine the means and manner in which a tie vote is to be resolved in the event that two or more persons receive an equal number of votes and the highest number of votes ("tie votes") for an office to be voted upon; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on a **November 3, 2020**;

NOW THEREFORE, BE IT RESOLVED AND ORDERED that the governing body of the

CASTROVILLE COMMUNITY SERVICES DISTRICT

hereby orders an election be called and consolidated with any and all elections also called to be held on **November 3, 2020** insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the **Castroville Community Services District** requests the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that the Monterey County Elections Department conduct the election for the purpose of electing four Members to this Governing Board on the **November 3, 2020 ballot**:

SEATS OPEN	OFFICE	TERM	DIST/DIV (if applicable)
3	Board of Directors	4 year	

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Election Code Section 13307 the **Castroville Community Services District** has resolved that all costs of the Candidate's statement be paid by the **Candidate** and that no candidate may submit a statement of over **200** words.

BE IT FURTHER RESOLVED AND ORDERED that pursuant to code **15651 and 10551**, a tie vote shall be resolved by **lot**.

BE IT FURTHER RESOLVED AND ORDERED that tie votes shall be determined by **the District**.

PASSED AND ADOPTED by the **Castroville Community Services District** on this **19th** day of **May 2020** by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

SIGNED: _____
Chairperson of said Governing Board

ATTEST: _____
Secretary

STATEMENT OF ELECTION FACTS

ALL LEGAL NAME OF DISTRICT AS IT SHOULD APPEAR ON ALL ELECTION DOCUMENTS:

Castroville Community Services District

MAIL SHOULD BE ADDRESSED TO: Lidia Santos TITLE: Office Manager/Secretary
 MAILING ADDRESS: P.O. Box 1065, Castroville, CA 95012 TELEPHONE: (831) 633-2560
 FAX: (831) 633-3103 E-MAIL: lidia@castrovillecsd.org WEBSITE: Castrovillecsd.org

MEMBERS OF THE GOVERNING BOARD

NAME	ADDRESS	DISTRICT WARD OR TRUSTEE (If applicable)	Member was elected by: 1) ELECTED/AIL* OR 2) APPOINTED TO FILL A VACANCY	YEAR Term ends	Full-term = 4yrs OR Short-term = 2yrs	IF THE MEMBER WAS APPOINTED BY THE BOARD TO FILL A VACANCY, WHO DID THIS MEMBER REPLACE?
Ronald J. Stefani	11499 Geil Street Castroville, CA 95012	-	AIL	2020	4 yrs	-
Glenn Dania	11499 Geil Street Castroville, CA 95012	-	AIL	2020	4 yrs	-
Adriana Melgoza	11499 Geil Street Castroville, CA 95012	-	AIL	2022	4 yrs	-
James R. Cochran	11499 Geil Street Castroville, CA 95012	-	AIL	2020	4 yrs	-
Cosme Padilla	11499 Geil Street Castroville, CA 95012	-	AIL	2022	4 yrs	-
(See attached)						

*AIL= Appointed-in-lieu of Election (filed for office and didn't go on the ballot)

Name of the Presiding Officer: Adriana Melgoza
Print Name

Name of the Secretary: Lidia Santos
Print Name

Check the box which applies to your district:

The District boundaries have changed since the last election. Enclosed is a new map to reflect those changes.

I declare that there have been no boundary changes since the November 2018 election.
Election Date

The limitation on the number of words in a candidate statement will be: 200 words 400 words

The entity charged for the candidate statement sent to each voter will be the: District Candidate

In case of a tie vote, the winner will be determined by: Lot Runoff election

Signature of Presiding Officer _____

Date _____

Castroville Community Services District Board of Directors

1. Full Legal Name: CASTROVILLE COMMUNITY SERVICES DISTRICT
2. Official Mailing Address: P.O. Box 1065
 Physical Address: 11499 Geil Street
Castroville, CA 95012
 Telephone Number: (831) 633-2560

3. Members of the Governing Body:

<u>NAME</u>	<u>ADDRESS</u>	<u>TERM EXPIRES</u>
<u>Ronald J. Stefani</u>	<u>11499 Geil Street, (B)</u>	<u>2020</u>
<u>Glenn Oania</u>	<u>11499 Geil Street (B)</u>	<u>2020</u>
<u>Adriana Melgoza</u>	<u>11499 Geil Street (B)</u>	<u>2022</u>
<u>James R. Cochran</u>	<u>11499 Geil Street (B)</u>	<u>2020</u>
<u>Cosme Padilla</u>	<u>11499 Geil Street (B)</u>	<u>2022</u>

4. (a) Name, Title and Address of the Presiding Officer:

<u>NAME</u>	<u>TITLE</u>	<u>ADDRESS</u>
<u>Adriana Melgoza</u>	<u>President</u>	<u>11499 Geil Street, Castroville, CA (R)</u>

(b) Name, Title and Address of Secretary to the Board:

<u>NAME</u>	<u>TITLE</u>	<u>ADDRESS</u>
<u>Lidia Santos</u>	<u>Secretary</u>	<u>11499 Geil Street, Castroville, CA (B)</u>

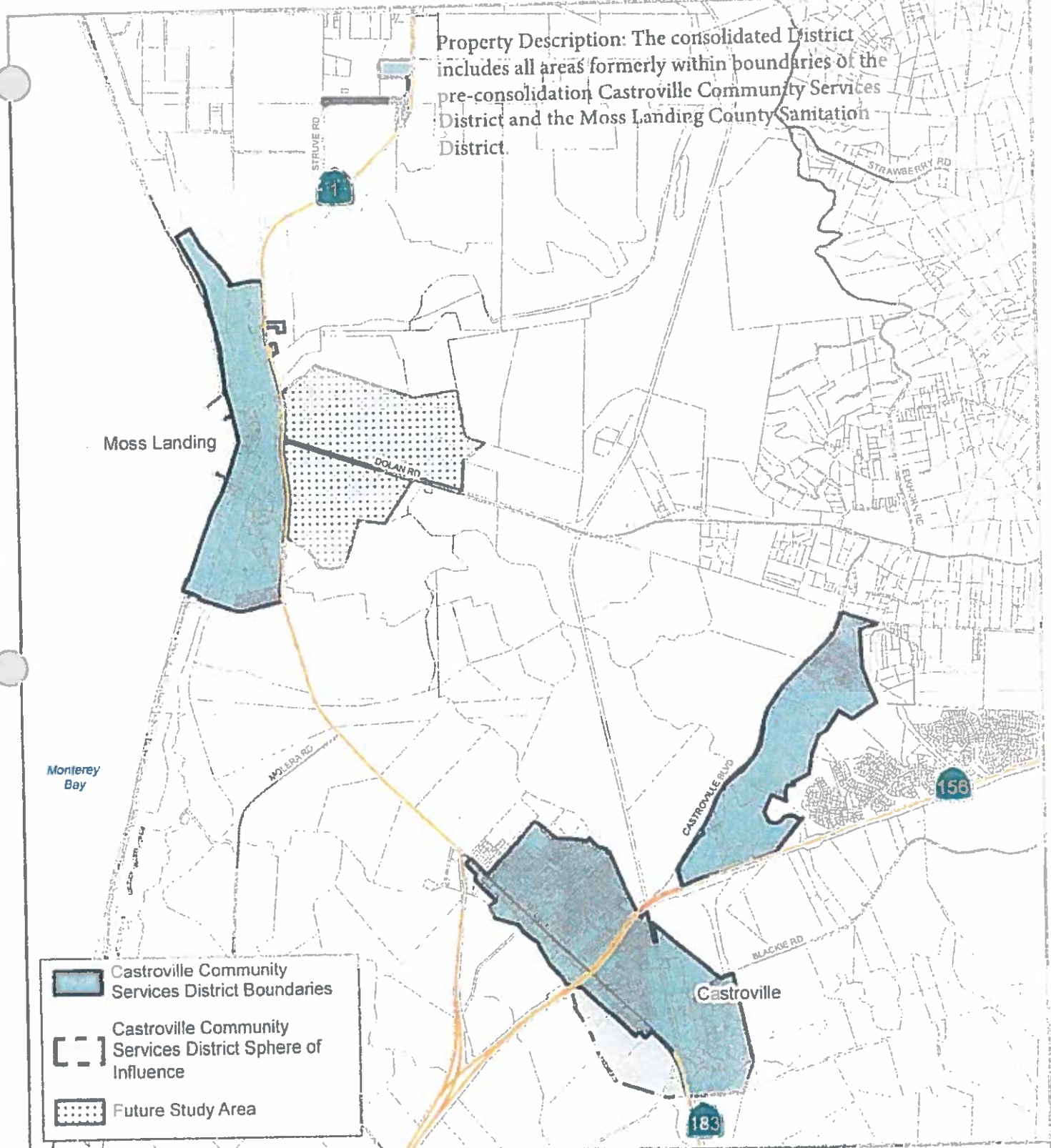
The foregoing statement is submitted to the Monterey County Registrar of Voters.




