

BUDGET & PERSONNEL COMMITTEE MEETING MINUTES
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 4, 2017

The Budget & Personnel Committee met in the conference room of the District building, 11499 Geil Street, Castroville, CA.

Director Ron Stefani called the meeting to order at 4:02 p.m.

ROLL CALL:

Directors Present: Committee members: Glenn Oania and Ron Stefani

Absent:

Staff Present: General Manager Eric Tynan and Office Manager Lidia Santos

Guest: None

PUBLIC COMMENTS

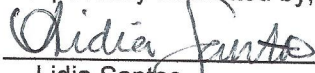
None

1. Review of FY 2017/2018 Proposed Budget – General Manager Eric Tynan presented the preliminary budget for Water (Castroville –Zone1), Sewer and Governmental (Castroville - Zone1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park –Zone 2), and Sewer (Moss Landing – Zone 3) and the capital improvement plan for the next five years, which were all reviewed by the Budget Committee.
2. Recommendations for FY 2017/2018 Budget – The Budget Committee will be updating the Board at the regularly scheduled board meeting on May 16, 2017 on the budgets reviewed and any concerns they may or may not have. All budget items were reviewed and discussed at this meeting and a minor change was made to increase the budget for Zone 2 for lift station expenses. Extended Recreational Services expense is reflecting 100k but will be discussed further at the regular scheduled board meeting. No other changes were made at this time.
3. Personnel-Staff Wage Increase – The Personnel Committee reviewed the proposed wage increase recommended by General Manager Eric Tynan.
4. Recommendations for Staff Wage Increase- General Manager Eric Tynan recommended a 3% cost of living wage increase for all employees. The Consumer Price Index is currently 3.1%. Last year the staff did not receive any cost of living or merit wage increases. The hourly 3% increase for the following staff positions would be: Customer Service Rep .75 cents, Operator II \$1.14 and Office Manager \$1.42. Director Glenn Oania requested to increase the hourly wage for the Customer Service Rep to \$1 and the Operator II to \$1.25. President Stefani concurred with Director Oania's recommendation. The Personnel Committee will be making recommendations to the Board at the regularly scheduled board meeting on May 16, 2017 to discuss whether to leave wages the same or consider approving an annual three (3) percent wage increase for all staff expect a four (4) percent wage increase for the Customer Service Rep. as discussed at the May 4, 2017 Budget & Personnel Committee meeting.
5. Adjournment

CLOSE:

Meeting adjourned at 4.32 p.m. The next Budget & Personnel Committee meeting will be scheduled for May or June of 2018.

Respectfully submitted by,


Lidia Santos

Secretary to the Board

Approved by,



Ron Stefani
President