

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
September 17, 2019

President Adriana Melgoza called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present:** Vice President James Cochran, Director Glenn Oania, Director Ron Stefani, Director Cosme Padilla and President Adriana Melgoza

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** District Legal Counsel Christine Kemp

**PLEDGE OF ALLEGIANCE**

General Manager Eric Tynan led the pledge of allegiance at the request of President Adriana Melgoza.

**ADDITIONS OR CORRECTIONS TO THE AGENDA-** Requires a Motion and 2/3 vote of the Board to add to the below item to the agenda.

**ADD UNDER NEW BUSINESS: (Per District Legal Counsel Christine Kemp)**

Consider for approval the bid received from Monterey Peninsula Engineering (MPE) for Moss Landing Manhole Replacement Project (\$108,000). – **motion item**

**Background – Basis for Adding Item to Agenda:**

**Pursuant to Government Code section 54954.2(b) (2) – Need to take immediate action, and need for action came to the District’s attention after the Agenda was posted:**

The District received 3 bids for the Moss Landing Manhole Replacement Project. At a price of \$182,438 (ECAST Engineering Inc.); \$110,000 (C2 Builders Inc.); and \$108,000 (Monterey Peninsula Engineering) provided the lowest bid for this work. The work to replace the Moss Landing Manholes needs to begin quickly given predicted early rain, and rain which just occurred, in order to avoid doing this work during the rainy weather.

A motion was made by Glenn Oania and seconded by Cosme Padilla to add to this item on the agenda under New Business, consider for approval the Monterey Peninsula Engineering proposal for the Moss Landing Manhole Replacement Project, which was the lowest bid received by the District for \$108,000). The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

**PUBLIC COMMENTS**

1. None.

**CONSENT CALENDAR**

1. A motion was made by James Cochran and seconded by Cosme Padilla to approve the minutes of the August 20, 2019 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter from Castroville CSD to California Department of Water Resources regarding the City of Marina GSA and Groundwater Sustainability Plan.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey Herald* – State Supreme Court declines to hear desal project challenge
2. *ACWA News* – AB 402 (Quirk) Fails to Advance Out of Senate
3. *Monterey Herald* – Salinas Valley Basin draft plan proposes millions in projects, management actions

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None.

**NEW BUSINESS:**

1. Resolution No. 19-6, Appointment of Primary and Alternate Position for Small Water/DAC on the Salinas Valley Ground Water Basin-GSA to be made by the Castroville CSD Board of Directors – After some discussion, a motion is made by Ron Stefani and seconded by Cosme Padilla to approve Resolution No. 19-6, Appointment of Primary and Alternate Position for Small Water/DAC on the Salinas Valley Ground Water Basin-GSA to be made by the Castroville CSD Board of Directors. The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Consider for approval MNS Engineers, Inc. proposal for Professional Engineering Services, Design for Reservoir No. 4 Fill Modification Project (\$29,293) – General Manager Eric Tynan informed the Board that Castroville CSD had been acquiring MNS Engineers, Inc. services for the past several years and recommended the Board consider approving the proposal submitted by MNS Engineers, Inc. After some discussion, a motion is made by Ron Stefani and seconded by Glenn Oania to approve MNS Engineers, Inc. proposal for Professional Engineering Services, Design for Reservoir No. 4 Fill Modification Project (\$29,293). The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

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3. Consider for approval the Monterey Peninsula Engineering proposal for the Moss Landing Manhole Replacement Project, which proposal was the lowest bid received by the District for this work (\$108,000) – After some discussion, a motion is made by Ron Stefani and seconded by Glen Oania to approve the MPE proposal for the Moss Landing Manhole Replacement Project, which proposal was the lowest bid received by the District for this work (\$108,000). The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