Dated: December 7, 2018

Lidia Santos, Secretary

** (R) - Residential Address, (B) - Business Address

Property Description: The consolidated District includes all areas formerly within boundaries of the pre-consolidation Castroville Community Services District and the Moss Landing County Sanitation District.



-  Castroville Community Services District Boundaries
-  Castroville Community Services District Sphere of Influence
-  Future Study Area

LAFCO of Monterey County
 LOCAL AGENCY FORMATION COMMISSION

P.O. Box 1369 132 W. Gablan St., Suite 102
 Salinas, CA 93902 Salinas, CA 93901
 Telephone (831) 754-5838 FAX (831) 754-5831



SPECIAL DISTRICTS

**APPROVED "POST - CONSOLIDATION"
 CASTROVILLE COMMUNITY
 SERVICES DISTRICT**

Map prepared: 03/14/2014



811 El Capitan Way, Ste 130 / San Luis Obispo CA 93401
Ph. (805) 692-6921 / F. (805) 692-6931

May 5, 2020

Eric Tynan, General Manager
Castroville Community Services District
11499 Geil Street
Castroville, CA 95012

Subject: Proposal for Professional Engineering Services – Washington Sewer Trunk Line Bypass 30% Design

Dear Mr. Tynan:

Thank you for the opportunity to submit this proposal for Professional Engineering Services to prepare 30% design documents for the Washington Sewer Trunk Line Bypass Project (Project) for the Castroville Community Services District (District). MNS Engineers, Inc. (MNS) offers our qualified team to provide professional services for this Project.

Project Understanding

It is our understanding the District is seeking a qualified consultant to develop preliminary design documents for a new 24-inch trunk sewer bypass main approximately 1,200 feet in length extending from the intersection of Washington Street and Merritt Street, to the corner of Washington Street and Tembladera Street, then across undeveloped areas and under Highway 1 to the Monterey Regional Water Pollution Control Agency (MRWPCA) pump station located at the south end of Watsonville Road. The proposed alignment is shown on Figure 1, attached to this proposal. This project was identified by the Wastewater Collection System Master Plan, 2013 Update, as essential to provide additional conveyance capacity from the collection system to the MRWPCA pump station. The existing conveyance system is under capacity, and proposed developments identified in the 2006 Castroville Community Plan will further exacerbate capacity issues without implementation of this project. This project presents several technical challenges which will need to be addressed over the course of the Project. Critical factors which we have identified are described as follows:

- **Caltrans Encroachment:** A portion of the pipeline alignment crosses under Highway 1, which is Caltrans Right-of-Way. Caltrans will most likely require this pipeline segment be constructed using bore and jack methodology. In addition, a Caltrans encroachment permit will need to be obtained prior to the start of construction. The preliminary design of this critical crossing is included in the MNS scope of work. A Caltrans permit will require 100% Plans and obtaining the Caltrans Encroachment permit is not included in this scope of work.
- **County of Monterey Encroachment:** A portion of the pipeline alignment is within County of Monterey (County) roadways. An encroachment permit for the construction of the project will be required. The County will require 100% Plans; obtaining this permit is not included in the MNS scope of work.
- **Coastal Zone:** Portions of the project are within the Coastal Zone, and as a result are within the jurisdiction of the California Coastal Commission. A Coastal Development Permit will need to be obtained prior to the start of construction. . Processing a Coastal Development Permit will require prior approval of CEQA and obtaining this permit is not included in the scope of work.
- **Environmental Considerations:** Portions of the Project traverse undeveloped areas including vegetated areas and agricultural fields. There is a high potential these areas are habitat for sensitive plants or animals. A biological assessment of these areas is recommended to determine permitting requirements for the project. Environmental compliance work is not included in the scope of work.
- **Rights-of-Way Issues:** Historically, the District owned and maintained a 10-inch vitrified clay pipe (VCP) gravity sewer main along the proposed alignment of the bypass sewer. This pipeline crosses five individual private properties, in

addition to public rights-of-way, between the upstream connection point and the existing pump station. The District provided information regarding easements in the area, but additional research will be required to determine if the District owns easements along the entire alignment. If easements do not exist, additional easements will need to be obtained. In addition, due to modification of the pipeline alignment, additional easements will be required. This scope of work includes topographic and boundary surveying only. Scope and budget to provide legal descriptions for the District's use in obtaining additional easements are not included in the MNS scope of work.

Technical Approach

Our approach for this project is to focus on Coordination, Timely Project Management and Delivery, and Technical Excellence.

Coordination. In addition to strong verbal and e-mail communications, MNS will schedule regular meetings with the District, Caltrans, and project stakeholders as appropriate to ensure the recommendations and proposed improvements are in line with expectations. In addition, e-mails and conference calls with MNS staff will ensure District staff are involved in every stage of the design process.

Timely Project Management and Delivery. With our Project Manager's leadership, and a competent staff, we will lead all aspects of the Project to meet the District's goals. Our project team is available to kick this project off immediately and work towards the goal of a complete contract including detailed construction plans and specifications.

Technical Excellence. The MNS staff who will be involved in this project have extensive experience in the design and construction of wastewater facilities. Utilizing the advanced technical knowledge of our staff, we will lead every aspect of this project to ensure a robust and functional extension to the District's wastewater collection system.

Project Scope of Work

MNS has tailored a scope of work to provide engineering services for preliminary design of the Castroville Washington Sewer Trunk Line Bypass Project. A brief description of tasks and responsibilities are described below.

Task 1 – Project Management, QA/QC, and Meetings

This task includes Project Management, Quality Assurance/Quality Control (QA/QC), and Meetings associated with the detailed design of the Project.

Subtask 1.1 – Project Management

The Project Manager will provide ongoing coordination of the project team including the District and the MNS project team. He will also monitor the budget and serve as the main point of contact with the District. Frequent phone calls and e-mail updates will be sent from the MNS Project Manager to the District General Manager in order to keep the coordination open and up-to-date. The MNS Project Manager will submit monthly invoices with all supporting documentation in a format acceptable to the District.

The MNS Project Manager will be responsible for ensuring all deliverable deadlines are met, all internal quality control reviews are completed, and the final products meet the expectations of the District.

Subtask 1.2 – Quality Assurance/Quality Control

In accordance with MNS company policy, all deliverables, calculations, recommendations, and other documentation will be reviewed by an experienced engineer, not otherwise associated with the Project, prior to submittal to the District. Documents will be reviewed to ensure technical excellence, the goals and expectations of the District are being met, and conformance with applicable design checklists and standards. For this project, all deliverables and other items requiring quality control reviews will be reviewed by Tyler Hunt, PE.

Subtask 1.3 – Meetings

Over the course of the Project, MNS will facilitate and lead meetings and conference calls as required to move the Project forward and ensure the District is informed and in concurrence with the progress of the project. For each meeting, MNS will develop a meeting agenda and will submit meeting minutes to the District within three business days. The Project Manager and the Project Engineer will attend meetings as appropriate.

Over the course of the Project, we anticipate two meetings which would be held at the District's offices:

- Project Kick-off Meeting
- 30% Design Review Meeting

Task 2 – Earth and Land Investigations

Subtask 2.1 – Geotechnical Investigations

Portions of the proposed pipeline alignment will be installed at depth of up to 30 feet below ground surface, and trenchless pipeline installation methods will likely be utilized. Due to these factors, geotechnical investigations are recommended for this project and included in the scope of work.

Geotechnical engineering services will be provided by our subconsultant, Geosolutions, Inc. A detailed scope of work for geotechnical services to be provided is included as an attachment to this letter. MNS staff will coordinate the geotechnical investigations for this project.

Subtask 2.2 – Topographic Survey

MNS will conduct a ground survey of the proposed sewer alignment to obtain topographic information and develop a base map suitable for pipeline design including measuring invert elevations of six existing sewer manholes. The completed topographic map will include 1-foot surface contours and relevant surface features, and will include a 50-foot wide strip, approximately 1,200 feet in length centered along the proposed pipeline alignment. Trees, fences, manhole rim and invert elevations, and other observable utilities will be included in the survey.

Subtask 2.3 – Easement and Right-of-Way Mapping

MNS will conduct a field survey to re-establish the existing sewer easement and Highway 1 (Caltrans) Right-of-Way. The existing easements and rights-of-way will be plotted on the topographic base map. In addition, we will obtain title reports for four properties along the pipeline alignment. It is assumed the District will provide documentation of the existing sewer easement, and sufficient boundary monumentation exists, and can be located, to determine the existing easement and Right-of-Way.

Task 3 – Preliminary Contract Document Development

MNS will develop a preliminary (30% complete) set of contract documents including draft plans and an engineer's opinion of probable cost of construction for the Project.

Subtask 3.1 – Plans

Using the site information collected and developed in Task 2, MNS will prepare detailed Plans for the Project clearly defining the work to be completed. The Plans will be prepared in the latest version of AutoCAD Civil 3D. Plan & Profile (P&P) drawings will be prepared with a horizontal scale of 1" = 20', with the vertical scales on profiles being drawn at a scale of 1" = 5'. An anticipated sheet list includes:

Sheet No.	Drawing No.	Description
1	G-1	Title Sheet
2	G-2	General and Civil Notes and Sheet Layout Plan
3	C-1	Sewer Alignment P&P – STA 10+00 to STA 14+00
4	C-2	Sewer Alignment P&P – STA 14+00 to STA 17+50
5	C-3	Sewer Alignment P&P – STA 17+50 to STA 22+00

Subtask 3.2 – Engineer's Estimate of Probable Cost of Construction

MNS will prepare an engineer's estimate of probable construction cost for each design submittal. We will base the estimate on recent projects of similar size and scope upon which we have worked.

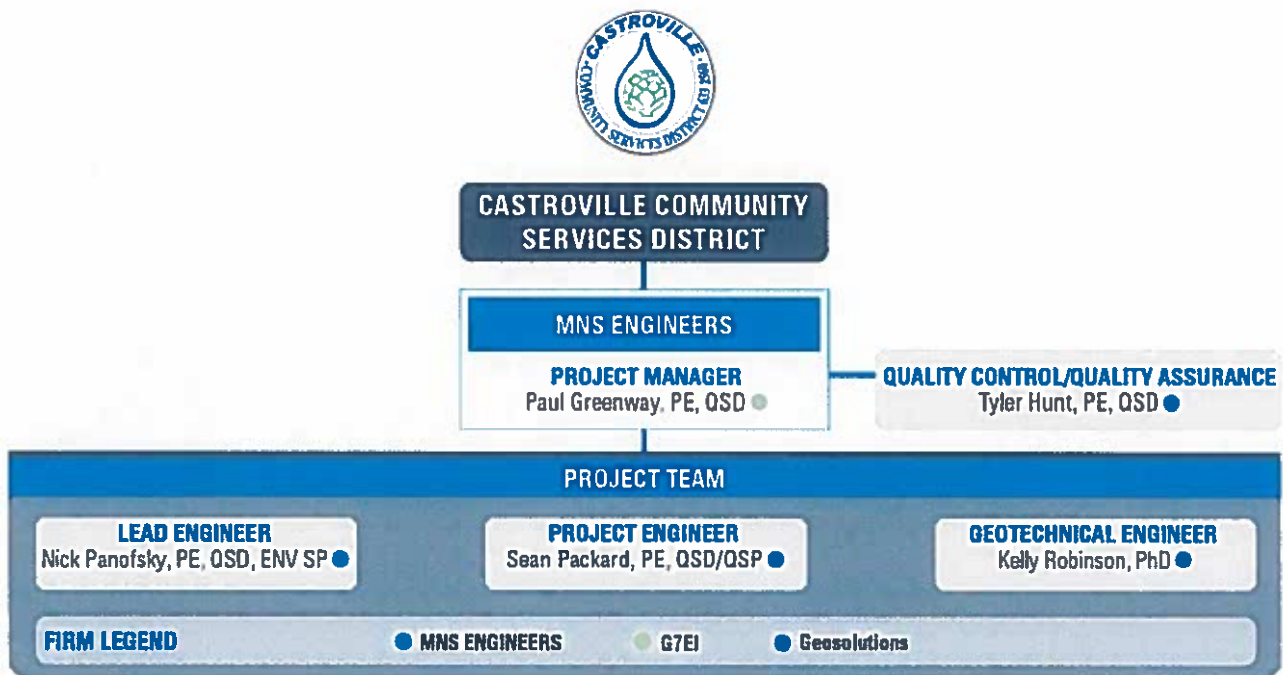
Deliverables

The following deliverables will be submitted to the District over the course of this project:

- Meeting Agendas and Meeting Minutes
- 30% design plans and cost opinion

Project Team

MNS has assembled a qualified team with the skills and expertise to bring this project to completion in line with the District's goals. An organizational chart for the proposed project team is included below. Detailed resumes for individual team members are available upon request.