**UNFINISHED BUSINESS:**

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan let the Board know that on page 26 you can view a timeline for the status of the grant application. This grant is only for the planning phase and Castroville CSD will also need to apply for a grant for the construction phase for Prop 1A funding. It can take 3-9 months for the Executed Grant Agreement (planning phase) sometime between June 2020 and January 2021 Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
2. Status of Well #3 and update on renovation of Well #3 by Maggiora Bros Drilling, Inc. – General Manager Eric Tynan informed the Board that the pump is currently out of Well #3. Steps to follow by contractor: (Work Plan can be viewed on pages 27-28 of this board packet);  
1. Install 610 feet of 4-5 inch pipe. Provide airline to 200 feet. Air lift clean the interval between 510 and 610 feet. Assume 4 hours of air-lifting. Discharge will be contained and then directed to drainage ditch. 2. Remove air-lift tools, Install 75 HP pump provided District to 588 (21 joints). Provide power, valve and meter for pump. Pump well to waste as directed. Assume 4 hours of pumping. Discharge will be directed to drainage ditch. 3. Remove pump.
3. Update on Moss Landing Manhole Replacement Project out to bid – General Manager Eric Tynan reported to the Board that MNS Engineers had put the project out to bid in the Monterey County Weekly and the bid opening had occurred on Wednesday, September 11, 2019 at 2:00 p.m. in the District board room. Present at the bid opening with Eric Tynan General Manager were Directors Ron Stefani and James Cochran and Drew Lander, PE with MNS Engineers. As mentioned, 3 bids were received with Monterey Peninsula Engineering being the lowest bidder at \$108,000; therefore they were awarded the Moss Landing Manhole Replacement Project by the Board of Directors at this meeting today.
4. Update on Cal Am's Monterey Peninsula Water Supply Project (MPWSP) – General Manager Eric Tynan reported to the Board as mentioned at last month's board meeting that Cal Am is arguing with Marina regarding its GSA area at the CEMIX site that is the proposed site for Monterey Peninsula Water Supply project (MPWSP). District Legal Counsel Christine Kemp also reminded the Board that the appeal before the Coastal Commission regarding the MPWSP will be heard in September or no later than November of this year. In addition Marina Coast Water District also filed an injunction against the County of Monterey, Monterey County Board of Supervisors with the Superior Court of the State of California regarding the permits issued for the desal pipe and plan to Cal Am. In regards to this injunction, Declaration of J. Eric Tynan in Support of Real Party in Interest California-American Water Company's Opposition to Petitioner Marina Coast Water District's Request for Stay and Motion for Preliminary Injunction was submitted to the court.

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5. Review Government Code and Castroville CSD policy regarding Special District Board Members compensation for board meetings – General Manager Eric Tynan let the Board know as per their request the Government Code for Community Services District and Castroville CSD policy regarding Special District Board Members compensation for board meeting can be viewed on pages 29-33. CCSD policy, Board of Directors shall receive compensation for his/her services at a rate of \$100 per Board meeting, not to exceed (3) three per month for its directors. The maximum allowed by Government Code for Community Services District is \$100 per Board meeting, not to exceed (6) per month for its directors. It is most likely Castroville CSD would not exceed (3) three meetings per month, therefore at this time the CCSD policy stands.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani announced that the ribbon cutting and celebration for the unveiling of Monterey County's new water resource and the first full-scale potable reuse project in Northern California is scheduled for October 4, 2019. This will be the grand opening of the Pure Water Monterey project. However, the project is not ready yet and the contractor has been paying a daily penalty fee for each day it is late. It appears that the project will not be complete until late November 2019 but the ribbon cutting and celebration is still scheduled for October 4, 2019.
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) – Director Ron Stefani stated that Marina formed its own GSA on the 400 acres that is the site for the proposed MPWSP. This has created an overlap, which has resulted in a conflict with the Salinas Valley Basin Groundwater Sustainability Agency. The SVBGSA postponed making a decision regarding this conflict Marina has created. As mentioned before, the SVBGSA plan needs to be all out in draft form by November 2019 and accepted by the State in January 2020.
3. Update on meetings or educational classes attended by the Directors – Director Cosme Padilla reported to the Board that he had attended the Neighborhood Watch meeting and Caltrans did a presentation at this meeting on projects slated for Monterey County. He will also be attending a meeting for the Monterey County Unified School District regarding parcels located by Lagunitas School District.

## GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

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**CHECK LIST** – August 2019. A motion was made by Glenn Oania and seconded by James Cochran to pay all bills presented .The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Padilla, Cochran and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:13 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos  
Secretary to the Board

Approved by,



Adriana Melgoza  
President