Compensation

MNS proposes to perform the services described herein for a not-to-exceed fee estimate of \$59,723. A breakdown by task is provided in the following table. A detailed fee proposal spreadsheet is available on request. All fees are in accordance with the MNS Standard Fee Schedule, also included as an attachment.

Task	Fee
Task 1 – Project Management, QA/QC, and Meetings	\$6,620
Task 2 – Earth and Land Investigations	\$37,815
Task 3 – Contract Document Development	\$15,288
Total	\$59,723

Schedule

We are prepared to meet or exceed the schedule provided in the following table, assuming a notice to proceed date of July 1, 2020.

Project Kickoff	Week of July 1, 2020
Geotechnical Investigation	July 8 – October 4, 2020
Topographic Survey	July 15 – August 23, 2020
30% Design Submittal	October 21, 2020

Closing

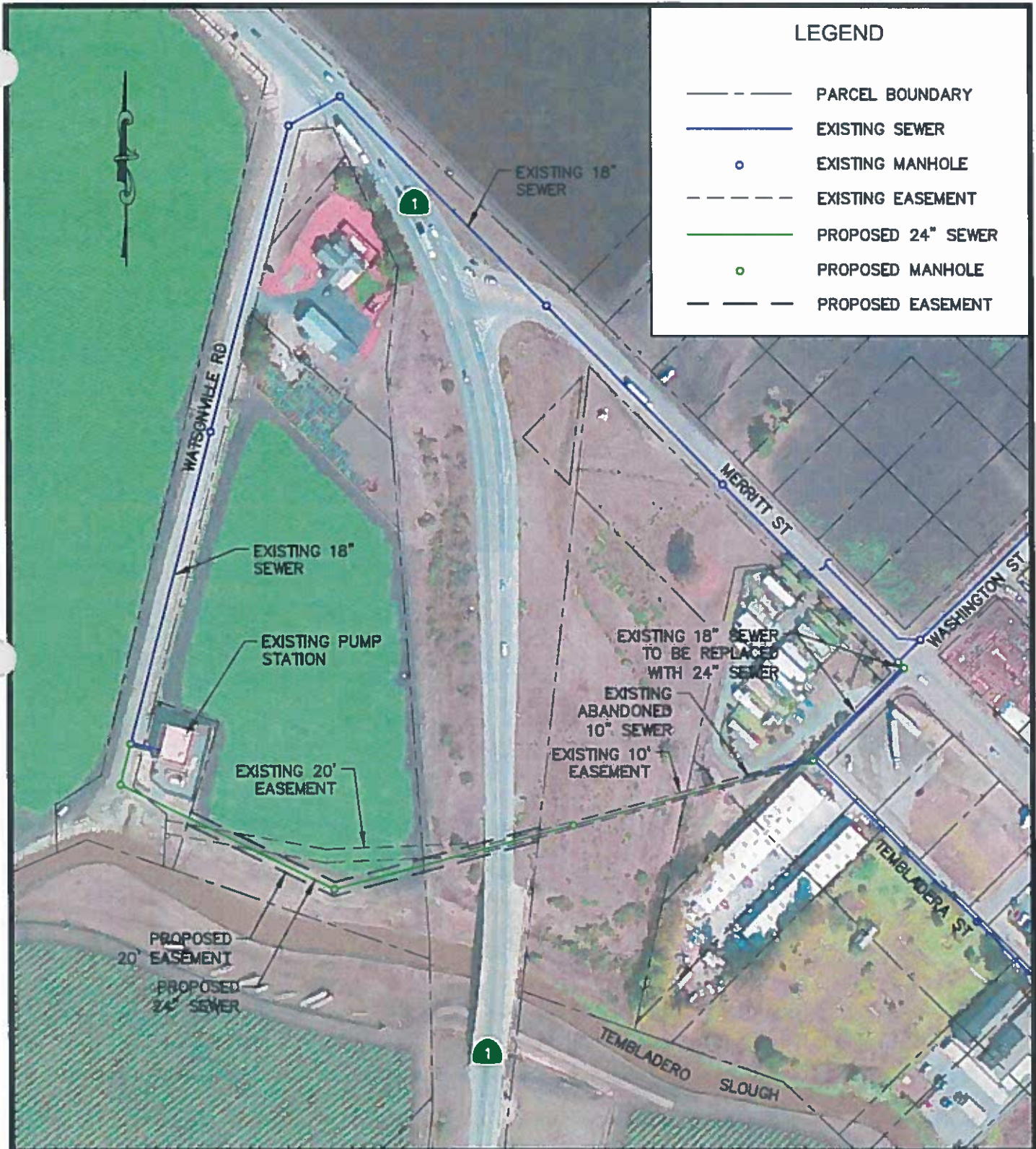
Thank you for the opportunity to submit this proposal. We are excited and look forward to working with the District. This proposal is valid for six (6) months from the date of submission. Please feel free to contact Paul Greenway with any questions you may have about our submittal at 831.400.8964 or Paul@G7ei.com. Thank you for your consideration.

Sincerely,
MNS Engineers, Inc.



Nick Panofsky, PE
Lead Engineer

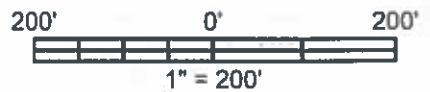
Attachments:
Figure 1: Proposed 24-inch Sewer Bypass Improvements
Fee Schedule
Geosolutions, Inc. Scope of Work



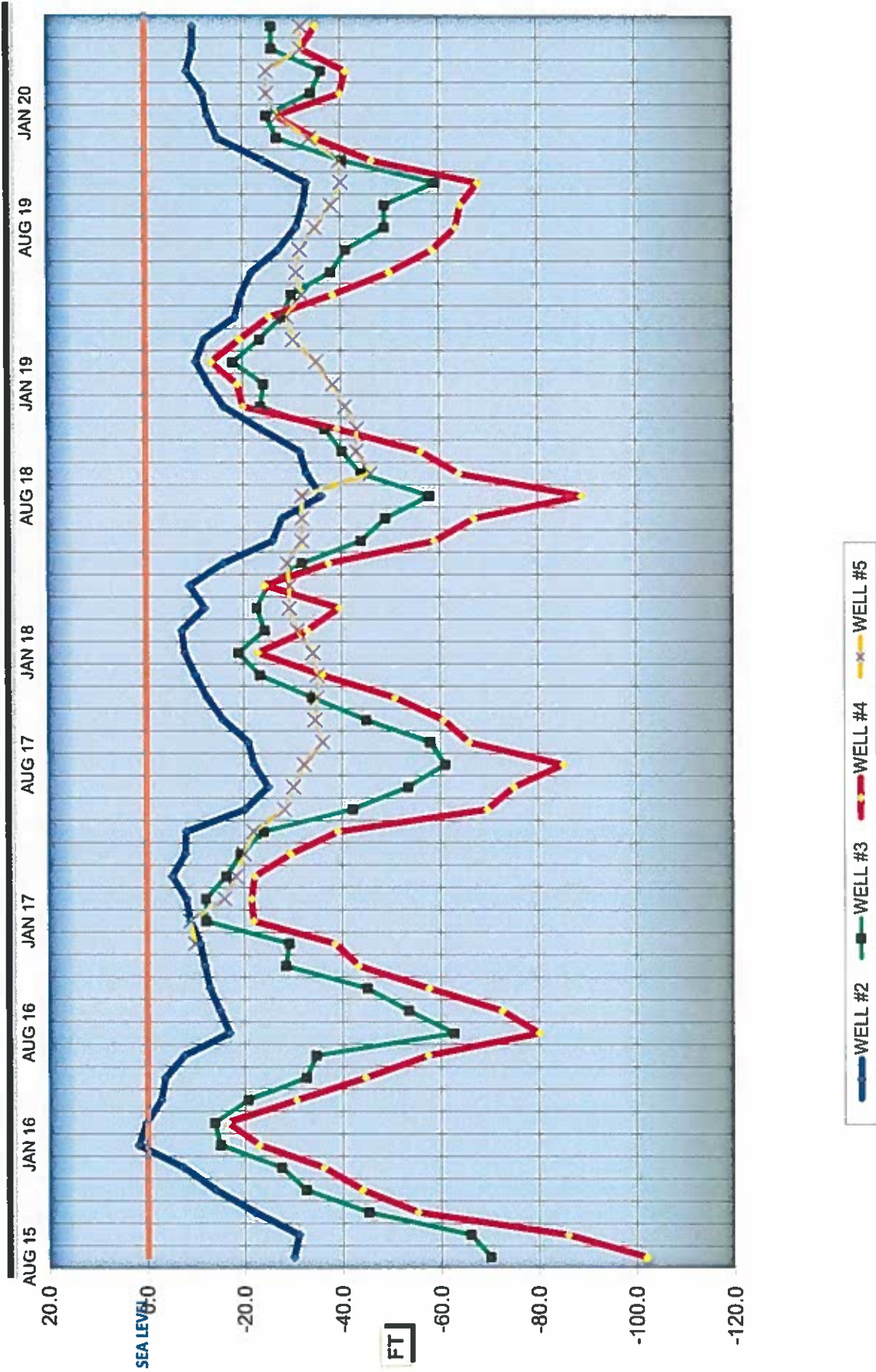
**FIGURE 1: PROPOSED 24-INCH SEWER BYPASS IMPROVEMENTS
WASHINGTON SEWER TRUNK LINE BYPASS
CASTROVILLE COMMUNITY SERVICES DISTRICT**



25 San Juan Grade Road
Suite 105
Salinas, CA 93906
831.242.0058 Phone



CASTROVILLE WELL LEVELS 2015-2019





CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

MAY 19, 2020

❖ Regulatory Compliance

- ❑ Next SWRCB-DDW inspection of water system and permit July 2020
- ❑ No coliform violations (all routine samples negative) for April 2020
- ❑ Quarterly sampling of Well #3 due to it exceeding secondary standards- for Turbidity, Spec. Cond. and Chloride
- ❑ Completed and submitted 2018 CCR to SWRCB-DDW
- ❑ Completed and submitted 2019 Well Extraction Report to SWRCB-DDW
- ❑ Completed and submitted 2019 Well Extraction Report to MCWRA
- ❑ Completed and submitted 2019 Well Extraction Report to MCDH
- ❑ Submitted water reports to 9 large Water system customers 5/7/20
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems had no sewer spills for March 2020 on 5/2/2020
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

❖ Current Projects

- ❑ Install lock-down manholes on Castroville Blvd (1 of 3)
- ❑ Submitted grant application with Monterey County-IRWMP for \$395,00 Prop 1 funding
- ❑ Upgrade Moss Landing Motor control center in front of Phil's
- ❑ Design and secure funding for Washington sewer by-pass line
- ❑ Purchased new checks and gate valves for Castroville Blvd Lift Station
- ❑ Finalize purchase of site for future Well #6
- ❑ Design and secure funding for Desal pipeline to MPWSP
- ❑ Consider a Mutual aid agreement with Pajaro/ Sunny Mesa CSD and the Aromas Water District
- ❑ Prepare draft 2021-2025 Capital Improvement Plan
- ❑ Consider costs for Castroville Oaks project for street & sewer service
- ❑ Grant proposal from SWRCB for Castroville water for 2.8 million dollars
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet

❖ **Completed Projects**

- ❑ Instituted Corid virus Operations response plan
- ❑ Upgraded SCADA system for Water and Sewer- complete
- ❑ Office termite tenting- complete
- ❑ Pig Force main under Elkhorn bridge on Hwy one
- ❑ Reroofed office with Scudder roofing-complete
- ❑ Installed back-up Generator for District office-complete
- ❑ Teleconferencing system set up for Board meetings
- ❑ Submitted grant proposal with DWR for Moss Landing sewer
- ❑ 95% of Fire valve covers lids in Castroville painted yellow
- ❑ Replaced 29 meter registers in April
- ❑ Repaired/replaced 2 service laterals

❖ **Upcoming Projects**

- ❑ Tie-in to MPWSP Desal water line
- ❑ Install backup generator for Office
- ❑ Pig force mains in Moss Landing
- ❑ Investigate water and sewer capacity for 19 proposed Apartments on Merritt Street at end of Poole St
- ❑ RCAC to assist in applying for Prop 1 funding for T/A study for future water systems improvements such as a new 600,000-gallon storage tank, hydraulic study and ability to fill tank 4 from distribution system
- ❑ Design & funding for Washington Sewer Bypass line
- ❑ Install "No dump- spills to Bay" medallions at all storm drain inlets

❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the Executive Board of the SVGWB GSA -Ron
- ❑ Monterey 1 Water Board meeting- Ron and Eric
- ❑ MPWMD Board meeting- Ron and Eric
- ❑ Meeting of the Advisory Board of the SVGWB GSA -Eric
- ❑ Coastal Commission Staff via telephone
- ❑ Special District Managers meeting
- ❑ Meeting with Gary Peterson re: Sea Water Intrusion Committee- Canceled
- ❑ IRWMP in Monterey @ MBS office- Canceled
- ❑ Meeting of the permanent Board of the SVGWB GSA -Canceled
- ❑ Moss Landing Chamber meeting- Canceled

❖ **Meetings/Seminars (upcoming)**

- ❑ Coastal Commission -Rescheduled
- ❑ Meeting with State Lands Commission & CA. Coastal Commission
- ❑ City of Marina Council meeting re: MPWSP
- ❑ Moss Landing Community Plan update
- ❑ SVGWB GSA Executive Board meetings- Ron
- ❑ Neighborhood Watch
- ❑ SVGWB GSA Advisory committee meetings-5/21/20
- ❑ ACWA Spring Conference in Monterey-canceled
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ Quarterly Special District Managers meeting
- ❑ Quarterly Water Managers meeting

❖ **Improvements/Ideas/Suggestions**

- Install "For fire use only- all others will be fined" on all fire hydrants
- Install acrylic guards at Payment station
- Select areas for Saddle, main valves and lateral replacement program

List of Work Activities Completed Telecommuting
by Office Manager/Secretary Lidia Santos

- Plan, organizes, and implement administrative functions.
- Supervise and implement accounting functions.
- Assists in design, installation, and update of accounting systems and procedures.
- Create and implement internal systems to ensure proper accountability,
- Assist in preparation of annual budget and CIP.
- Prepare monthly financial reports.
- Processes accounts payables bi-weekly
- Processes payroll bi-weekly
- Process payroll taxes bi-weekly and quarterly tax reports
- Assist in preparation, assembly, and distribution of agenda materials for Board meetings.
- Set up GoToMeetings.
- Attend Board meetings, budget & Personnel Committee meeting and develop minutes, distributes resolutions and actions, as necessary.
- Gathers and organize a variety of information and materials for the General Manger and District Board of Directors.
- Maintain official records of Board proceedings and actions under the direction of the officially designated, "District Secretary".
- Prepare a variety of correspondences, memoranda, and other items as delegated by the General Manger and Board Members.
- Review letters, reports, records, and other items for accuracy, completeness, and compliance with established standards.
- Responsible for Human Resource.
- Responsible for the Risk Transfer Management for the District.
- Respond to various emails



Lead Operator

Home Work List

1. Order Supplies and Equipment:
 - A. Water line supplies, register, lids, boxes, brass, copper etc. and parts.
 - B. Office PC's, upc's and supplies ordered for the front office.
 - C. Look up info on jackhammers and portable generators to order.
 - D. Sewer stations and pumps repair parts, generator parts.

2. Cartegraph Data Program:
 - A. Record the weekly jetting.
 - B. Record the flushing and exercising valves
 - C. Record leaks and main breaks.
 - D. Record pumps, sites and generator repairs.
 - E. Input new data for all assets. Currently all lights needed, storm at 10%, water laterals at 60%, sewer laterals at 8%, meters at 90% and all signs need input.

3. AutoCad Map:
 - a. Draw in new buildings and sidewalks.
 - b. Draw in new mains and extensions and laterals.
 - c. Get info on new autocad program. Current one expired.
 - d. Trying out Nanocad software, \$180/yr vs autocad \$450/yr

4. Call in Venders and Services:
 - A. Call generator repair services.
 - B. Call meter venders for orders and program install for Lupe's new pc.

5. Scada Program:
 - a. Adjusting the trending on all the sites.
 - b. Adjusting well sounder and bubbler levels 4/29/20
 - c. Currently adjusting little details on all site.

6. Reports:
 - a. Maps of jetting per month.

- b. Well logs for the month.
 - c. Water loss reports.
 - d. Reports for the Bureau of Automotive for 2019 done. Still need 2020.
7. Sampling:
- a. Record all sampling.
 - b. Look up and schedule sampling.
8. Emails:
- a. Usa dig emails check and respond.
 - b. Send requests of utility information to engineers and contractors.
 - c. Respond to all miscellaneous emails.
- 8.5 Guide the crew through phone calls when they need help and questions.
9. Longitude and Latitude for registers to input on meter program. 25% done.

Jonathan Varela

Working from home 4/8/2020

- Create Operations report.
- Install Autocad & Nanocad software.
- Uninstall personal Microsoft Office, install the district's and transfer documents.
- Download and record grease traps invoices. (Person in charge of cleaning GT sends me copy of invoices).
 - Create new files for grease traps records.
 - Computer too slow (Installed antivirus).
- Assisted JR regarding Chlorinator cells cleaning.



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT April 2020

Maintenance:

- a) Leak on 10920 Pomber st. – Saddle and Lateral were replaced.
- b) Fill up trailer with sand, baserock and asphalt after leak.
- c) Station 4 pump # 1 impeller was replaced.
- d) Moro Cojo Pump 1 was pulled to clean impeller.
- e) Coolant reservoirs were relocated at Well 2, Well 4, Moro Cojo and Del monte.
- f) Trees trimmed at well 2 and 5.
- g) 4300 vacuum truck – Air leak and Hydraulic leak were fixed.
- h) Freightliner jetting truck maintenance (flushed, cleaned filters, and greased all moving parts).
- i) Collect trash from workshop and took it to Waste management.
- j) 7 days notices delivered.
- k) Well 3 – Fix Oiler line, add air vent and Chlorinator's motor was replaced.
- l) Grounds keeping around office.
- m) Run the stand-by generators at the water plant sites bi-weekly.
- n) Run the stand-by engines at the sewer lift stations weekly.
- o) Grounds keeping of FH and lift stations.
- p) Jetted sewer mains.

Work Orders:

- a) 7 day disconnect notices - 26
- b) Final bill - read meter - 7
- c) Investigate – 2
- d) Miscellaneous - 1
- e) Turn on service – 1
- f) Padlock svc, no tenant - 1
- g) Replace register - 34

TOTAL WORK ORDERS - 72

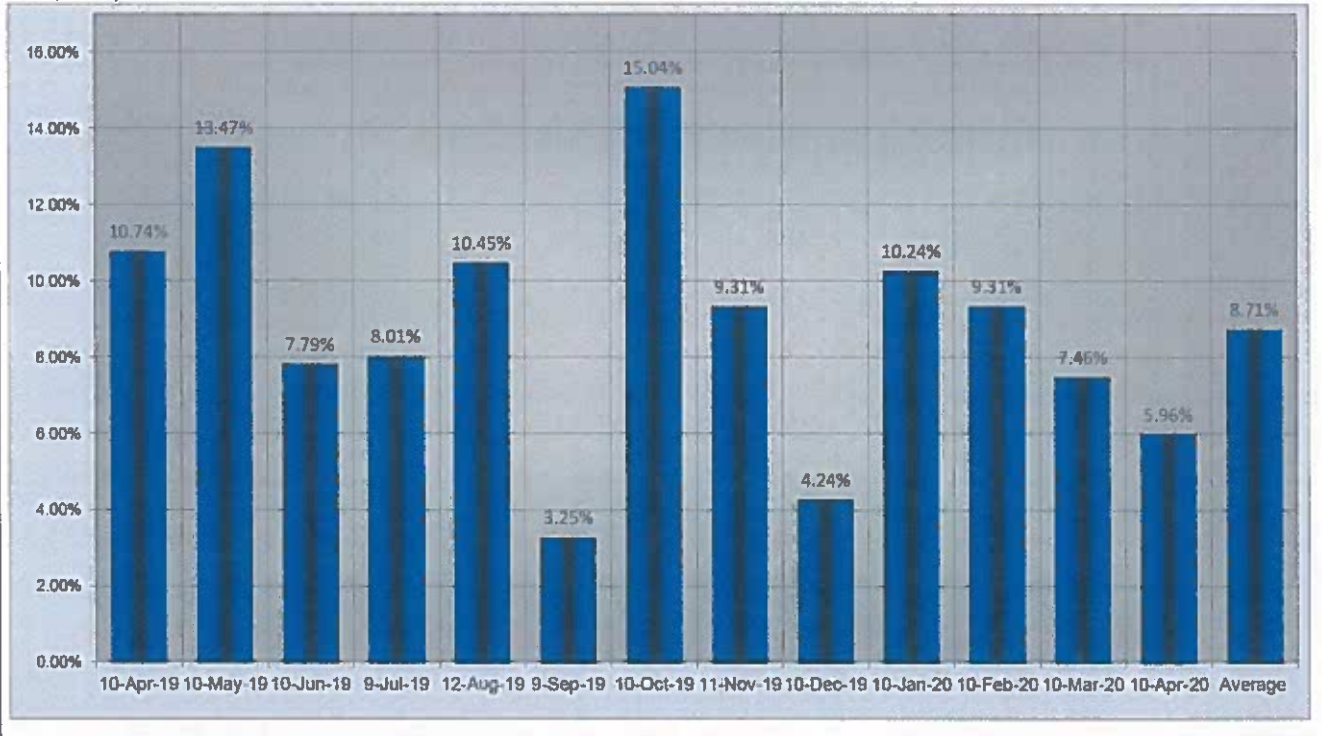


Castroville Community Services District



Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals		miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-Apr-19	4014725	3805000	0	8446000	16265725	14053790	464405	10.74%
10-May-19	4137041	3724000	0	12923000	20784041	17593798	391394	13.47%
10-Jun-19	4060248	3947000	0	14126000	22133248	20026077	382540	7.79%
9-Jul-19	3654694	3753000	0	15112000	22519694	20196643	520305	8.01%
12-Aug-19	4126146	4487000	0	19210000	27823146	24445328	471195	10.45%
9-Sep-19	3878455	3678000	0	13845000	21401455	20352751	353724	3.25%
10-Oct-19	3727585	4033000	340800	19985000	28086385	23232491	628766	15.04%
11-Nov-19	3807613	3464000	1258200	17024000	25553813	21808643	1367090	9.31%
10-Dec-19	1923150	1678000	3572000	12385000	19558150	16964094	1764184	4.24%
10-Jan-20	8379	0	3776000	12326000	16110379	14298977	161970	10.24%
10-Feb-20	0	2499000	3574000	9938000	16011000	14435271	85278	9.31%
10-Mar-20	2307706	3237000	3552000	6474000	15570706	14308529	100953	7.46%
10-Apr-20	3381275	3569000	4126000	6530000	17606275	16256576	300445	5.96%
Average								8.71%



CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT APRIL 2020

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. **6,501** feet

❖ **OTHER MATTERS**

- ❑ Submitted no-spill report to SWRCB on 5-2-2020
- ❑ Cleaned storm drains in January, February and March 2020

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are Marked- "DO NOT DUMP, FLOWS TO BAY" by May /6/2020
- ❑ Confirm that storm drain interceptors are clear



Castroville

APRIL 2020 JETTING

5/30/2020



ID	Material	Length	Street	Downstream MH	Upstream MH
10200Geil	18" Clay	375	Geil St.	MH 9	MH 10
10300Geil	18" Clay	311	Geil St.	MH 10	MH 11.4
10300McDougall	6" Clay	364	McDouall St.	MH 7.1	MH 7.2
10400Geil	18" PVC	296	Geil St.	MH 11.5	MH 12
10400McDougall	6" Clay	360	McDouall St.	MH 7.2	MH 7.3
10500Geil	18" Clay	378	Geil St.	MH 12	MH 13
10500McDougall	6" Clay	371	McDouall St.	MH 7.3	MH 7.4
10600McDougall MH74<75	6" Clay	369	McDouall St.	MH 7.4	MH 7.5
10700Tembladera	8" Clay	366	Tembladera St.	MH 4.5	MH 4.6
10800Merritt	6" Clay	197	Merritt St.	MH 7.9	CO 7.10
11000 Crane	6" Clay	188	Crane St.	MH 7.6	MH 7.7
11000California/alley	6" Clay	460	California St.	MH 22.3	MH 22.6
11000Crane	6" Clay	156	Crane St.	MH 7.7	MH 7.9
11000Walsh	6" Clay	205	Walsh St.	MH 22.4	CO 22.5
11100Cooper	6" Clay	125	Cooper St.	MH 7.2	CO 7.2
11100Mead	6" Clay	170	Mead St.	MH 7.1	CO 7.1
11200 Washington	18" Clay	352	Washington St.	MH 8	MH 9
11300 Washington St.	18" Clay	172	Washington St.	MH 9	MH 9.1
11300Cooper	6" Clay	330	Cooper St.	MH 11	MH 11.1
11300Main MH21<21.1	6" Clay	400	Main St.	MH 21	MH 21.1
11300Mead	6" Clay	80	Mead St.	MH 10	CO 10.1
11300Sanchez	6" Clay	100	Sanchez St.	MH 12	
Geil/Cooper	6" Clay	40	Geil St.	MH 11.4	MH 11
Siphon Geil	12" Clay	103	Geil St.	MH 11.4	MH 11.5
Washington/Alley	4" Clay	233	Washington St.	MH 9.1	CO 9.2
TOTAL		6501			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT APRIL 2020

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #58 to-MH #58.1
- ❑ Jetted sewer lines btwn MH #57 to-MH #58
- ❑ Jetted sewer lines btwn MH #56 to-MH #57
- ❑ Jetted sewer lines btwn MH #57 to-MH #57.1

- ❑ Total jetted 805 feet

❖ **OTHER MATTERS**

- ❑ Responded to 2 Underground Alert marking requests
- ❑ Cleaned and weed-whacked site
- ❑ SWRCB-Reported "no-spill" 5/2/2020
- ❑ Performed inspection of all storm drains in November 2019
- ❑ Investigated power supply issues from PG&E
- ❑ Scheduled open space mowing in April 2020

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear
- ❑ Detention ponds are clean & fence secured



Moro Cojo
APRIL 2020 JETTING

5/5/2020



ID	Material	Length	Street	Downstream MH	Upstream MH
Campo De Casa3	8" PVC	319	Campo De Casa Dr	MH 58	MH 58.1
Campo De Casa4	8" PVC	313	Campo De Casa Dr	MH 57	MH 58
Los Ninos1	8" PVC	128	Los Ninos Pl	MH 56	MH 57
Los Ninos2	PSM SDR35 4"	45	Los Ninos Pl	MH 57	CO 57.1
	TOTAL	805			

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

APRIL 2020

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/1/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/9/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/16/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/23/2020
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 4/30/2020

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #21 to-MH #22
- ❑ Jetted sewer lines btwn MH #54 to-MH #54.5
- ❑ Jetted sewer lines btwn MH #53.1 to-MH #54
- ❑ Jetted sewer lines btwn MH #23 to-MH #40

- ❑ Total jetted approx. 902 feet

❖ **OTHER MATTERS**

- ❑ Responded to 10 Underground Alert marking requests
- ❑ Prepare bid documents to replace failing Motor Control Centers (4)
- ❑ Finalizing grant application for \$2.8 Million for upgrades, replacements and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps @ various facilities in and March 2019 and November 2019
- ❑ Emailed notice of "no spill" to CIWQS 5-2-2020
- ❑ Replaced 7 manholes on Moss Landing Road in Feb

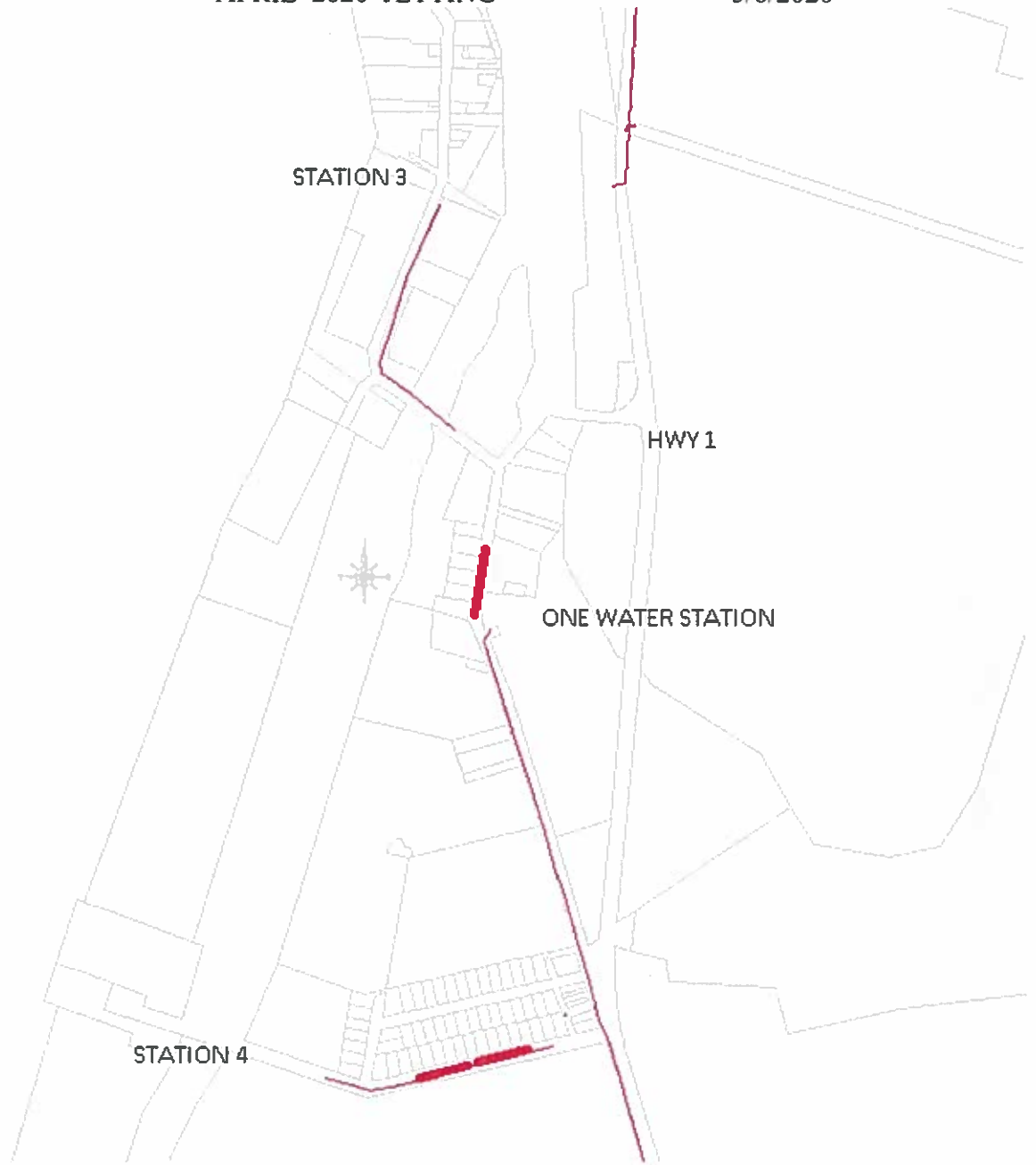
❖ **Improvements/CIP/Suggestions**

- Consider options for Elkhorn Bridge Force Main replacement
- Schedule pigging of Station #1 & Station #2 force mains



Moss Landing
APRIL 2020 JETTING

5/6/2020



ID	Material	Length	Street	Downstream MH	Upstream MH
MH22>MH21	8" Clay	400	Soundholt Rd.	MH21 ML	MH22 ML
MH35>CO3	8" Clay	320	Soundholt Rd.	MH54 ML	MH54.5 ML
MH54>MH53	8" Clay	182	Soundholt Rd.	MH53 ML	MH54 ML
	TOTAL	902			

Accounts Receivable Summary

From 04/01/2020 Through 04/30/2020

OPEN BALANCE Balance
37,288.52

<u>MONTHLY-Charge</u>	<u>Minimum</u>	<u>Average</u>	<u>Usage</u>	<u>Count</u>	<u>Total</u>
WATER	40,094.35	42,803.35	2,161,772.00	1,406	82,897.70
FIRELINE	5,612.48	1.23	62.00	68	5,613.71
SURCHARGE	10,305.15	0.00	0.00	129	10,305.15
WATER CMPND	0.00	227.80	11,505.00	1	227.80
***Total Charge	<u>56,011.98</u>	<u>43,032.38</u>	<u>2,173,339.00</u>	<u>1,604</u>	<u>99,044.36</u>

<u>MONTHLY-Payment</u>	<u>Amount</u>
WATER	-62,669.25
WATER Miscellaneous	-332.00
FIRELINE	-3,877.73
SURCHARGE	-6,003.87
***Total Payments	<u>-72,882.85</u>

<u>MONTHLY-Deposit Applied</u>	<u>Amount</u>
WATER	-350.00
WATER Miscellaneous	-10.00
***Total Deposit Applied	<u>-360.00</u>

<u>MONTHLY-Refund</u>	<u>Amount</u>
WATER	39.97
***Total Refund	<u>39.97</u>

Closing Balance 63,130.00

Annual Water Revenue By Classification 2019-2020

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$42,773.51	\$18,150.77	\$15,619.09	\$16,908.06	\$2,107.70	\$988.39	\$5,380.99	\$101,928.51
Aug	\$50,137.58	\$21,490.57	\$18,539.19	\$20,735.44	\$2,836.78	\$1,175.75	\$5,436.78	\$120,352.09
Sep	\$45,643.70	\$20,474.95	\$17,170.87	\$18,004.57	\$2,265.34	\$1,096.07	\$5,518.78	\$110,174.28
Oct	\$47,116.73	\$21,042.12	\$18,418.19	\$21,196.59	\$3,421.97	\$1,156.19	\$5,613.04	\$117,964.83
Nov	\$46,353.73	\$21,190.93	\$18,007.84	\$19,021.01	\$2,975.17	\$1,079.28	\$5,614.30	\$114,242.26
Dec	\$42,436.41	\$20,476.27	\$15,850.33	\$13,518.73	\$2,490.91	\$1,001.56	\$5,642.02	\$101,416.23
Jan	\$41,424.67	\$20,073.93	\$14,621.01	\$9,710.13	\$1,790.61	\$991.32	\$5,571.98	\$94,183.65
Feb	\$41,964.64	\$20,460.71	\$15,033.68	\$9,213.79	\$1,700.08	\$641.81	\$5,614.98	\$94,629.69
Mar	\$41,824.75	\$20,072.83	\$15,072.77	\$9,287.23	\$1,935.23	\$574.64	\$5,614.39	\$94,381.84
Apr	\$43,875.63	\$21,478.18	\$14,638.75	\$10,903.31	\$2,031.64	\$503.14	\$5,613.71	\$99,044.36
May								
Jun								
Totals	\$443,551.35	\$204,911.26	\$162,971.72	\$148,498.86	\$23,555.43	\$9,208.15	\$55,620.97	\$1,048,317.74

